

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 01 OCTOBER 2012**

**PRESENT**

Mayor Cllr. G. Smith, Deputy Mayor Cllr. D. Pritchard,  
Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett, Cllr. S. Eastwood, Cllr. P. Harris,  
Cllr. G. Hayman (from item 7), Cllr. K. Johnson, Cllr. A. Nash,  
Cllr. C. Plewman, Cllr. M. Saunders, Cllr. K. Royall, Cllr. H. Thompson,  
Cllr. V. Woodcock MBE (to item 12.2 incl.),  
District Cllr. J. Lee (to item 11.), Dist. Cllr. Cabbell Manners (to item 10 incl.).

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)  
EDP Reporter S. Downes (to item 12 incl.), PCSO Roberts (to item 5 incl.),  
7 members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 20 AUGUST 2012**

It was unanimously **AGREED** that the minutes of the Town Council meeting held on 20 August 2012 be **APPROVED** subject to the amendment noted below. The minutes were signed by the Mayor.

Minute ref 12.3 Prayers at Meetings – Cllr. Woodcock asked that her name be recorded as having objected to the resolution.

2. **DECLARATIONS OF INTEREST**

Members declared interests as follows:

Cllr. T. Bartlett – Cromer Preservation Society & COAST.

Cllr. C. Plewman – COAST & Skatepark.

Cllr. S. Eastwood – Skatepark.

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were considered and accepted from Cllr. Bond.

4. **POLICE MATTERS**

4.1 **Police Report**

The police report was circulated (refer attached). P.C. S.O. Roberts advised that a SNAP meeting had been held and priorities set. The issue concerning the Overstrand Road traffic lights was carried forward to the next meeting of the SNAP panel. It was **AGREED** that the SNAP panel be invited to hold their meetings at North Lodge. No fee would be charged for the use of the chamber. As the Clerk is a member of the panel, she will be present to open and close the building.

5. **YOUTH**

5.1 **Cromer Academy Student Council**

There was no representative present and no report given.

5.2 **Youth Budget**

Cllr. Eastwood advised that he is in receipt of a memo which states that the funds have been taken fully from the youth budget and will not be replaced. The memo will be forwarded to the Clerk to circulate to members.

5.3 **Youth Advisory Board**

Cllr. Eastwood advised that he is still awaiting a reply from Mr Gowler who has been on leave.

5.4 **Skatepark**

It was noted that Ed Land is now chair of the Skatepark group. Thanks were given to Andrew Harrison-Robertshaw for all his hard work in setting up the group.

5.5 **Other Youth Matters** (for information only)

It was noted that Cllr. Thompson is working with Mrs. Bignell, head teacher of Cromer Academy in respect of the cutbacks at Cromer, Stalham and Wells. Norman Lamb MP and Marie Strong are also involved.

*PCSO Roberts left the meeting at 7.15pm*

6. **QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

**Car Parks** – Dist. Cllr. Johnson advised that all charges will be reviewed as part of the budget setting process. Despite the poor weather, visitor numbers are up as are parking receipts. Decisions in respect of parking charges will be based on this. Cllr. Johnson was asked to comment on the Portas report which states that increased car parking charges are having a damaging effect on the high street. Cllr. Johnson stressed that the use of car parks is up thus no negative impact.

**Norfolk County Council** – County Cllr. Thompson was asked what steps are to be taken if Michael Gove does not stand down. Cllr. Thompson advised that NCC are waiting responses from government before any decisions are made.

7. It was **resolved** that the meeting be closed for public participation.

**PUBLIC PARTICIPATION**

**A148 Holt Road, Felbrigg Junction** – A representative from the Steps for Safety Campaign updated members in respect of the need for a roundabout at the Felbrigg junction and asked that the County Councillor continues to press for this. The County Councillor was also asked to provide feedback and a breakdown of costs. *Also refer item 10.2.*

*Cllr. Hayman arrived at 7.25pm*

**North Lodge Park** – A member of the public stated that the people of Cromer want the park to stay as it is. He asked that the skatepark remains in the Children's Corner until the new facility is built at the Meadow. He would like to see the pupils at the local schools consulted as to what they would like in the park.

*The meeting re-opened.*

8. **NORTH LODGE PARK**

Members were in receipt of a paper from NNDC. The Clerk advised that an independent report will be produced in respect of the way forward in setting up a trust. The public will be consulted in respect of the future of the park in due course. Concern was raised that the timescales are not viable. It was **AGREED** that Cllr. Airs and Harris will represent the Town Council with Cllr. Plewman as back up should one of them be unable to attend a meeting.

9. **AMBULANCE CUTS**

The Clerk advised that there has been a good response from Parish Councils in respect of the forthcoming meeting. To date, 65 representatives from Parish Councils have confirmed that they will be attending. The press will also be in attendance.

10. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

10.1 **Minutes of the meeting of the Planning Transportation & Environment Committee held on 06 September 2012**

Cllr. Harris presented the minutes of the meeting held on 06 September 2012, which were **APPROVED** and **ADOPTED**.

Minute item 11.2 Traffic Management – Concern was raised that the Town Council are becoming involved in parking enforcement. Cllr. Harris advised that the committee is looking at ways in which issues can be resolved via localism. This would be cost neutral to the council.

Concern was again raised in respect of the number of unauthorised vehicles being driven into North Lodge Park. Cllr. Johnson advised that NNDC has arranged for regular patrols of the park but he will ask that these are stepped up. There is a need to consider this as the plans for North lodge Park progress.

10.2 **A148 Holt Road**

Cllr. Thompson advised that there is no further update in respect of the footpath but that a footbridge is still on the list. Cllr. Thompson was asked to find out where the footbridge is on the priority list.

It was noted that there will not be a mini roundabout at the Felbrigg junction unless the speed limit is reduced to 30mph. With the expansion of retail units on the Holt Road a reduction of the speed limit may come forward in time. It was requested that speeding along this stretch of road is put forward for consideration at the next meeting of the SNAP panel.

It was **AGREED** to instruct the Clerk to write to NCC advising that Cromer Town Council is in support of a 30mph speed restriction with a view to this enabling a mini roundabout to be installed at the Felbrigg junction.

10.3 **Former T.I.C. as Cromer Bus Station**

It was noted that the painting works were not carried out due to a lack of volunteers. The Clerk has contacted NCC and is waiting to hear from Robert Pratt who is to advise the current position in respect of the demolition of the building.

*Dist. Cllr. Cabbell Manners left at 7.45pm*

## 11. PROMOTIONS & DEVELOPMENT COMMITTEE

### 11.1 Minutes of the meeting of the Promotions & Development Committee held on 11 September 2012

Cllr. Royall presented the minutes of the meeting held on 11 September 2012, which were **APPROVED** and **ADOPTED**.

It was noted that the Twinning Representative is Jackie Richards (not Jane as stated in the minutes).

It was requested that it be recorded in the minutes that both the Crab & Lobster Festival and COAST are to be discussed with Sheringham Town Council.

Grants – Concern was raised that the Town Council is giving grants to festivals/organisations which have been successful and are self supporting. It was felt that once a venture is self-financing then maybe the Town Council could give notional support by underwriting the event or maybe give a grant which is paid back. If making contingencies, this needs to be included in the budget.

### 11.2 Christmas Celebrations

It was noted that the minutes of the last meeting have been circulated and that the next meeting will be on 05 October 2012.

*Dist. Cllr. Lee and 4 members of the public left the meeting.*

It was requested that money from previous years not be carried forward but noted that as the minutes had already been approved the money would be carried forward.

## 12. STRATEGY & FINANCE COMMITTEE

### 12.1 Minutes of the meeting of the Strategy & Finance Committee held on 18 September 2012

Cllr. Pritchard presented the minutes of the meeting held on 18 September 2012, which were **APPROVED** subject to the following resolution: It was **AGREED** that minute reference 2 and 3 of the minutes of the Personnel Sub Committee held on 31 July 2012 be referred back to a special meeting of Cromer Town Council, who will meet as a Personnel Committee. It was requested that evidence is brought to the meeting to reflect the need for the increase in hours.

### 12.2 QJ&J Boat

The Clerk advised that due to the increased workload her time has been spent on the FLAG application for the Cemetery Chapel. Thus there is no update to report in respect of the QJ&J boat. This will be carried forward to the next meeting.

*Cllr. Woodcock MBE left the meeting at 8.25pm.*

12.3 **Bank Account**

Members were in receipt of a proposal from Cllr. Harris to change bank accounts. Following discussion it was **AGREED** that Cromer Town Council investigate moving towards a mutual style banking facility.

*The EDP reporter left the meeting at 8.40pm*

13. **WORKS & GENERAL PURPOSES COMMITTEE**

13.1 **Minutes of the meetings of the Works & General Purposes Committee held on 28 August 2012 & 13 September 2012**

Cllr. Pritchard presented the minutes of the meetings held on 28 August 2012 and 13 September 2012, which were **APPROVED**.

Item 6 Future Meetings – Following discussion, it was **AGREED** to suspend Standing Orders to allow the committee to meet on a 6 weekly rota.

14. **MAYOR & DEPUTY MAYOR**

14.1 **Mayor's Report**

Refer attached.

14.2 **Deputy Mayor's Report**

The Deputy Mayor reported on his attendance at Hunstanton Town Council's Civic Service.

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

Poorlands Trust – Cllr. Airs reported on matters relating to the Poorlands Trust and asked that the Town Council consider the sale of the land. It was **AGREED** to add this to a future agenda for further discussion. It was noted that a representative from Norfolk Rural Community Council is to attend a meeting at North Lodge on Thursday 15<sup>th</sup> November to discuss the Poorlands Trust.

Bittern Line – Cllr. Thompson asked that any matters are forwarded to her to pass to Bittern Line meeting.

Twinning – Cllr. Nash reported on a recent twinning visit to Venice and presented gifts from the City of Venice to the Mayor and the Town Council.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed in Appendix attached**

The correspondence listed was noted or action agreed as follows:

- North Norfolk Coastal Issues Forum – Cllrs. Eastwood and Plewman to represent Cromer Town Council at the Forum meetings.
- Active Norfolk – Village Games – Invite representative to make a presentation at the meeting of the Promotions and Development Committee

**16.2 Correspondence received since 24 September 2012**

- Review of Registration Service – Referred to Strategy & Finance committee.
- NNDC – Send us a postcard – Support this scheme.
- Hospital Open Day – noted.
- Normit Study Day – noted.
- Cabbell Park – Mayor invited to a meeting at NNDC.
- Letter from Resident re flag flying – to be circulated to members for future consideration.

17. **DATE OF THE NEXT MEETING:** 12 November 2012 (Budget) at 7pm.

There being no further business, the Mayor closed the meeting at 9.05pm

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Signed

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Dated