

22 October 2012

Dear Sir/Madam

You are hereby summoned to attend the **SPECIAL MEETING** of **CROMER TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, NORTH LODGE PARK** on **MONDAY, 29 OCTOBER 2012** at **7.00pm** for the purpose of transacting the following business.

Yours faithfully

**Julie Chance**  
**Town Clerk**

### **AGENDA**

1. **To receive Declarations of interest in items on the agenda.**
2. **Apologies for absence**
3. **Training** – To consider Clerk's and Deputy Clerk's attendance at Autumn Seminar
4. **Norfolk ALC** – To consider representation at NALC AGM
5. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
6. To consider quotations in respect of the following:
  - 6.1 Church Floodlighting
  - 6.2 Intruder Alarm for North Lodge
  - 6.3 Extension to fire alarm at North Lodge
  - 6.4 Emergency Lighting at North Lodge
  - 6.5 Hand drier at North Lodge
7. **Personnel Matters** – To consider the weekly hours of the Clerk & Deputy Clerk and office opening hours.