

MINUTES OF THE STRATEGY & FINANCE COMMITTEE
HELD ON TUESDAY 30TH OCTOBER, 2012 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. D. Pritchard, Vice-Chairman – Cllr. G. Smith,
Cllr. T. Bartlett, Cllr. T. Nash and Cllr. M. Saunders.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 18TH SEPTEMBER 2012

The Minutes of the meeting held on 18th September 2012, having been **AGREED** by Full Council on 1st October 2012, were signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in connection with any Cromer Preservation Society matters concerning North Lodge Park.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Bond, Cllr. S. Eastwood, Cllr. P. Harris and Cllr. K. Royall.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. NORTH LODGE PARK

5.1 The Clerk reported that the first meeting for the working group has been arranged for Wednesday 14th November 2012.

6. NORFOLK ASSOCIATION OF LOCAL COUNCILS

6.1 Payment Methods:-The Clerk reported that Norfolk ALC will inform her once the new payment methods have gone through Parliament and been enacted. Once this is in place the Clerk will look into changing the payment methods for Cromer Town Council to an electronic system.

7. PARISH PLAN

7.1 Cllr. Bartlett reported that a questionnaire is being produced for discussion. Other Parish Plans are being used as a model for the questionnaire.

8. GRANT FUNDING

8.1 The Clerk circulated the draft combined grant guidance notes and application form to all Members. It was **AGREED** that the word “exceptional” would replace the word “certain” under No.3 General point 6. It was **AGREED** that the wording “A copy of

the previous year's accounts must be included with the application" would be inserted under No.3 General point 9. It was **AGREED** that the wording "with specific information about how this will benefit the community of Cromer" is added to the application form. The Clerk will circulate this paper once it has been amended for consideration at the next Full Council meeting.

9. BUDGET 2013/14

9.1 It was **AGREED** that £250 would be added to the Budget for the year ending 31st March, 2014 for the provision of a project facilitator for the Old Chapel project. It was noted that no provision has been made in the Budget for the year ending 31st March 2014 for sustainability of the old chapel once the work has taken place.

10. STUDENT COUNCIL

10.1 It was **AGREED** that future agendas for the Full Council meetings will be sent to the Head Teacher as well as Mr. Sadler.

11. HEADED NOTE PAPER

11.1 It was **AGREED** to print off the headed paper in the office in future. It was **AGREED** to use a black and white version for any internal correspondence.

12. REGISTRATION HOURS

12.1 The Clerk circulated a consultation document from Norfolk County Council concerning the opening hours of the Registration Service and also the possibility of reopening an office in Cromer. It was **AGREED** that the Clerk would write to Norfolk County Council and state that whilst it would be ideal to have a Registration Office in Cromer, the financial restraints are recognised by the Members. It was **AGREED** that the Clerk would write to Norfolk County Council and state that Cromer Town Council objects very strongly to any cut in opening hours.

13. CORRESPONDENCE

13.1 **Norfolk ALC – O2 Think Big**:-Circulated to all Members. It was **AGREED** that a list of voluntary organisations would be compiled in order that any funding information received in the office can be circulated to them by the Clerk. Cllr Saunders will compile the information and contact details.

14. INTERMENT OF ASHES

14.1 It was **AGREED** that £50 would be added to the usual charge for interment of ashes to cover the fees of Cromer Town Council's grave digger.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as 27th November 2012.

16. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**
17. **War Memorial Inspection:-**It was **AGREED** to accept the quotation in the sum of £250 for an inspection and full report on the War Memorial. The Clerk will action.

There being no other business the Chairman closed the meeting at 8.48 pm.

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Chairman

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Date