

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 12 NOVEMBER 2012**

PRESENT

Mayor Cllr. G. Smith, Deputy Mayor Cllr. D. Pritchard,
Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett, Cllr. S. Eastwood, Cllr. P. Harris,
Cllr. G. Hayman, Cllr. C. Plewman, Cllr. K. Royall, Cllr. H. Thompson,
District Cllr. J. Lee

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)
EDP Reporter S. Downes, PCSO Roberts (to item 5 incl.),
Ms McClellan, Laura Smith & Jordan Coleman from Cromer Academy (to item 5.1 incl)
4 members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 01 OCTOBER
2012 & 29 OCTOBER 2012**

It was unanimously **AGREED** that the minutes of the Town Council meetings held on 01 October 2012 & 29 October 2012 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST**

Members declared interests as follows:

Cllr. T. Bartlett – Cromer Preservation Society & COAST.

Cllr. C. Plewman – COAST & Skatepark.

Cllr. S. Eastwood – Skatepark.

Cllr. Thompson – Skatepark and Crab & Lobster Festival.

Cllr. Royall – COAST, Crab & Lobster Festival and Cromer Carnival

It was noted that declaration forms would be completed by all members declaring an interest.

All members with a disclosable pecuniary interest in the setting of the budget and precept completed a dispensation form. It was **AGREED** to grant dispensations to all members in respect of budget and precept matters and further **AGREED** that the dispensation will remain in force until the next election.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were considered and accepted from Cllrs. Bond and Woodcock due to illness, Cllrs. Johnson and Saunders due to business commitments and Cllr. Nash due to attendance at Royal British Legion Remembrance Event in London.

4. **POLICE MATTERS**

4.1 **Police Report**

The police report was circulated and commented upon (refer attached).

P.C. S.O. Roberts advised that the next SNAP meeting is to be held on 19 November at North Lodge. It was noted that the police are working with the local schools and a safer schools partnership has been set up with Cromer Academy.

5. **YOUTH**

5.1 **Cromer Academy Student Council**

The representatives from Cromer Academy advised that a Student Leadership Team had been set up and that each House is responsible for progressing a separate project (refer attached). The pupils were thanked for their report and it was commented on how smart all the pupils look in the new uniform.

The representatives from Cromer Academy left the meeting.

5.2 **Youth Advisory Board**

Cllr. Eastwood advised that he is to meet Mr Gowler on Tuesday 20th November.

5.3 **Skatepark**

It was noted that planning permission has been granted for the skatepark. Thanks were given to all involved. Following discussion it was **AGREED** to discuss under agenda item 12.4 the possibility of the Town Council making a grant towards the skatepark.

5.4 **Other Youth Matters** (for information only)

It was noted that dates are still awaited for the visits from the Infant and Junior schools.

PCSO Roberts left the meeting.

6. **QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

GCSE – Cllr. Thompson advised that she will find out whether NCC are considering a move in line with other councils in respect of the GCSE scandal.

Second Home Discount – Cllr. Lee advised that the 10% second homes discount represents £46,000 in lost income.

Car Parking Charges – It was noted that NNDC are offering free parking on Sundays in the run up to Christmas. In view of this, Cllr. Lee was asked that NNDC revisit the request that parking in Cromer is free on New Year's Day. Cllr. Lee will look into this and advise.

7. It was **resolved** that the meeting be closed for public participation.

PUBLIC PARTICIPATION

North Lodge Park – A member of the public stressed that the temporary skatepark must remain at North Lodge Park until the new skatepark is in place. He advised that the youngsters would like to see a basketball court, trampoline and play equipment in North Lodge Park. He advised that he has consulted with neighbouring residents and had only one objection to this.

The meeting re-opened.

8. **NORTH LODGE PARK**

It was noted that a meeting of the working group is to be held on 14 November to discuss the mechanics of how to move the project forward.

9. **AMBULANCE CUTS**

It was noted that the meeting with representatives from East of England Ambulance Service and Parish & Town Councils went well. Members were in receipt of the notes from the meeting. It was **AGREED** to make representation as suggested at the meeting. The officers were thanked for organising the meeting.

10. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

10.1 **Minutes of the meeting of the Planning Transportation & Environment Committee held on 04 October 2012**

Cllr. Harris presented the minutes of the meeting held on 04 October 2012, which were **APPROVED** and **ADOPTED**.

10.2 **A148 Holt Road**

Cllr. Thompson advised that she, Cllr. Eastwood and Cllr. Arnold had met with representatives of the Steps to Safety Campaign. It was noted that the works to install traffic lights on the bridge at West Runton were prioritised under health and safety due to the bridge being unsafe. Cllr. Eastwood advised that it was agreed to propose at the SNAP meeting that the issue of speeding on the A148 is made a priority.

10.3 **Former T.I.C. as Cromer Bus Station**

It was noted that NCC are keen to get the bus station completed and hope to get grant funding to pay for the building to be demolished.

11. **PROMOTIONS & DEVELOPMENT COMMITTEE**

11.1 **Update from the Promotions & Development Committee**

There was no update.

11.2 **Christmas Celebrations**

Minutes of the last meeting were circulated.

12. **STRATEGY & FINANCE COMMITTEE**

12.1 **Minutes of the meeting of the Strategy & Finance Committee held on 30 October 2012**

Cllr. Pritchard presented the minutes of the meeting held on 18 September 2012, which were **APPROVED**.

12.2 **QJ&J Boat**

The Clerk advised that there is an urgent need to find a new location to store the boat. It was **AGREED** to ask the North Norfolk News to publish an appeal for a suitable location. It was also **AGREED** that the Clerk write to the Muckleburgh Collection to ask if they have room to store the boat.

12.3 Grant Application Form & Guidance Notes

It was **AGREED** to approve the Grant Application Form and Guidance Notes which had been circulated to members. Thanks were given to the members who had drafted the papers.

12.4 Budget and Precept 2013/14

Cllr. Pritchard presented the final version of the budget for 2013/14 which had been previously considered by each of the committees (refer attached). It was **AGREED** to approve the budget and set the precept at £189,543 which is an increase of 2% on the current year. The precept request form was completed and signed by the Mayor, two councillors and the Clerk.

It was further **AGREED** that if the Cemetery Lodge is sold or if any other income streams occur £20,000 is put aside for the skatepark. It was suggested that at the end of the financial year any budget underspend be reviewed and consideration be made towards funds for the skatepark.

12.5 Monthly Accounts to 30 September 2012

Members were in receipt of the monthly accounts to 30 September 2012 which were **APPROVED**.

12.6 Visit from Chief Executive and Leader of NNDC

It was **AGREED** to invite NNDC Leader Keith Johnson and NNDC Chief Executive Sheila Oxtoby to the next Town Council meeting. It was noted that Mrs Oxtoby and Mr Johnson are visiting all the Town Councils in North Norfolk to talk to councillors.

12.7 Poorlands Trust

Members were in receipt of a proposal from Cllr. Airs which was subsequently withdrawn. It was proposed that the words 'under no circumstances' be removed from the resolution passed on 05 March 2012.

13. WORKS & GENERAL PURPOSES COMMITTEE

13.1 Update from the Works & General Purposes Committee

No update was given. The Committee next meet on 20 November 2012.

14. MAYOR & DEPUTY MAYOR

14.1 Mayor's Report

Refer attached.

14.2 Deputy Mayor's Report

The Deputy Mayor advised that he had attended several events including the BLESMA Soldier Ride, the Civic Service and Remembrance services.

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

- **Coastal Issues Forum** – Next meeting on 05 February 2013.
- **Cromer Exhibition Foundation** – It was noted that Cllr. Eastwood had resigned as the Town Council representative as he does not meet the criteria required. It was **AGREED** that Cllr. Thompson would continue to represent Cromer Town Council.
- **Sport Relief Mile** – Cllr. Harris advised that the event had raised £1926.14 and an email of thanks received.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed

- **Eastern IFCA** – Awareness survey
- **Flag Flying** - Email from member of the public – *No further action.*
- **NCC** – Press releases
- **NCC** – Looking after Norfolk's Footpaths
- **Norfolk ALC** – Annual Report
- **NNAB** - Annual Report
- **Cromer Preservation Society** – Newsletter No. 50
- **BLESMA** – Press release re Soldier Ride
- **NNDC** – Opening Hours
- **Norfolk RCC** - The Future of Community Buying

16.2 **Correspondence received since 05 November 2012**

- **NRCC** - Signpost Newsletter
- **Police Authority** – Consultation re precept.

17. **DATE OF THE NEXT MEETING:** 10 December 2012 at 7pm.

There being no further business, the Mayor closed the meeting at 8.40pm

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Signed

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Dated