

13 November 2012

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WORKS AND GENERAL PURPOSES** on **TUESDAY, 20 NOVEMBER 2012** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

**Julie Chance**  
**Town Clerk**

### **AGENDA**

- 1. To sign the Minutes of the Meetings held on 28 August 2012 and 13 September 2012, which were approved by Full Council on 01 October 2012 and to discuss any matters arising not included on the agenda (for information only).**
- 2. To receive declarations of interest in items on the agenda**
- 3. To consider apologies for absence**
- 4. Public Participation** – To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person)
- 5. Cemetery (No 2 site)**
  - 5.1 Memorial Inspection & Laid Memorials – To receive update and consider action to be taken
  - 5.2 Garden of Remembrance – To consider matters relating to the walled Garden of Remembrance
  - 5.3 Section Y – To consider matters relating to section Y and extension of drive
  - 5.4 Administration – To receive update in respect of paperwork relating to cemetery matters and exclusive rights
  - 5.5 Rental of Field – To receive any update.
  - 5.6 Cemetery Lodge – To receive any update
  - 5.7 Wooden Cross – To receive request for memorial cross
  - 5.8 To receive any other cemetery matters (for information only)

6. **Cemetery (No 1 Site)**
  - 6.1 Cemetery Chapel – To receive update
  - 6.2 To receive any other matters relating to Cemetery No 1 site (for information only)
  
7. **Garden Allotment Site**
  - 7.1 To receive request for poly tunnel
  - 7.2 To consider matters relating to allotment land
  - 7.3 To receive any allotment matters (for information only)
  
8. **Street Lighting**
  - 8.1 10 Cliff Drive - To consider correspondence
  - 8.2 To receive any street lighting matters (for information only)
  
9. **Bus Shelters/Benches/Grit Bins**
  - 9.1 To consider inspection reports (to follow)
  - 9.2 To consider request for grit bin
  - 9.3 To consider request for memorial tree / bench
  - 9.4 To receive any other matters (for information only)
  
10. **Correspondence**
  - 10.1 To consider NNDC 'Send us a Postcard' scheme
  - 10.2 To consider letter in respect of evening parking fees
  - 10.3 To consider any other correspondence (for information only)
  
11. **To note the date of the next meeting – 12 February 2013**
  
12. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
  
13. **Water Butts** – To consider quotations
  
14. **Oak Tree** – To consider quotation
  
15. **Churchyard Flagpole** – To consider quotation
  
16. **Timer Thermostat at Cemetery Chapel** – To consider quotation
  
17. **Hand driers at North Lodge** – To consider quotation

**Distribution:** Mayor & Deputy Mayor,  
Members of the Works & General Purposes Committee.  
Other members for information