

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 10 DECEMBER 2012**

PRESENT

Mayor Cllr. G. Smith, Deputy Mayor Cllr. D. Pritchard,
Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett, Cllr. S. Eastwood,
Cllr. A. Nash, Cllr. C. Plewman (from item 5.2), Cllr. K. Royall,
Cllr. Saunders (from item 6), Cllr. H. Thompson.

District Cllr. J. Lee

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)
PCSO Roberts (to item 5 incl.), Rev. D. Court, Reporter S. Downes,
Ms McClellan, Ms Burrows & Mr Carey from Cromer Academy (to item 5.1 incl)
5 members of the public

The Mayor welcomed everyone to the meeting and expressed condolences to the families of Cllr. Keith Johnson, Mrs Andrea Johnson and former councillor Larry Randall. Members respected a one minute silence.

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 12 NOVEMBER 2012**

It was unanimously **AGREED** that the minutes of the Town Council meetings held on 12 November be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST**

Members declared interests as follows:

Cllr. T. Bartlett – Cromer Preservation Society & COAST.

Cllr. S. Eastwood – Skatepark.

Cllr. Thompson –Crab & Lobster Festival.

Cllr. Royall –Crab & Lobster Festival

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were considered and accepted from Cllrs. Bond and Woodcock due to illness, Cllr. Harris due to business commitments and Cllr. Saunders who would be late arriving at the meeting.

4. **POLICE MATTERS**

4.1 **Police Report**

The police report was circulated and commented upon (refer attached). PCSO Roberts was asked to find out if the introduction of part-night lighting had had any effect on crime rates in the town.

4.2 **Other Police Matters**

Cllr. Eastwood advised on the priorities set at the recent SNAP meeting. It was **AGREED** to invite the new Police & Crime Commissioner to attend a meeting of the Town Council.

5. **YOUTH**

5.1 **Cromer Academy Student Council**

Mr Carey reported on the shoe box appeal for children in Novisad. Cromer Academy were the most successful school in the area in respect of this project. Mr Carey advised that donations were also received from the wider community and asked that all who contributed be thanked. It was noted that some students visited the dispatch centre.

Cllr. Plewman arrived at the meeting.

The Mayor reported on her attendance at the Cromer Academy Awards Evening and thanked Cromer Academy for the invitation.

The Cromer Academy staff left the meeting.

5.2 **Youth Advisory Board**

Cllr. Eastwood reported on his meeting with Richard Gowler of the NNYAB (refer attached). Cllr. Thompson asked if she could be included in future meetings.

5.3 **Skatepark**

It was noted that a skatepark funding meeting had been held. A generous donation from a local benefactor has dramatically improved the funding opportunities.

5.4 **Other Youth Matters** (for information only)

There were no other youth matters to report.

PCSO Roberts left the meeting.

6. **QUESTIONS TO COUNTY & DISTRICT COUNCILLORS**

Car Parking – The Deputy Mayor advised that he is aware of the difficulties faced by NNDC over the last week and thanked Cllr. Lee for the response to the application for free parking for the New Year Day Firework event. However, there is concern that the decision to charge for car parking will affect the bucket collection on the day and NNDC is asked to reconsider this. It was also felt that free parking would be a wise investment which would provide a benefit to the citizens of North Norfolk. Cllr. Lee advised that personally he would like to see free car parking on Runton Road but this would then set a precedent for other festivals. Cllr. Lee will take the comments back to NNDC and will find out whether the staff are paid extra time for working on New Year's Day.

GCSE – Cllr. Thompson advised that a full update is awaited within the next five days.

7. It was **resolved** that the meeting be closed for public participation.

PUBLIC PARTICIPATION

No members of the public wished to speak.

The meeting re-opened.

8. **NORTH LODGE PARK**

It was noted that there is little to report at present. The brief has been issued to a consultant and it is hoped that more information will be available by April 2013. The Clerk advised that an email from a member of the public suggesting proposals for the park will be passed to Cllr. Airs to pursue.

A member of the public left the meeting.

9. **AMBULANCE SERVICE**

Members were in receipt of a consultation document and information in respect of ride outs. No comments were made in respect of the consultation. The Clerk asked for names of councillors who would like to accept the invitation to 'ride out' with the ambulance crew.

10. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

10.1 **Minutes of the meetings of the Planning Transportation & Environment Committee held on 12 November 2012 & 29 November 2012**

Cllr. Eastwood presented the minutes of the meetings held on 12 November 2012 and 20 November 2012 which were **APPROVED** and **ADOPTED**.

10.2 **A148 Holt Road**

Cllr. Thompson advised that the footbridge is number 73 on the priority list. She is still in contact with members of the Steps to Safety Campaign and Felbrigg Parish Council. Works should commence in January 2013.

3 members of the public left the meeting.

10.3 **Former T.I.C. as Cromer Bus Station**

It was noted that an application to demolish the building had been submitted. It was **AGREED** to support this application.

11. **PROMOTIONS & DEVELOPMENT COMMITTEE**

11.1 **Update from the Promotions & Development Committee**

There was no update.

11.2 **Christmas Celebrations**

Minutes of the last meeting were circulated. Budgets are to be circulated after the meeting to be held next week.

12. **STRATEGY & FINANCE COMMITTEE**

12.1 **Minutes of the meeting of the Strategy & Finance Committee held on 27 November 2012**

Cllr. Pritchard presented the minutes of the meeting held on 27 November 2012, which were **APPROVED**.

Parish Plan – Members were in receipt of the draft consultation paper and were asked to pass any feedback to Cllr. Bartlett and Saunders by the end of the month.

12.2 **QJ&J Boat**

The application form for the Heritage Lottery Fund was circulated. It was noted that numerous offers to house the boat had been received. This will be progressed via the Promotions and Development Committee. It was noted that Rose Glasgow was uneasy with the title of Project Facilitator. It was suggested that this is changed to Bid Writer. It was also stressed that sustainability needs to be discussed.

12.3 **Crab & Lobster Festival and COAST**

It was **AGREED** to invite representatives of the two festivals to make a presentation at the next meeting.

12.4 **General Power of Competence**

Cllr. Pritchard congratulated the Clerk and Deputy Clerk on passing the CiLCA module in respect of the General Power of Competence. Information about this new power will be circulated in order that members can consider adopting it at the next meeting.

It was **AGREED** to add an item of urgent business to the agenda.

12.5 **Basement Flat**

The Clerk advised that a potential purchaser has been found for the flat but concerns have been raised in respect of the wording of the lease. It was **AGREED** to take legal advice from a solicitor and to pass the letter back to Phoenix to respond to the request for information.

13. **WORKS & GENERAL PURPOSES COMMITTEE**

13.1 **Minutes of the meeting of the Works & General Purposes Committee held on 20 November 2012 and 06 December 2012**

Cllr. Pritchard presented the minutes of the meetings held on 20 November 2012 and 06 December 2012, which were **APPROVED**.

Street Light, 10 Cliff Drive – Standing Orders were suspended at the written request of 6 councillors in order that this matter could be revisited. It was noted that the owner of 11a Cliff Drive is happy to have the light sited outside her property and that the developer is happy to pay provided the costs are not too prohibitive. It was **AGREED** that costs need to be clarified before any decision is made and that if the developer does not pay, the column will not be moved.

A member of the public left the meeting.

14. **MAYOR & DEPUTY MAYOR**

14.1 **Mayor's Report**

Refer attached. It was noted that the Mayor's Charity is the Royal British Legion and that it is hoped to hold a fundraising event in March.

14.2 **Deputy Mayor's Report**

The Deputy Mayor advised that he had attended several events including the Christmas Festivals and Lights Up events. It was also noted that he had dealt with numerous press enquiries into the early hours following the sad deaths of Keith and Andrea Johnson.

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

There were no matters to report.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed

- **Eastern IFCA** – Awareness survey
- **NNDC** – Cromer Ironman Triathlon – *It was felt that this is a fantastic event for Cromer but concern was raised as to whether the accommodation can cope as this is peak season. It was stressed that NNDC would have considered any pitfalls. It was **AGREED** to invite a representative to a future meeting of either the Town Council or the Promotions & Development Committee.*
- **NCC** – Gritting Routes

16.2 **Correspondence received since 04 December 2012**

- **NALC** – Precept Information – More information to follow
- **NALC** – Transparency
- **NALC** – Fundraising Support
- **NCC** – Scam Awareness

17. **DATE OF THE NEXT MEETING:** 28 January 2013 at 7pm.

There being no further business, the Mayor closed the meeting.

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Signed

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Dated