

30 January 2013

Dear Sir/Madam

You are hereby summoned to a meeting of the **PROMOTION & DEVELOPMENT COMMITTEE** on **TUESDAY 05 FEBRUARY 2013** at **7.00 pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Mrs J Chance
Town Clerk

A G E N D A

- 1. To sign the minutes of the meeting held on 11 December 2012 & 14 January 2013** which were approved by Full Council on 28 January 2013
- 2. To receive declarations of interest in items on the agenda & consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person)
- 5. Village Games** – To receive update
- 6. Tourist Information Centres**
 - 6.1 To receive any report from Jane Wisson in respect of TIC and the promotion of events in the town
- 7. Marriages**
 - 7.1 To note list of ceremony bookings (enclosed)
 - 7.2 To receive update in respect of Duo Ceremonies

8. Firework Event

- 8.1 To receive any update from Firework Committee
- 8.2 To agree prize money for competition
- 8.3 To review budget for display

9. Twinning Association

- 9.1 To receive update from the Twinning Association and agree any action to be taken
- 9.2 To receive any Twinning correspondence

10. Bloom Committee

- 10.1 To receive a report from the Bloom Committee
- 10.2 To receive any Bloom Correspondence

11. Annual Town Meeting and Community Open Day (26 & 27 April 2013)

- 11.1 To consider matters relating to Annual Town Meeting to include Cromer Honours nominations
- 11.2 To consider matters relating to Community Open Day

12. Other Events

- 12.1 To consider matters relating to Christmas Celebrations
- 12.2 To note arrangements for Mayor's Civic Event
- 12.3 To receive update on any other events

13. Other Publicity Matters

- 13.1 To receive update from Blue Plaque working group
- 13.2 To receive update in respect of joint publicity
- 13.3 To receive update in respect of Q, J & J Boat
- 13.4 To receive update in respect of Old Cemetery Chapel & Signal Box
- 13.5 To consider placing advertisement in Cromer Carnival Programme
- 13.6 To receive minutes from meetings of Chamber of Trade

14. Correspondence & Circulars

- 14.1 To receive any other correspondence and circulars (for information only)

15. Date of next meeting – 28 May 2013

Distribution: Mayor and Deputy Mayor and Members of the Promotion & Development Committee and other Members for information

Ex-officio members : Mr T Shipp, Mr R Leeds

Copied to : Jason Bell (Town Crier), Peter Stibbons (Chamber of Trade), Mrs Jackie Richards (Twinning Assoc), Jane Wisson (NNDC Tourism)