

**MINUTES OF THE MEETING OF THE PROMOTIONS & DEVELOPMENT COMMITTEE**  
**HELD ON TUESDAY 5<sup>TH</sup> FEBRUARY, 2013 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER.**

**Present:-**

Chairman – Cllr. T. Nash, Vice-Chairman – Cllr. K. Royall,  
Cllr. H. Cox, Cllr. D. Pritchard, Cllr. G. Smith, Jackie Richards, Tony Shipp and Peter Stibbons.

Julie Chance – Town Clerk.

**1. MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> DECEMBER, 2012 & 14<sup>TH</sup> JANUARY 2013**

The Minutes of the meeting held on 11<sup>th</sup> December 2012 and 14<sup>th</sup> January 2013, having been **AGREED** at Full Council on Monday 28<sup>th</sup> January 2013, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. H. Cox and Cllr. K. Royall in respect of any Crab and Lobster Festival matters and from Cllr. K. Royall in respect of any Carnival and Firework matters.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. G. Hayman, Cllr. C. Plewman, Cllr. V. Woodcock and Jason Bell.

**4. PUBLIC PARTICIPATION**

No members of the public were present at the meeting.

**5. VILLAGE GAMES**

**5.1** The Clerk circulated an update. It was **AGREED** that a working group would be set-up to discuss the possibility of an event to celebrate the Queen's Coronation. The possibility of a road show from Norfolk Village Games will be discussed as part of the celebrations.

**6. TOURIST INFORMATION CENTRES**

**6.1** No report received.

**7. MARRIAGES**

**7.1** **Ceremony Bookings:-**Attached. The Members requested an update on the progress of the requested business plan. It was **AGREED** that the Clerk will bring this business plan forward as soon as possible. It was **AGREED** that the Clerk and Deputy Clerk will need to attend some wedding shows in order to compile the information for the business plan.

**7.2 Duo Ceremonies:-**The Clerk reported that she and the Deputy Clerk had met with Norfolk Registration Services. Two requests for Duo Ceremonies have been received for this year. It was **AGREED** that a 6ft fold up table will be purchased in order for the Duo Ceremonies to be performed in the North Lodge garden.

**8. FIREWORK EVENT**

**8.1** Minutes and Notes of meetings attached.

**8.2 Prize Money:-**It was **AGREED** that prize money of £75 would be taken out of the bucket collections for this year. The money will cover prizes for the photography competition.

**8.3 Budget:-**It was **AGREED** that the budget for the 2014 New Year's Day Fireworks will be increased to £6,100. The extra £1,000 will be taken out of the bucket collection for the 2013 fireworks. The Clerk will prepare a budget for the next meeting in order to show the available grant funding.

**9. TWINNING ASSOCIATION**

**9.1** Report attached.

**10. BLOOM COMMITTEE**

**10.1** Cllr. Cox reported that the Bloom Committee are progressing with Cromer Station. It was **AGREED** that the Clerk would write to North Norfolk District Council enquiring whether the central area in front of the Museum in the Henry Blogg Gardens could be removed. The Bloom Committee will pot up the plants in order that they can be removed when this area is used as a performance area for various events in town. The cost of the slabs, pots and labour will be covered by the Bloom Committee.

**11. ANNUAL TOWN MEETING AND COMMUNITY OPEN DAY (26<sup>TH</sup> AND 27<sup>TH</sup> APRIL 2013)**

**11.1** It was **AGREED** that the Clerk would write to Philip Haslam, the CEO of EIFCA to invite him as a guest speaker for the Annual Town Meeting.

**11.2** It was **AGREED** to arrange a Special Promotions Meeting to discuss the Firework Grants and Cromer Honours. This meeting will be held on Thursday 11<sup>th</sup> April, 2013 at 7.00 pm in the Council Chamber, North Lodge.

**11.3** It was **AGREED** that the Open Day will be from 10 am to 4 pm. It was **AGREED** that the Clerk would write to Cromer Academy and enquire whether the Samba Band and School Choir will perform during the Open Day.

**12. OTHER EVENTS**

**12.1 Christmas Celebrations:-**It was reported that the next Christmas Committee meeting will be held on Monday 4<sup>th</sup> March at 10.30 am.

**12.2 Mayor's Civic Event:-**Cllr. Smith reported that the Civic Event will be held in the Parish Hall on Saturday 16<sup>th</sup> March and invitations have been sent. The cost of the event will be £15 per head to include a substantial buffet and entertainment. The Mayor's Charity is the Royal British Legion.

**12.3** Cllr. Cox reported that the Triathlon arrangements are progressing well.

**13. OTHER PUBLICITY MATTERS**

- 13.1 Blue Plaque Policy:-**It was **AGREED** to adopt the Blue Plaque Policy paper produced by Peter Stibbons. It was **AGREED** that the Clerk would enquire as to the cost of North Walsham’s recently installed plaques and Tony Shipp will make enquiries into funding opportunities. This matter will be placed on the next agenda for further discussion.
- 13.2 Joint Publicity:-**It was reported that the next Joint Publicity meeting will be held on Wednesday 20<sup>th</sup> February at 7.30 pm at Sheringham Town Council offices.
- 13.3 QJ & J Boat:-**The Clerk reported that Rescue Wooden Boats are looking into the cost of transporting the QJ&J from Lowestoft to Stiffkey and making enquiries into future maintenance once the QJ&J has been refurbished. This matter will be placed on the next agenda for further discussion once the information is to hand.
- 13.4 Old Cemetery Chapel & Signal Box:-** The Clerk read a letter received from The Cromer Railway Signalling Society Limited stating that the present group has a very small working core and they are involved in complicated negotiations with the North Norfolk Railway. The group do not wish to be involved in the planned chapel project at the present time. It was **AGREED** that Rosie Glasgow would submit funding bids in order to obtain the remainder of the funding required. The FLAG funding application is on-going.
- 13.5 Carnival Programme Advertising:-**It was **AGREED** to advertise with a Full Colour Page at a cost of £240.

**14. CORRESPONDENCE AND CIRCULARS**

- 14.1 Archive Alive – Vintage Mobile Cinema Tour – June 2013:-** Circulated. It was **AGREED** that this matter would be discussed by the new working group with the possibility of including something in the Queen’s Coronation celebrations.
- 14.2 Request for Link to Website:-**It was **AGREED** that the Clerk would write stating that Cromer Town Council have a policy of not having business links on the website.

**15. DATE OF NEXT MEETING**

The date of the next meeting was noted as 28<sup>th</sup> May 2013.

**There being no other business the Chairman closed the meeting at 9.00 pm.**

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**Chairman**

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**Date**