

**MINUTES OF THE MEETING OF THE WORKS AND GENERAL PURPOSES COMMITTEE**  
**HELD ON TUESDAY 7<sup>TH</sup> MAY, 2013 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. D. Pritchard, Vice-Chairman – Cllr. T. Bartlett,  
Cllr. T. Adams, Cllr. D. Airs and Cllr. M. Saunders.

Julie Chance – Town Clerk.

**1. MINUTES OF THE MEETING HELD ON 28<sup>TH</sup> MARCH 2013**

The Minutes of the meeting held on 28<sup>th</sup> March 2013, having been **AGREED** at Full Council on 15<sup>th</sup> April 2013, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Declarations of interest were received from Cllr. T. Bartlett in connection with any Cromer Preservation Society matters.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. Plewman, Cllr. Smith and Deputy Clerk Janet Warner.

**4. PUBLIC PARTICIPATION**

No members of the public were present at the meeting.

**5. CEMETERY (NO.2 SITE)**

**5.1 Cemetery Fees – Exhumation:-** It was **AGREED** to apply a minimum fee of £1,000 for a coffin to be exhumed and buried back in Cromer Cemetery, £850 for a coffin to be exhumed and buried elsewhere and £250 for ashes to be exhumed. It will be stressed that each case will be looked at on its own merit and the above figures are the minimum costs as it depends on the condition of the coffin and ashes once exhumed.

**5.2 Cemetery Lodge:-** The Clerk reported that Cllr. Bond and Giles Margerson are dealing with this matter and are in the process of preparing a planning application for the piece of land in the garden of Cemetery Lodge.

**5.3 Cemetery Chapel:-** The Clerk reported that the tenders for the heating are being submitted this week and should be received shortly for consideration.

6. **CEMETERY (NO.1 SITE)**

6.1 **Cemetery Chapel:-** The Clerk reported that an "Offer in Principle" has been received from FLAG. Rosie Glasgow is in the process of preparing a funding bid for the Heritage Lottery Fund. The Works and General Purposes Committee expressed grave reservations concerning the sustainability of the scheme and would like assurances that this will not fall back on the Town Council should a volunteer group not be found to manage the Fishing Heritage Centre. It was **AGREED** to make investigations concerning the possibility of artists' studios and Cllr. Bartlett will investigate the potential rental income.

7. **GARDEN ALLOTMENT SITE**

7.1 Cllr. Saunders is preparing a paper for discussion at the next Works and General Purposes Committee meeting. This will be circulated once prepared.

8. **STREET LIGHTING**

8.1 It was noted that Members have been issued with plans in order to inspect the street lighting stock. Can these be returned to the office as soon as reasonably possible for action.

9. **BUS SHELTERS/BENCHES/GRIT BINS**

9.1 **Grit Bins:-** The Clerk read an email received from Cllr. Eastwood concerning the grit bin on Mill Road. The lid is cracked. It was **AGREED** to remain with the original resolution to purchase one grit bin per annum and replace the grit bins in the worst condition on the list gradually.

10. **CORRESPONDENCE**

None received.

11. **DATE OF NEXT MEETING**

The date of the next meeting was noted as 23<sup>rd</sup> July, 2013.

12. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

13. **WAR MEMORIAL**

The Clerk reported that the tender price has not yet been received and she will chase accordingly.

**14. STREET FURNITURE**

It was **AGREED** to accept the quote received from C. Woodyard in the sum of £326.04. This quote covers the replacement of the fascia board on the bus shelter on the Norwich Road and repair to the brickwork and roof on the bus shelter on Mill Road.

**15. CHURCHYARD FLAGPOLE**

The Clerk reported that Waitrose have acknowledged receipt of the letter requesting that the flagpole to be added to their Community matters scheme. The request will be considered among others for selection. They received a large number of requests and they cannot support them all but they will contact Cromer Town Council with their decision as soon as they can. It was **AGREED** that the Clerk will liaise with the press and request that an article be placed stating that the flagpole will be maintained for one further year by Cromer Town Council. If no public support or finance is received following the one year time scale the flagpole will be removed.

**There being no other business the Chairman closed the meeting at 7.45 pm.**

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**Chairman**

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**Date**