

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 9TH MAY 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman Cllr. S. Eastwood, Cllr. T. Adams, Cllr. D. Airs,
Cllr. T. Bartlett, Cllr. H. Cox and Cllr. G. Smith.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 4TH APRIL 2013

The Minutes of the meeting held on 4th April 2013, which were **AGREED** at Full Council on 15th April 2013, were signed by the Vice-Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in relation to any Cromer Preservation Society matters. Declarations of interest were received from Cllr. H. Cox in relation to Planning Application No. PF/13/0438.

3. APOLOGIES FOR ABSENCE

Apoloiges for absence were received from Cllr. J. Bond and Cllr. P. Harris.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. PLANNING APPLICATIONS:- Appendix A attached.

6. PLANNING DECISIONS:- Appendix B attached.

7. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

8. PLANNING APPEALS

None received.

9. OTHER PLANNING MATTERS

- 9.1 Development Committee:-** The Clerk reported that the Formation of woodland burial ground with ancillary buildings and vehicular access – Holt Road/Tower Road was heard at Development Committee on 11th April, 2013. Delegated authority to approve these plans have been given subject to satisfactory reports being received.
- 9.2 Roughton Road:-** The Clerk circulated Cllr. Bond's comments in relation to Cornerstone's letter. It was **AGREED** that the Clerk write to Cornerstone quoting Cllr. Bond's comments. Cllr. Cox abstained. These comments will be used by Cllr. Harris when this item comes before Development Committee. It was **AGREED** that the Clerk will forward Cllr. Bond's comments to the Development Committee to be circulated to all Members.

10. LICENSES

None received.

11. HIGHWAY MATTERS

- 11.1 NCC Highways – Delivering Local Highway Improvements:-** The Clerk reported that the proposed scheme for parking on the Overstrand Road outside North Lodge – to construct two build outs with parking in between will not be accepted by Norfolk County Council. The footpath which the Members requested be considered is privately owned in parts and this will not be accepted as a scheme. Norfolk County Council casualty reduction have suggested that something very similar to Cllr. Bond's proposal for a crossing at the end of Mount Street. They have suggested two rows of parallel kerbs across Mount Street with an infill of blocks. This proposal will cost in the region of £16,000. Cromer Town Council's contribution towards this will be £4,000. It was **AGREED** that the Clerk would prepare a bid for this scheme with immediate effect.
- 11.2 Bus Station:-** The Clerk reported that Norfolk County Council will not be in a position to complete Phase 2 of the Bus Station for between 5 to 10 years and only then if funding becomes available to them. It was **AGREED** to recommend to Full Council that Cromer Town Council put this matter forward as a scheme for the Delivering Local Highway Improvement funding. This will cost Cromer Town Council in the region of £7,500 as their contribution. Cllr. Airs reported that cars are parking on the Bus Station. Cllr. Eastwood will take this matter to the next SNAP meeting for discussion.
- 11.3 Signage – Garden Street:-** The Clerk read an email received from Amey stating that Norfolk County Council have advised that they will not remove the sign but it will be illuminated. It was **AGREED** that the Clerk will write to Norfolk County Council and ask them to reconsider under DDA regulations.
- 11.4 Yellow Lines – Overstrand Road:-** The Clerk reported that a request has been received for yellow lines on Overstrand Road. It was **AGREED** that the Clerk will liaise with Norfolk County Council on this matter.

- 11.5 Mill Road Parking:-** Cllr. Cox reported that she is liaising with Norfolk County Council on this matter and a Travel Plan is in the process of being produced. It was **AGREED** that this matter be noted and discussed again once the Travel Plan is to hand.
- 11.6 Dog Fouling:-** The Clerk reported that the PCSOs have the power to issue fixed penalty fines but the Cromer PCSOs have not been issued with the ticket books. It was **AGREED** that the Clerk would write to the Police requesting that the Cromer PCSOs are issued with the ticket books as a matter of urgency.
- 11.7 Norfolk County Council Speed Limit Orders:-** Circulated. Noted.

12. TRANSPORTATION MATTERS

Nothing to report.

13. CORRESPONDENCE AND CIRCULARS

- 13.1 Norfolk Coast Path:-** This matter will be placed on the next agenda for an update from Cllr. Harris.
- 13.2 Sanders Bus Timetables:-** The Clerk reported that she has not received a reply to her letter concerning this matter and she will chase accordingly.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 6th June 2013.

There being no other business the Vice-Chairman closed the meeting at 8.15 pm.

.....
Chairman

.....
Date

APPENDIX A Planning Applications for consideration

CTC NO	Planning Application reference	Detail of application	Location
1	PF/13/0365 Mr & Mrs Hansell	Erection of two storey front extension <i>No objections</i>	8 New Street
2	PF/13/0385 Mr & Mrs Tunstall Turner	Erection of single storey rear extension <i>No objections</i>	36 Roughton Road
3	PF/13/0393 Mr J Dupois	Change of use from C3 (residential dwelling) to C2 (residential care home) <i>No objections</i>	55 Station Road
4	PF/13/0409 Mr & Mrs Green	Installation of solar photo-voltaic panels <i>Objections – It does not preserve or enhance the conservation area</i>	28 Garden Street
5	PF/13/0438 Royal British Legion	Erection of entrance canopy <i>No objections</i>	Halsey House 31 Norwich Road
6	PF/13/0111 Macarthy & Stone	Erection of 35 retirement apartments with communal facilities <i>Objection, overdevelopment of the site, wrong type of housing and concern re vehicular access</i>	Former Police Station & Magistrates Court

7	LA/13/0112 Macarthy & Stone	Demolition of former police station / court house buildings <i>Objection – Demolition of the building does not conform to Core Strategy Policies EN4 and EN8</i>	Former Police Station & Magistrates Court
8	PF/13/0502 Threadneedle Property Investments Ltd	Conversion of first floor office space (B1) to 3 residential units <i>No objections</i>	62 Church Street
9	PF/13/0506 Mr S Gray	Display of illuminated advertisements <i>Objection – Against Dark Skies Policy</i>	The Regency 1 New Street
10	PF/13/0524 Huntersbeare Ltd	Change of use from A1 (retail) to A2 (financial professional services) <i>No objections</i>	15a Church Street

APPENDIX B - Planning decisions from NNDC

(a) Permission/consent for development

PF/13/0075 Erection of replacement garage at 81 Station Road

LA/13/0172 Alterations to front elevation including installation of door, light over front door, secondary glazing to shop front, painting of joinery and render and installation of chimney pot at The Old Pottery, 16 Jetty Street

PF/13/0212 retention of building used as pharmacy at Cromer Group Practice, 48 Overstrand Road

PF/13/0127 Erection of front entrance lobby at 23 Roughton Road

PF/13/0140 Erection of extension to conservatory at Ormesby House, 1 Cliff Avenue

PF/13/0060
Installation of replacement shopfront at 57-59 Church Street

LA/13/0150 Removal of internal wall and installation of replacement front door at 2 Chesterfield Villas, West Street

PF/13/0196 Erection of single-storey side & rear extensions at Fieldfare, 32 Roughton Road

PF/13/0353 Erection of side extension at The Oaks, 17 Cliff Avenue

PF/13/0190 Change of use from A1 (retail) to A2 (financial and professional services) at Saffron Insurance, 9 Bond Street

PF/13/0194 Erection of replacement garage at 16 Alfred Road

(b) Refusal of permission for development

(c) Application withdrawn