

CROMER TOWN COUNCIL



07 May 2013

Dear Sir/Madam,

You are hereby summoned to attend the **ANNUAL MEETING** of **CROMER TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, NORTH LODGE PARK** on **MONDAY 13 MAY 2013** at **7.00 pm** for the purposes of transacting the following business.

Please be advised that prior to the meeting at 6.45 pm Rev. Sharon Willimott will be leading a time of reflection.

Yours faithfully,

Julie Chance.
Town Clerk.

AGENDA

1. **ELECTION OF MAYOR**
2. **ELECTION OF DEPUTY MAYOR**
3. **TO CONSIDER FOR APPROVAL THE MINUTES OF CROMER TOWN COUNCIL MEETINGS HELD ON 15 APRIL 2013 & 09 MAY 2013 AND TO NOTE THE MINUTES OF THE ANNUAL TOWN MEETING HELD ON 26 APRIL 2013** and matters arising (for information only) not included on the Agenda.
4. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND TO CONSIDER REQUESTS FOR DISPENSATIONS**
5. **APOLOGIES FOR ABSENCE**
 - 5.1 To consider apologies for absence
6. **COMMITTEES & REPRESENTATIVES**
 - 6.1 To appoint committees and representatives on other organisations
7. **POLICE MATTERS**
 - 7.1 To receive the report of the Parish Liaison Officer if attending.
 - 7.2 Any other Police correspondence (for information only).
8. **YOUTH**
 - 8.1 To receive any update from Student Council
 - 8.2 To receive any update in respect of skatepark.
 - 8.3 To consider any other youth matters (for information only).

9. **CASUAL VACANCY**
 - 9.1 To receive update in respect of casual vacancy
10. **DISTRICT AND COUNTY COUNCIL**
 - 10.1 Questions to District and County Councillors (to include responses to questions raised at the previous meeting)
11. **PUBLIC PARTICIPATION** - To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person).
12. **NORTH LODGE PARK**
 - 12.1 To receive update
13. **PLANNING, TRANSPORTATION & ENVIRONMENT COMMITTEE**
 - 13.1 To receive and comment upon the minutes of the meeting of the Planning, Transportation & Environment Committee held on 09 May 2013
 - 13.2 To receive update in respect of A148 Holt Road Bridge
14. **PROMOTIONS & DEVELOPMENT COMMITTEE**
 - 14.1 To receive and comment upon the minutes of the meeting of the Promotions & Development Committee held on 29 April 2013
15. **STRATEGY & FINANCE COMMITTEE**
 - 15.1 To receive and comment upon the minutes of the meeting of Strategy & Finance Committee held on 30 April 2013
 - 15.2 To receive update in respect of Parish Plan
 - 15.3 To consider risk assessment of financial and non-financial internal audit controls
16. **WORKS & GENERAL PURPOSES COMMITTEE**
 - 16.1 To receive and comment upon the minutes of the meeting of Works & General Purposes Committee held on 07 May 2013
 - 16.2 To receive update in respect of Old Chapel
17. **REPORTS FROM THE MAYOR AND DEPUTY MAYOR**
18. **TO RECEIVE REPORTS OF MEMBERS ON OTHER COMMITTEES**
 - 18.1 To receive update in respect of CCTV
 - 18.2 To receive reports from members on any other matters
19. **CORRESPONDENCE AND ITEMS FOR INFORMATION AND ACTION**
 - 19.1 To receive and comment upon correspondence (refer appendix)
 - 19.2 To note correspondence received since 07 May 2013
20. **DATE OF THE NEXT MEETING** – 24 June 2013 at 7pm

Distribution:- All members of the Town Council, County & District Councillors, Youth Council, P.C. Cresswell, EDP, Cromer Library.

APPENDIX A - ITEMS FOR INFORMATION

NNUH – Code for practice for Company Representatives

**NNDC – Big Society Fund
North Norfolk Coastal Forum
Agenda for Full Council**

N Lamb MP – Hospital Transport Schemes

Police – Crime Summary

NNAB – Thank you for grant

Age UK – Thank you for grant