

**MINUTES OF THE MEETING OF
THE PROMOTIONS AND DEVELOPMENT COMMITTEE
HELD ON TUESDAY 28TH MAY 2013, AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE**

Present:-

Chairman – Cllr. T. Nash, Cllr. S. Eastwood, Cllr. G. Hayman,
Cllr. D. Pritchard, Cllr. G. Smith and Richard Leeds.

Julie Chance – Town Clerk.

1. ELECTION OF COMMITTEE CHAIRMAN

It was **AGREED** that Cllr. T. Nash be elected as Chairman of the Promotions and Development Committee.

2. ELECTION OF COMMITTEE VICE-CHAIRMAN

It was **AGREED** that Cllr. J. Hamilton-Emery be elected as Vice-Chairman of the Promotions and Development Committee.

3. MINUTES OF THE MEETINGS HELD ON 11TH APRIL 2013 AND 29TH APRIL 2013

The Minutes of the meetings held on 11th April 2013 and 29th April 2013, having been **AGREED** at Full Council on 15th April 2013 and 13th May 2013 respectively, were signed by the Chairman.

The Clerk read the advice given from Norfolk ALC concerning ex-officio members. An ex-officio member is a member of a body (a board, committee, council etc.) who is part of it by virtue of holding another office. The term is Latin, meaning literally “from the office”, and the sense intended is “by right of office”, its use dates back to the Roman Republic.

In other words the Council can resolve that the Mayor and/or Deputy Mayor can attend every committee meeting by virtue of their status at the council rather than by election as would be the normal route.

Members of the public would not normally be ex-officio members unless their position on a committee is determined by their role i.e. the vicar, the head teacher etc.

In both cases ex-officio members of a committee have full voting rights except in any financial matters.

4. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. S. Eastwood in respect of any items relating to the Skateboard Park.

5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Hamilton-Emery, Cllr. V. Woodcock, Tracey Khalil and Jackie Richards.

6. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

7. QUEEN'S CORONATION CELEBRATIONS

7.1 Cllr. Eastwood reported that he has informed all the local radio stations. The event is also on face book and has been tweeted to 30,000 plus. Posters and flyers have been distributed. A vote of thanks was noted for Cllr. Bartlett for his excellent work producing these. It was **AGREED** that the Clerk would inform the Police of the event. It was **AGREED** that promotion material for the ceremonies in the Chamber will be displayed at the Coronation event.

8. TOURIST INFORMATION CENTRES

6.1 No report received.

9. CEREMONIES

9.1 Attached.

10. FIREWORK EVENT

10.1 Firework Committee:- Cllr. Pritchard reported that the next meeting of the Firework Committee will be held in September.

10.2 Firework Grants:- It was **AGREED** that the Clerk would write to all the organisations who have already been given grants and invite them to apply for the remainder of the funding.

11. TWINNING ASSOCIATION

11.1 Report:- Attached.

12. BLOOM COMMITTEE

12.1 Minutes attached. It was **AGREED** that the Clerk would write to Kier and North Norfolk District Council thanking them for the wonderful display of flowers in the churchyard this year. The possibility of planting more trees in the town was discussed and this matter will be placed on the next agenda for further discussion.

13. ANNUAL TOWN MEETING AND COMMUNITY OPEN DAY

13.1 Annual Town Meeting 2014:- It was **AGREED** to provisionally book the evening of Friday 11th April and Saturday 12th April 2014 for the Annual Town Meeting and the Community Open Day.

13.2 Community Open Day 2014:- It was **AGREED** that the Clerk would write to all the organisations who attended the 2013 Community Open Day to obtain feedback on how successful the day was. This matter will be placed on the next agenda for further discussion.

13.3 Cromer Honours and Commendation Awards:- It was **AGREED** that Cromer Honours will be awarded to individuals. Any organisations will be considered by the Promotions Committee for a Mayor's Commendation in future years.

14. OTHER EVENTS

14.1 Christmas Celebrations:- Concern was expressed that the Christmas lights switch on and celebrations are not held earlier in the year and suggestions for the middle of November were made. It was **AGREED** that these views will be relayed to the Christmas Lighting Committee for consideration.

14.2 St. George's Day Concert:- The Clerk read a letter received from the Cromer and Sheringham Brass Band expressing disappointment that the St. George's Day Concert was cancelled so late in the proceedings due to a clash of dates. The Cromer and Sheringham Brass Band are requesting payment of a £200 fee for the cancelled concert. It was **AGREED** that the Clerk would write to the Cromer and Sheringham Brass Band and explain that Cromer Town Council cannot meet any funding that has not been allocated in their annual budget and therefore are not in a position to meet their request. It was **AGREED** that the Clerk would attach a grant application form and invite the Cromer and Sheringham Brass Band to apply for a grant from the firework funds. It was felt that the officers should not be dealing with the arrangements for the St George's Day Concert and investigations will be made with the Churches with a view to them making future arrangements.

14.3 Sport Relief Mile:- Attached. Cllr. Harris is progressing this matter.

15. OTHER PUBLICITY MATTERS

- 15.1 Blue Plaques:-** It was **AGREED** that the Clerk would liaise with the Cromer Preservation Society to enquire whether they wish to take this initiative forward. Cromer Town Council will look at a grant for one plaque per year to be erected and each suggestion for a plaque should be approved by the Promotions and Development Committee in advance.
- 15.2 Joint Publicity Committee:-** The Clerk read a letter received from Sheringham Town Council with possible dates for a joint publicity meeting. It was **AGREED** that the Clerk would write to Sheringham Town Council requesting that the Mayors and Deputy Mayors meet and discuss the matter informally before any further decisions are made.
- 15.3 QJ&J Boat:-** It was **AGREED** that the Clerk would circulate the recent photographs of the QJ&J Boat to all Members. It was **AGREED** that a full Conservation Report will be carried out in the sum of £200. The Members have concerns about the poor condition of the QJ&J boat and once the Conservation Report has been received this matter will be discussed again.
- 15.4 Old Cemetery Chapel:-** The Clerk reported that this matter is progressing. Rosie Glasgow is in the process of preparing a Heritage Lottery funding bid.
- 15.5 Henry Blogg Gardens:-** The Clerk read a further letter received from North Norfolk District Council stating that they are not prepared to give permission for the planted area in the centre to be paved over. It was **AGREED** that no further action will be taken in this matter.
- 15.6 Chamber of Trade:-** Nothing to report.

16. CORRESPONDENCE AND CIRCULARS

- 16.1** None received.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as 3rd September 2013. Please note this will be the Budget meeting.

There being no other business the Chairman closed the meeting at 8.59 pm.

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Chairman

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Date