

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 6TH JUNE 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. P. Harris, Vice-Chairman – Cllr. S. Eastwood,
Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett and Cllr. J. Hamilton-Emery.

Julie Chance – Town Clerk.

1. ELECTION OF COMMITTEE CHAIRMAN

It was **AGREED** that Cllr. P. Harris be elected as Chairman of the Planning, Transportation and Environment Committee.

2. ELECTION OF VICE-CHAIRMAN

It was **AGREED** that Cllr. S. Eastwood be elected as Vice-Chairman of the Planning, Transportation and Environment Committee.

3. MINUTES OF THE MEETING HELD ON 9TH MAY 2013

The Minutes of the meeting held on 9th May 2013, having been **AGREED** by Full Council on 13th May 2013, were signed by the Chairman.

4. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in connection with any Cromer Preservation Society matters.

5. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Bond, Cllr. H. Cox and Cllr. C. Plewman.

6. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

7. PLANNING APPLICATIONS:- Appendix A attached.

The Clerk read an email received from North Norfolk District Council concerning Planning Application No. PF/13/0257 – 30 Loudon Road, Cromer. The submitted photographs indicating the proposed signage only included signs which fall within the advertisement regulations and do not require consent as they are deemed to be granted by regulations.

8. **PLANNING DECISIONS:-** Appendix B attached.

9. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

10. **PLANNING APPEALS**

10.1 None received.

11. **OTHER PLANNING MATTERS**

11.1 **Development Committee:-** Nothing to report.

11.2 **Roughton Road Development:-** It was noted that the amendments to this planning application do not include any of the points made by Cromer Town Council in their letter to Cornerstone Planning Limited dated 14th May 2013. This matter is due to be heard at a future Development Committee meeting.

11.3 **Pub Watch:-** It was **AGREED** that Cllr. J. Hamilton-Emery be elected as representative for Cromer Town Council. The Clerk will write accordingly.

12. **LICENSES**

12.1 **No.1 New Street – Regency Restaurant at Melbourne Hotel – Live Music, Recorded Music, Sale of Alcohol on Premises and Late Night Refreshment:-** No objections.

13. **HIGHWAY MATTERS**

13.1 **Norfolk County Council – Delivering Local Highway Improvements:-** The Clerk reported that she has submitted a bid for the two schemes agreed, the junction of Mount Street and the second phase of the bus station. It was **AGREED** that the Clerk would write to the new portfolio holder for Planning and Transportation at Norfolk County Council, stating the importance of the second phase of the bus station which is an important transport hub. Norfolk County Council are trying to encourage the use of public transport and this should be taken into account when allocating money to the submitted schemes. The Clerk will copy Cllr. H. Cox into the letter.

13.2 **Signage – Garden Street:-** The Clerk reported that she had met with the Highway Engineer who was looking into moving this sign. The Clerk will ascertain the updated position.

13.3 **Yellow Lines – Overstrand Road:-** It was **AGREED** that the Clerk would inform Norfolk County Council that they do not wish to see yellow lines on the Overstrand Road. Parking is at a premium in Cromer and in short supply already.

- 13.4 Dog Fouling – PCSOs:-** The Clerk reported that she has written to the Police to request the PCSOs be supplied with ticket books in order to be able to issue fines for dog fouling. To date no reply has been received and she will chase accordingly.
- 13.5 Footway Maintenance – Canada Road:-** Circulated. Noted.
- 13.6 Steps to Safety Campaign:-** The Clerk read an email received from Norfolk County Council in answer to the recent letter containing the three resolutions agreed by Full Council. It was **AGREED** that the Clerk would circulate this email to all Members. It was **AGREED** that the Clerk would arrange a further pan parish meeting to discuss the contents of the email and new Cabinet Members for Planning and Transportation at Norfolk County Council would be invited to attend.
- 13.7 Pedestrian Zones:-** Cllr. Airs reported that she, Cllr. Nash and the Clerk attended a meeting with Norfolk County Council to discuss some proposed amendments to the signage for the pedestrian zones in Cromer. It was **AGREED** that the Clerk would invite Mott McDonald and a representative from the Chamber of Trade to the next Planning, Transportation and Environment Committee meeting to discuss the matter further.

14. TRANSPORTATION MATTERS

- 14.1 Bus Timetables:-** The Clerk reported that she has not received a reply to her letters to Sanders concerning the change in the bus timetable. She will chase accordingly.

15. CORRESPONDENCE AND CIRCULARS

- 15.1 Norfolk Coast Path:-** Cllr. Harris reported that he has not progressed this matter and this will be placed on the next agenda for an update.
- 15.2 Cromer Preservation Society:-** The Clerk read a letter received from the Cromer Preservation Society requesting a representative from Cromer Town Council to attend meetings with the North Norfolk District Council's Planning and Conservation Departments. It was **AGREED** that Cllr. T. Adams and Cllr. P. Harris would represent Cromer Town Council. The next meeting will be held on Monday 10th June at 2 pm.
- 15.3 Norwich and Norfolk Transport Action Group:-** The Clerk read a letter received from The Chairman of the Norwich and Norfolk Transport Action Group thanking Cromer Town Council for putting in a bid for the second phase of the bus station. It was **AGREED** that the Clerk would write and thank them for their support.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 4th July, 2013.

There being no other business the Chairman closed the meeting at 8.15 pm.

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Chairman

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Date

CTC NO	Planning Application reference	Detail of application	Location
1	PF/13/0451 Priory Homes (Norfolk) Ltd	Erection of 10 dwellings <i>No objections but flooding issues need to be considered</i>	The Embankment Jubilee Lane
2	AN/13/0549 Jonas Seafoods	Display of non-illuminated advertisement <i>No objections</i>	Beer Seller Stonehill Way Holt Road
3	PF/13/0564 Mr A Raby	Conversion of garage/store to residential dwelling <i>No objections</i>	Garage/store adj 7 Colne Cottages The Croft
4	LA/13/0428 Mr N Bozeat	Installation of roof light, removal of 2 nd floor stud wall, installation of replacement window and replacement glazing to front door <i>No objections</i>	4 Chesterfield Villas West Street
5	PF/13/0618 Mr P Robinson	Erection of 5 no 2, 3 & 4 storey town houses <i>Object – overdevelopment of site, more illustrations needed, concern over building materials</i> <i>Ask that this is called in.</i>	1 Burnt Hills
6	PF/13/0627 Mr S Carpenter	Erection of single storey dwelling <i>No objections</i>	Land adj. 8 Station Road

7	PF/13/0625 Mr D Scott	Variation of condition 4 of planning permission ref 01/1800 to permit use of Unit B for retail of bulky goods <i>No objections</i>	Argos Ltd Unit B NN Retail Park
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Appendix B

(a) Permission/consent for development

PF/13/0197 Erection of single-storey side/rear extension to provide self-contained annexe at 2 Grove Road, Cromer

PF/13/0329 Erection of single-storey rear extension at 20A Cliff Road, Cromer

PF/13/0302 Erection of two-storey side extension at High Station House, 61 Norwich Road

PF/13/0385 erection of single storey rear extension at 36 Roughton Road Cromer

(b) Refusal of permission for development

AI/13/0153 Continued display of illuminated advertisement at 23 New Street, Cromer

PF/13/0409 Installation of solar photo voltaic panels at 28 Garden Street

(c) Application withdrawn