

# CROMER TOWN COUNCIL



17 June 2013

Dear Sir/Madam,

You are hereby summoned to attend the **MEETING** of **CROMER TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, NORTH LODGE PARK** on **MONDAY 24 JUNE 2013** at **7.00 pm** for the purposes of transacting the following business.

Please be advised that prior to the meeting at 6.45 pm Peter Hickling will be leading a time of reflection.

Yours faithfully,

**Julie Chance.**  
Town Clerk.

## AGENDA

1. **TO CONSIDER FOR APPROVAL THE MINUTES OF CROMER TOWN COUNCIL ANNUAL MEETING HELD ON 13 MAY 2013** and matters arising (for information only) not included on the Agenda.
2. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND TO CONSIDER REQUESTS FOR DISPENSATIONS**
3. **APOLOGIES FOR ABSENCE**
  - 3.1 To consider apologies for absence
4. **POLICE MATTERS**
  - 4.1 To receive the report of the Parish Liaison Officer if attending.
  - 4.2 Any other Police correspondence (for information only).
5. **YOUTH**
  - 5.1 To receive any update from Student Council
  - 5.2 To receive any update in respect of skatepark.
  - 5.3 To consider any other youth matters (for information only).
6. **COMMITTEES & REPRESENTATIVES**
  - 6.1 To update membership & representatives following appointment of Cllr. John Frosdick
  - 6.2 To receive any other updates in respect of committees & representatives
7. **CASUAL VACANCY**
  - 7.1 To receive update in respect of casual vacancy

8. **DISTRICT AND COUNTY COUNCIL**
  - 8.1 Questions to District and County Councillors (to include responses to questions raised at the previous meeting)
  - 8.2 To receive information from Cllr. Eastwood in respect of beach levels
9. **PUBLIC PARTICIPATION** - To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person).
10. **NORTH LODGE PARK**
  - 10.1 To receive update and agree any action to be taken
11. **PLANNING, TRANSPORTATION & ENVIRONMENT COMMITTEE**
  - 11.1 To receive and comment upon the minutes of the meeting of the Planning, Transportation & Environment Committee held on 06 June 2013
  - 11.2 To receive update in respect of A148 Holt Road Bridge
12. **PROMOTIONS & DEVELOPMENT COMMITTEE**
  - 12.1 To receive and comment upon the minutes of the meeting of the Promotions & Development Committee held on 28 May 2013
  - 12.2 To receive report in respect of Coronation Celebrations
  - 12.3 To receive update in respect of Christmas Celebrations
13. **STRATEGY & FINANCE COMMITTEE**
  - 13.1 To receive and comment upon the minutes of the meeting of Strategy & Finance Committee held on 11 June 2013
  - 13.2 To consider for approval the accounts for the year ended 31 March 2013 as recommended by Strategy & Finance Committee
  - 13.3 To consider for approval the Annual Return and Governance Statement for the year ended 31 March 2013 as recommended by Strategy & Finance Committee
  - 13.4 To receive update in respect of Parish Plan
  - 13.5 To set date for budget meeting
  - 13.6 To consider grant for Cromer in Bloom
14. **WORKS & GENERAL PURPOSES COMMITTEE**
  - 14.1 To receive update from the Works & General Purposes Committee
15. **REPORTS FROM THE MAYOR AND DEPUTY MAYOR**
16. **TO RECEIVE REPORTS OF MEMBERS ON OTHER COMMITTEES**
  - 16.1 Community-led Health Events - To consider request from Cllr. Hamilton-Emery
  - 16.2 To receive reports from members on any other matters
17. **CORRESPONDENCE AND ITEMS FOR INFORMATION AND ACTION**
  - 17.1 To receive and comment upon correspondence as detailed in Appendix (enclosed)
  - 17.2 To note correspondence received since 17 June 2013
18. **DATE OF THE NEXT MEETING** – 29 July 2013
19. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

**20. CEMETERY NO.2 SITE**

**20.1** To consider matters relating to maintenance contract

**21. HANDYMAN**

**21.1** To consider matters relating to handy man

**Distribution:-** All members of the Town Council, County & District Councillors, Youth Council, P.C. Cresswell, EDP, Cromer Library.

**APPENDIX A - ITEMS FOR INFORMATION**

**North Norfolk Coastal Forum 02 July 2013 – Representative required to attend**

**NCC Communications Team – Update**

**Royal British Legion – Letter of thanks for funds raised at Mayor’s Civic Event**

**NNDC – Details of Graham Allen Awards for Conservation and Design**

**NNUH – Various posters**

**Rev. Willimott – Messy Church event 15 June 2013**

**Norfolk ALC – Weekly updates**

**Norfolk Coast Partnership – Second Homes questionnaire**

**Norfolk CAB – Letter of thanks for grant**

**NW Multisports Club – Letter of thanks for grant and invitation to event**

**EEAS First Responders – Letter of thanks for grant**

**NNDC – List of tree works applications**

**Police – Police & Crime Plan for Norfolk 2013-2017**

**NNDC – Maintenance works at Runton Road car park**

**Norfolk Community Law Service – Letter of thanks for grant**

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