

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL**  
**HELD ON MONDAY 24<sup>TH</sup> JUNE, 2013 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Mayor - Cllr. D. Pritchard, Deputy Mayor – Cllr. D. Airs,  
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. S. Eastwood, Cllr. J. Frostdick,  
Cllr. J. Hamilton-Emery, Cllr. C. Plewman, Cllr. M. Saunders and Cllr. G. Smith.

Julie Chance – Town Clerk

District Councillor J. Lee, District Councillor A. Yiasimi,

P.C. B. Cresswell and PCSO A. Holmes.

Three members of the public also attended the meeting.

A minutes silence was held for Vera Woodcock MBE.

The Mayor welcomed Cllr. John Frostdick to the meeting and congratulated him on his election to Cromer Town Council. The Mayor expressed concern over the cost of elections going forward.

**1. MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> MAY 2013**

The Minutes of the meeting held on 13<sup>th</sup> May 2013, having been circulated, were taken as read, **AGREED** and signed by the Mayor.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received as follows:-

Cllr. T. Bartlett – COAST and Cromer Preservation Society.

Cllr. J. Bond – Cromer in Bloom – Grant.

Cllr. S. Eastwood – Skate Park.

Cllr. J. Hamilton-Emery – Christmas Lights Event.

Cllr. C. Plewman – COAST and Skate Park.

Requests for Dispensations were received from Cllrs. Bond, Frostdick, Hamilton-Emery and Plewman.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. H. Cox, Cllr. P. Harris, Cllr. G. Hayman and Cromer Academy. It was noted that Cllr. Hayman had achieved a 1<sup>st</sup> degree and the Members congratulate him on this achievement.

#### 4. **POLICE MATTERS**

4.1 **Report:-** Attached.

4.2 **CCTV Cameras:-** The Mayor read a letter received from Norfolk Constabulary stating that CCTV provides excellent evidence when an incident is captured and the Crown Prosecution Service are confident in obtaining a successful prosecution when CCTV shows the offence. One of the listed assault crimes in the Police Report was captured by CCTV. The Mayor requested Members to bear this in mind when considering any request for funding towards CCTV in Cromer from North Norfolk District Council in the future.

#### 5. **YOUTH**

5.1 **Student Council:-** No report received. It was **AGREED** that the Clerk would write to Cromer Academy and congratulate them on their recent good OFSTED report and high pass rates.

5.2 **Skate Park:-** Cllr. Eastwood reported that planning permission has been granted and the project has gone out to tender. They are moving towards charity status and the Trustees are in place. It was **AGREED** that the Clerk would write to the Chairman and congratulate him on all his and the committee's hard work.

#### 6. **COMMITTEES & REPRESENTATIVES**

6.1 It was **AGREED** that Cllr. Frosdick will serve on the Promotions & Development Committee, Works & General Purposes Committee and Planning Transportation and Environment Committee. It was noted that Cllr. Jen Hamilton-Emery is representative for Pubwatch.

6.2 It was **AGREED** that Cllrs. Adams and Harris will attend the meetings between North Norfolk District Council and the Cromer Preservation Society in the capacity of observers.

#### 7. **CASUAL VACANCY**

7.1 The Clerk reported that the Notice of Vacancy for the current casual vacancy will be published on 26<sup>th</sup> June.

7.2 The Mayor read an email received from Cllr. Eastwood tendering his resignation with effect from 17<sup>th</sup> July. It was reluctantly **AGREED** to accept Cllr. Eastwood's resignation.

#### 8. **DISTRICT AND COUNTY COUNCIL**

8.1 Cllr. Pritchard asked whether it would be possible to illuminate the car park for the safety of vehicles and the motorists returning to them at night. District Councillor Lee said the funding issue needed to be looked at but he

will take the request back for consideration. Cllr. Pritchard will email District Councillor Lee with details of his request.

- 8.2 Beach Levels:-** Cllr. Eastwood said that the Coastal Engineer Brian Farrow had informed Members that there was no funding available for beach replenishment. Cllr. Eastwood contacted DEFRA and has a letter contradicting this information. Cllr. Lee said that Brian Farrow is the most experienced coastal engineer in the area and he had explained that the reason for the loss of sand was an easterly wind. Once the wind direction changes the beaches will be replenished naturally.

9. It was **AGREED** to suspend the meeting for public participation.

#### **Public Participation**

A member of the Steps to Safety Campaign read several papers concerning various issues. These matters will be passed to the appropriate committees for action.

A member of the Steps to Safety Campaign reported that the yellow backings are still not in place on the speed signs. This matter will be placed on the Planning Transportation and Environment Committee agenda for discussion.

A member of the public said that the hearing loop is very good and expressed disappointment that it has not been used for eight years since its installation.

The meeting was re-opened

10. **NORTH LODGE PARK**

- 10.1 It was **AGREED** that this item would be moved to Part II of the meeting.

11. **PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE**

- 11.1 Cllr. Eastwood presented the Minutes of the meeting held on 6<sup>th</sup> June 2013 which were **AGREED**.

- 11.2 **A148 Holt Road:-** The Clerk reported that she is in the process of arranging another Pan Parish Meeting as agreed. She is waiting for convenient dates from the new portfolio holder at Norfolk County Council.

12. **PROMOTIONS & DEVELOPMENT COMMITTEE**

- 12.1 Cllr. Nash presented the Minutes of the meeting held on 28<sup>th</sup> May 2013 which were **AGREED**.

- 12.2 **Coronation Celebrations:-** It was **AGREED** that this matter would be placed on the next Promotions & Development Committee for discussion. It was felt that any future events need more promotion.

- 12.3 Christmas Celebrations:-** Cllr. Nash presented the Minutes of the meeting held on 11<sup>th</sup> June 2013 which were **AGREED**. Cllr. Smith requested that she be removed from the list of attendees as she did not remain for the meeting.

**13. STRATEGY & FINANCE COMMITTEE**

- 13.1** Cllr. Airs presented the Minutes of the meeting held on 11<sup>th</sup> June 2013, which were **AGREED**.
- 13.2 Annual Accounts for the year ended 31<sup>st</sup> March 2013:-** **AGREED** and signed by the Mayor and Town Clerk.
- 13.3 Annual Return for the year ended 31<sup>st</sup> March 2013:-** **AGREED** and signed by the Mayor and Town Clerk.
- 13.4 Parish Plan:-** Cllr. Bartlett gave an update and thanked the Members for their input. It was **AGREED** that the Parish Plan will now go to print and circulation. The Members requested a note of thanks to Cllr. Bartlett and Cllr. Saunders for all their hard work on the Parish Plan to date.
- 13.5 Budget Meeting:-** It was **AGREED** that the Clerk would liaise with Cllrs. Airs, Harris, Pritchard and Saunders to arrange a date to compile the budget for the year 2014/15.
- 13.6 Cromer in Bloom Grant:-** It was **AGREED** to pay the £2,000 allowed in the budget.

**14. WORKS & GENERAL PURPOSES COMMITTEE**

- 14.1** Cllr. Pritchard reported that the lease for the land in Cromer Cemetery has been signed. The next stage will be for Westerleigh to go to public consultation and put in a planning application.

**15. REPORTS FROM THE MAYOR AND DEPUTY MAYOR**

- 15.1 Mayor's Report:-** Cllr. Pritchard reported on his activities and civic events he has attended since his election. Cllr. Pritchard has started a Mayor's Blog which he asked Members to read. It is intended that the Mayor's Blog will be used as a method of reporting to Members on his activities and he will therefore not be issuing a report to each Town Council meeting. The Mayor's Blog will be printed off for any Members not on the internet.
- 15.2 Deputy Mayor's Report:-** Cllr. Airs reported on her activities and civic events she has attended since her election.

**16. REPORTS OF MEMBERS ON OTHER COMMITTEES**

- 16.1 Community-led Health Improvement Events in Cromer:-** Circulated. Cllr. Hamilton-Emery said that she was hoping to attend one of the events but requested that the organisers be invited to a Town Council meeting to give the Members feedback on the events. It was **AGREED** that the Clerk would write to the organisers and formally invite them to a future Town Council meeting.

- 16.2 Buckingham Palace Garden Party:-** Cllr. Smith reported that the Buckingham Palace Garden Party had been a very enjoyable day with tea at the Ritz as a nice surprise from her escort.

**17. CORRESPONDENCE AND ITEMS FOR INFORMATION AND ACTION**

- 17.1 North Norfolk Coastal Forum Summer Field Trip – Tuesday 2<sup>nd</sup> July 2013:-** It was reported that Cllr. Eastwood is unable to attend as planned. The Clerk will inform North Norfolk District Council accordingly. Noted.
- 17.2 Steps to Safety Campaign:-** It was **AGREED** that Cllr. Bartlett be elected as representative for the Steps to Safety Campaign.

It was **AGREED** that the Clerk would forward the letter from the Royal British Legion Cromer & District Branch to Cllr. Smith.

All other correspondence listed was noted.

- 17.3 Correspondence Received since 17<sup>th</sup> June 2013:-**
- Norfolk ALC – Larger Councils Meeting – Wednesday 10<sup>th</sup> July 2013, Sprowston Diamond Centre – 10 am to 1 pm:-** It was **AGREED** that Cllr. Bartlett and Harris would attend. Cllr. Nash will be attending in his capacity as representative for the Town Council.
- Norfolk ALC – AGM 2013 – Resolutions for Debate:-** It was **AGREED** that this matter would be placed on the next Strategy and Finance Committee for discussion. The Members were asked to consider this matter in the meantime.
- Sheringham Shoal Newsletter:-** Noted.
- The Norfolk Police & Crime Commissioner Meeting Dates:-** Noted.
- North Norfolk Pride:-** It was **AGREED** that the Clerk would write and inform North Norfolk Pride that permission is granted for the Rainbow Flag to be flown from North Lodge flagpole on Sunday 28<sup>th</sup> July.

**18. DATE OF THE NEXT MEETING**

The date of the next meeting was noted as 29<sup>th</sup> July, 2013.

**19. RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

**20. CEMETERY NO.2 SITE**

- 20.1** The Clerk explained the recent problems in connection with the maintenance of Cemetery No. 2. It was **AGREED** that the maintenance of Cemetery No.2 would be advertised for tender on an annual contract basis.

**21. HANDYMAN**

**21.1** It was **AGREED** that the responsibilities of the handyman would be advertised for tender on an annual contract basis. This is to bring the facility in line with Cromer Town Council's other maintenance contracts.

**22. NORTH LODGE PARK**

**22.1** It was **AGREED** that further discussions/negotiations will be entered into with North Norfolk District Council. Accurate data and financial information needs to be obtained and verified by the independent consultants. Ownership of all land and leases also need to be ascertained.

**There being no other business the Mayor closed the meeting at 8.55 pm.**

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**Mayor**

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**Date**