

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 4TH JULY 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman – Cllr. S. Eastwood, Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett,
Cllr. J. Bond, Cllr. H. Cox, Cllr. J. Frosdick and Cllr. M. Saunders.

Martin Chisholm – Kings Lynn Borough Council – Parking Enforcement.
Manuel Casado-Oliver B. Eng, MCIHT – Mott MacDonald.

Julie Chance – Town Clerk.

Tracey Khalil – Chamber of Trade.

Two members of the public also attended the meeting.

The Vice-Chairman welcomed all present to the meeting and introduced Martin Chisholm and Manuel Casado-Oliver.

1. MINUTES OF THE MEETING HELD ON 6TH JUNE 2013

The Minutes of the meeting held on 6th June 2013, having been **AGREED** by Full Council on 24th June 2013, were signed by the Vice-Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received as follows:-

Cllr. T. Bartlett – Cromer Preservation Society.

Cllr. J. Bond – Planning Application Nos. PF/13/0696 and LA/13/0697.

Cllr. H. Cox – Planning Application No. Y/1/2013/1007.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Hamilton-Emery, Cllr. P. Harris and Cllr. G. Smith.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

A member of the public expressed concern over the draft proposals to stop parking in the pedestrianised areas in town. This would prevent the delivery vehicles from parking near to the premises where they are unloading and consequently affect their businesses. They asked that this problem be considered when looking at the draft proposals.

The meeting was reconvened.

5. **PLANNING APPLICATIONS:-** Appendix A attached.

6. **PLANNING DECISIONS:-** Appendix B attached.

7. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

8. **PLANNING APPEALS**

None received.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** Nothing to Report.

9.2 **Former Police Station & Magistrates Court:-** Cllr. Eastwood attended the Development Committee Meeting held today, 4th July 2013. Objection statement attached. The planning application was refused by the Development Committee who have requested the applicants to work with North Norfolk District Council to re-design the plans for re-submission. They have requested that the new plans be more appropriate for the area. The Members have heard that the Strategic Manager for Planning has agreed a sum of £3,722 on this site to offset the requirement for affordable housing. It was **AGREED** that the Clerk would write to North Norfolk District Council and enquire whether this is a mistake and ask them to confirm the situation.

9.3 **PF/13/0618 – 1 Burnt Hills:-** The Clerk reported that the District Councillors have been asked to call this application in for consideration by the Development Committee. The Clerk will check with District Councillor Lee whether this application has been called in.

9.4 **Roughton Road Development:-** Nothing further to report at present.

10. **LICENSES**

None received.

11. **HIGHWAY MATTERS**

11.1 **Pedestrian Areas:-** Martin Chisholm and Manuel Casado-Oliver circulated two draft proposals for consideration. Cromer Town Council have been complaining about parking in the pedestrianised zones in Cromer for some time and the object of the proposals are to try and make parking in the pedestrianised areas enforceable. At present this is not possible due to the lack of an order. Following very lengthy discussion it was **AGREED** that a compromise would be looked at which would prevent parking but still allow for unloading for the businesses. This would take in account the concerns

expressed by the members of public and business owners. Mott Macdonald and Kings Lynn Borough Council will look at further draft proposals and try and incorporate the requested compromise. A further meeting will be held to discuss the new draft proposals once they have been prepared. Once a proposal has been agreed by Cromer Town Council this will be subject to public consultation.

- 11.2 Norfolk County Council – Delivering Local Highway Improvements:-** The Clerk confirmed that the two funding bids for Mount Street and the Bus Station have been successful. Once further information is to hand the Clerk will inform the Members of the process to deliver these schemes. It was **AGREED** that the Clerk would enquire whether it would be possible to have a small area for a garden and seating area at the Bus Station site. This would be managed by Cromer Town Council/Cromer in Bloom.
- 11.3 Signage – Garden Street:-** The Clerk read an email received from Norfolk County Council stating that the new post is in place and they are waiting for the power supply to be switched off before the old post can be removed. This is expected by 5th July.
- 11.4 Yellow Lines – Overstrand Road:-** The Clerk confirmed that the forward programme has been suspended.
- 11.5 Dog Fouling – PCSOs:-** The Clerk read a letter received from Norfolk Constabulary stating that the PCSOs do not have the power to issue tickets for dog fouling in Cromer. The power needs to be bestowed to the Police by North Norfolk District Council and it was **AGREED** that the Clerk would write to North Norfolk District Council and request that this be considered.
- 11.6 Steps to Safety Campaign:-** The Clerk reported that a further pan parish meeting has been arranged for Monday 12th August, 2013 at 11 am. The issues that were raised by Mrs Diana Meggy will be discussed at this meeting.
- 11.7 Highway Rangers:-** The Clerk reported that Highway Rangers have carried out various works in Cromer. Lists attached.
- 11.8 Mill Road Post Office – Signage:-** Cllr. Bartlett reported that he is working with the Mill Road Post Office and Highways to look at installing a sign at the lower end of Mill Road for the Post Office. Cllr. Bartlett will keep the Members informed of progress.
- 11.9 Mill Road Parking:-** The Clerk read a letter received from parishioners complaining about the parking in Mill Road. Cllr. Cox is meeting with Norfolk County Council who are aware of the problems and are looking at solutions. The new Travel Plan is also awaited which hopefully will address some of the problems. It was **AGREED** that the Clerk would write to the parishioners and explain that this matter is being addressed by Norfolk County Council.
- 11.10 Tree Planting – New Haven Close:-** The Clerk reported that a request has been received from a resident of New Haven Close for permission to plant a tree outside their property on the verge. It was **AGREED** that the Clerk would write to all the residents in New Haven Close and enquire whether they are happy for Cromer Town Council to support this initiative.

12. TRANSPORTATION MATTERS

Nothing to report.

13. CORRESPONDENCE AND CIRCULARS

13.1 Norfolk Coast Path:- This matter will be placed on the next agenda for an update from Cllr. Harris.

13.2 Bus Timetables:- The Clerk reported that Sanders Coaches have not replied to her emails and she will chase accordingly.

13.3 NNDC – Empty Homes:- The Clerk read an email received from NNDC concerning empty homes. It was **AGREED** that the Clerk would email all Members and ask them if they are aware of any empty homes which need to be considered by NNDC for bringing back into use.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 1st August, 2013.

There being no other business the Vice-Chairman closed the meeting at 9.33 pm.

.....
Chairman

.....
Date