

# CROMER TOWN COUNCIL



28 August 2013

Dear Sir/Madam

You are hereby summoned to a meeting of the **PROMOTION & DEVELOPMENT COMMITTEE** on **TUESDAY 03 SEPTEMBER 2013** at **7.00 pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

**Mrs J Chance**  
**Town Clerk**

## A G E N D A

1. **To sign the minutes of the meetings held 28 May 2013 & 18 July 2013**  
which were approved by Full Council on 24 June 2013 & 29 July 2013
2. **To receive declarations of interest in items on the agenda & consider requests for dispensations**
3. **To consider apologies for absence**
4. **Public Participation** – To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person)
5. **Tourist Information Centre**
  - 5.1 To receive any report from Jane Wisson in respect of TIC and the promotion of events in the town
6. **Marriages**
  - 6.1 To note list of ceremony bookings (enclosed)
7. **Firework Event**
  - 7.1 To receive any update from Firework Committee
  - 7.2 To consider grant requests

## **8. Twinning Association**

- 8.1 To receive update from the Twinning Association and agree any action to be taken
- 8.2 To receive any Twinning correspondence

## **9. Bloom Committee**

- 9.1 To receive a report from the Bloom Committee
- 9.2 To receive any Bloom Correspondence

## **10. Committee Budget 2014/15**

- 10.2 To set date for budget meeting

## **11. Community Open Day & Annual Report**

- 11.1 To consider matters relating to 2014 Community Open Day
- 11.2 To consider draft Annual Report

## **12. Other Events**

- 12.1 To consider matters relating to Christmas Celebrations
- 12.2 To consider matters relating to St George's Day
- 12.3 To receive update on any other events to include Sport Relief Mile
- 12.4 To receive report in respect of Coronation Celebrations

## **13. Other Publicity Matters**

- 13.1 To receive update from Blue Plaque working group
- 13.2 To receive update in respect of joint publicity
- 13.3 To receive update in respect of Q, J & J Boat
- 13.4 To receive update in respect of Old Cemetery Chapel
- 13.5 To receive minutes from meetings of Chamber of Trade
- 13.6 To consider matters relating to Flag Policy
- 13.7 To consider appointment of representative from Cromer Pier

## **14. Correspondence & Circulars**

- 14.1 To consider correspondence relating to Battle of Britain Parade
- 14.2 To note email in respect of Village Games
- 14.3 To receive any other correspondence and circulars (for information only)

## **15. Date of next meeting – 19 November 2013**

**Distribution: Mayor and Deputy Mayor and Members of the Promotion & Development Committee and other Members for information**

**Copied to: Tony Shipp (VEO), Richard Leeds (RNLI), Jason Bell (Town Crier), Tracey Khalil (Chamber of Trade), Jackie Richards (Twinning Assoc), Jane Wisson (NNDC Tourism)**