

MINUTES OF THE MEETING OF THE PROMOTION & DEVELOPMENT COMMITTEE
HELD ON TUESDAY 3RD SEPTEMBER, 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Nash, Vice-Chairman – Cllr. J. Hamilton-Emery,
Cllr. D. Airs, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. H. Cox, Cllr. J. Frosdick,
Cllr. C. Plewman, Cllr. D. Pritchard, Cllr. G. Smith, Jason Bell – Town Crier,
Tracey Khalil – Chamber of Trade and Jackie Richards – Twinning Committee.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETINGS HELD ON 28TH MAY 2013 AND 18TH JULY 2013

The Minutes of the meetings held on 28th May and 18th July 2013, having been **AGREED** by Full Council on 24th June and 29th July 2013, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received as follows:-

Cllr. T. Bartlett – Cromer Preservation Society matters.

Cllr. H. Cox – Twinning matters.

Cllr. C. Plewman – Skate Park matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Tony Shipp.

4. PUBLIC PARTICIPATION

None received.

5. TOURIST INFORMATION CENTRE

5.1 No report received. It was **AGREED** that Cllr. Cox would liaise with Jane Wisson to enquire whether a report could be submitted to future meetings if a representative is unable to attend.

6. MARRIAGES

6.1 Schedule attached.

7. FIREWORK EVENT

7.1 The Clerk reported that she has requested the quotation and contract for the 2014 fireworks. Cllr. Pritchard reported that the first meeting of the Firework Committee will be held on 18th September, 2013.

7.2 Firework Grants:- It was **AGREED** to pay the following grants from the surplus of the bucket collection for the 2013 firework display:-

	£
Cromer and Sheringham Brass Band	200.00
Cromer VEO – Electricity & Water Supply	500.00
Cromer Skate Park Campaign	275.00
Cromer Parish Church – Restoration of Cromer Bells	275.00

	£1,250.00
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8. TWINNING ASSOCIATION

8.1 Report attached. Cllr. Pritchard said that twinning is definitely a benefit to Cromer and he fully supports the actions of the Twinning Committee and would like a note of thanks for all their hard work. A note of thanks also went to all the people who hosted the guests. The visit was very successful, in particular for the youth.

9. BLOOM COMMITTEE

9.1 Minutes attached. Cllr. Bond reported that the Awards Presentations held on 7th August at Felbrigg Hall were very successful. Cllr. Bond has been working on a project in conjunction with Community Sports Network in North Lodge Park. They have planted a new garden and a lot of very good ideas were made by the youngsters for all age groups and possible facilities in North Lodge Park. Cllr. Cox thanked the Bloom Committee for all their hard work at Cromer Station which is now looking very nice. Cllr. Smith said that members of the public have praised the wild flowers planted by NNDC in the Churchyard this year. Cllr. Pritchard said that he had attended the Awards Presentations and would like to thank the Bloom Committee for all their hard work. There is a lot of work carried out by a few volunteers.

10. COMMITTEE BUDGET 2014/15

10.1 It was **AGREED** to arrange a Budget meeting for Monday 30th September at 7.00 pm.

10.2 Cllr. Pritchard requested £250 from the £5,000 publicity budget in order to hold Cromer Town Council's Civic Service. It was **AGREED** that £250 be allocated for the Civic Service.

11. COMMUNITY OPEN DAY & ANNUAL REPORT

- 11.1 Community Open Day:-** The Clerk reported that she had received several replies and suggestions from stall holders. It was **AGREED** that this matter would be placed on the next agenda for further discussion on how to promote the event.
- 11.2 Annual Report:-** It was **AGREED** that the Annual Report be distributed once updates have been made to include the new Members.

12. OTHER EVENTS

- 12.1 Christmas Celebrations:-** Cllr. Nash reported that the arrangements are going well.
- 12.2 St. George's Day:-** It was **AGREED** that the Clerk would contact Sheringham Town Council and ask whether they would have any objection to Cromer Town Council hosting the St. George's Day concert for 2014. The Clerk will make the arrangements accordingly.
- 12.3 Sport Relief:-** This matter will be placed on the next agenda for an update.
- 12.4 Coronation Celebrations:-** Cllr. Pritchard said that there was not the enthusiasm for the Coronation that there had been for the Jubilee. There was a very limited budget of £750 and the people who organised the event made the best of the event by calling in favours.

13. OTHER PUBLICITY MATTERS

- 13.1 Blue Plaque Policy:-** Andy Boyce gave a report. Attached. It was **AGREED** that the Clerk would circulate this information and the matter will be placed on the next agenda for further discussion.
- 13.2 Joint Publicity:-** Cllr. Airs gave a report on the meeting with the Mayor and Deputy Mayor of Sheringham. It was reported that the links for both councils on their websites are now in place.
- 13.3 QJ & J Boat:-** This matter will be placed on the next agenda for further discussion.
- 13.4 Old Cemetery Chapel:-** This matter will be placed on the next agenda for further discussion.
- 13.5 Minutes of Chamber of Trade:-** Tracey Khalil will forward the minutes to the Clerk who will circulate them accordingly.
- 13.6 Flag Policy:-** Cllr. Pritchard produced a draft Flag Policy. It was **AGREED** to adopt the flag policy with amendments to the dates for flying the Union flag. The amended Flag Policy will be circulated in due course. A vote of thanks was noted for all the hard work by Cllr. Pritchard in producing the Flag Policy. It was **AGREED** that the Union flag, Cromer Town flag and the RAF flag will be flown for Monday 9th September for the Battle of Britain Parade. The Clerk will liaise with Cllr. Cox in order to try and obtain the RAF flag for this purpose.

13.7 Cromer Pier:- It was **AGREED** that the Clerk would write and invite a representative to attend future Promotion & Development Committee meetings as an ex-officio.

14. CORRESPONDENCE & CIRCULARS

14.1 Battle of Britain Parade:- Circulated. Noted.

14.2 Village Games:- Circulated. Noted.

14.3 Cromer and North Norfolk Festival of Music, Dance and Speech:- The Clerk read a thank you letter for the recent grant.

14.4 Age UK – Afternoon Tea:- It was **AGREED** that Age UK would be given permission to use the Council Chamber free of charge for their afternoon tea.

14.5 Bittern Line Event:- Cllr. Cox reported that the Bittern Line are holding an event and she will let the Clerk have the details for circulation.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as 19th November, 2013.

There being no other business the Chairman closed the meeting at 8.40 pm.

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Chairman

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Date