

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 5TH SEPTEMBER, 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman – Cllr. T. Adams, Cllr. D. Airs, Cllr. J. Bond,
Cllr. H. Cox, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery and Cllr. D. Pritchard.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 1ST AUGUST 2013

The Minutes of the meeting held on 1st August 2013, having been circulated, were taken as read, **AGREED** and signed by the Vice-Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS.

Declarations of interest were received from Cllr. J. Frosdick in connection with Item 11.1 – Pedestrian Areas.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Bartlett and Cllr. P. Harris.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

A member of the public explained that he had bought a property and intended to use it as bed and breakfast. The property has been empty for some time and the public have habitually parked in front of the dropped kerb to the property's driveway. He requested that an H-Bar be installed in order that he can use his drive and parking facilities for the business. This matter will be discussed under the item on the agenda.

The meeting was reconvened.

5. PLANNING APPLICATIONS:- Appendix A attached.

6. PLANNING DECISIONS:- Appendix B attached.

7. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

8. PLANNING APPEALS

None received.

9. OTHER PLANNING MATTERS

- 9.1 Development Committee:-** The Clerk reported that Planning Application No. PF/13/0247 – Erection of 145 dwellings with access road, public open space and associated works – land west of Roughton Road for Norfolk Homes Limited was heard on 5th September and passed. It was **AGREED** that no further action would be taken in this matter although the members expressed disappointment at the decision.
- 9.2 Neighbourhood Plan:-** The Clerk reported that Anne Barnes, Clerk to Cringleford Parish Council will be attending the Planning, Transportation and Environment Committee meeting on Thursday 3rd October to give a presentation to the Members.
- 9.3 Dudgeon Offshore Windfarm:-** The Clerk reported that the application is in the office for Members to inspect. The deadline date for the consultation is 27th September, 2013.

10. LICENSES

None received.

11. HIGHWAY MATTERS

- 11.1 Pedestrian Areas:-** The Clerk circulated the latest proposal from Norfolk County Council. The proposal is based on the pre-submission meetings and the comments from the Members and public. It was **AGREED** that the Clerk would write and enquire why the loading bay for West Street has not been included as discussed. It was **AGREED** that the Clerk will inform Norfolk County Council that there are no objections to the proposals subject to the issue of the loading bay in West Street. It was **AGREED** that once the proposals are in place this matter will be brought up at a SNAP meeting to ask that the areas be policed and enforced.
- 11.2 NCC Highways – Delivering Local Highway Improvements:-** The Clerk reported that the funding has been submitted to Norfolk County Council for the two schemes. A meeting was held with Norfolk County Council on site at the bus station to discuss the design of the second phase of the bus station. The Clerk will liaise with Norfolk County Council and ascertain the current position and timescale for both projects.
- 11.3 Loading Bay – Garden Street – Community Hall:-** This matter has been included in the proposals for the pedestrian areas.
- 11.4 Tree Planting Request:-** The Clerk reported that she had written to all the residents of Newhaven Close to ascertain their views. Twenty letters were sent, thirteen replies have been received. Twelve objections and one in

favour. It was **AGREED** that no further action would be taken in this matter and the Clerk will inform the resident of the request accordingly.

- 11.5 Footpath 11 – The Old Lookout:-** Circulated. Noted. No Objections.
- 11.6 Canada Road – Temporary Road Closure.** Noted.
- 11.7 H-Bar 7 – 9 St. Mary’s Road:-** A request has been received from the new owner of this property for an H-Bar to be installed in front of the drop kerb. This matter has been covered in public participation time. It was **AGREED** that the Clerk would write to Norfolk County Council asking that they look into this matter and stating that Cromer Town Council support the initiative.
- 11.8 Signage Sandy Lane:-** Cllr. Pritchard reported that he has been corresponding with Norfolk County Council and the Deputy Clerk concerning problems with signage in Sandy Lane. A “No Through” sign has been installed but the matter needs to be continually monitored and addressed.
- Overstrand Road:-** The Clerk reported that the Police have been liaising with Norfolk County Council to have the foliage cut back in front of the signs informing motorists that they cannot use the bus lane in Overstrand Road. This has now been done. Cllr. Pritchard recorded a vote of thanks to Norfolk County Council Highways Department for their prompt action in dealing with any matters brought to their attention.
- 11.9 A148 Pan Parish Meeting:-** The Clerk read a letter received from the Steps to Safety Campaigners requesting Cromer Town Council to write to Norman Lamb MP, County Councillor D. Harrison – Portfolio Holder for Environment, Transport and Waste and Mr. Jackson – Director of Environment, Transport and Waste supporting the following:-
30 mph speed limit on the A148 Holt Road.
A mini roundabout at the A148 Holt Road and the B1436 Felbrigg Road.
A separate Pedestrian Footbridge over the Bittern Line Railway A 148 Holt Road.
It was **AGREED** that the Clerk would write as requested.

12. TRANSPORTATION MATTERS

- 12.1 Bittern Line Working Party:-** Cllr. Harris circulated a paper concerning cycle routes. Cllr. Cox reported that she had attended the recent Bittern Line meeting when this was discussed. There are already cycle routes in place but they are happy to listen to any proposals. This matter will be placed on the next agenda for further discussion. Cllr. Cox reported that she has requested that the issues outstanding at Cromer Station be dealt with more speedily. Cllr. Cox reported that the issue of a ticket machine at Cromer Station was also discussed and this matter has been placed on the list for consideration.
- 12.2 Cromer Station:-** The Clerk reported that an email has been received concerning a ticket machine at Cromer Station. It was **AGREED** that the Clerk would write to the resident and inform them that this will be placed on the list for consideration.

13. CORRESPONDENCE & CIRCULARS

- 13.1 Norfolk Coast Path:-** This matter will be placed on the next agenda for an update from Cllr. Harris.
- 13.2 Residents' Parking:-** The Clerk read an email concerning residents' parking in town. It was **AGREED** that the Clerk would contact North Norfolk District Council and Norfolk County Council with a view to working together on this issue.
- 13.3 East Runton Funfair:-** The Clerk read a letter addressed to Mrs Clifton from Norfolk County Council. Noted.
- 13.4 Cllr. Bartlett – Various:-** The Clerk read an email received from Cllr. Bartlett. It was **AGREED** that the Clerk would circulate this to all Members.
- 13.5 Underground Coal Gasification:-** Circulated. Noted.
- 13.6 Overstrand Road:-** The Clerk read an email received requesting that the Police put cones out on one side of the Overstrand Road during the holiday season to prevent parking on both sides. It is very difficult for vehicles to use the Overstrand Road during the holiday season. It was **AGREED** that the Clerk would write informing the resident that the Police no longer deal with issues such as these and the cones which are put in place for the carnival are owned and managed by the Carnival Committee.
- 13.7 Cromer Preservation Society Newsletter:-** Noted.
- 13.8 CCTV:-** Circulated. It was **AGREED** that this matter will be looked at when preparing the Budget with a view to allowing an annual contribution towards the upkeep of the CCTV in Cromer. This would be on the proviso that the current system is maintained and improved and no cuts are made.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 3rd October, 2013. (Budget Meeting).

There being no other business the Vice-Chairman closed the meeting at 8.20 pm.

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Chairman

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Date