

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 3RD OCTOBER, 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER.**

Present:-

Chairman – Cllr. P. Harris, Vice-Chairman – Cllr. T. Adams,
Cllr. D. Airs, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frostdick,
Cllr. J. Hamilton-Emery, Cllr. D. Pritchard and Cllr. A. Yiasimi.

Anne Barnes – Clerk – Cringleford Parish Council.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 5TH SEPTEMBER, 2013

The Minutes of the meeting held on 5th September 2013, having been **AGREED** at Full Council on 9th September were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Declarations of interest were received as follows:-

Cllr. T. Bartlett – Cromer Preservation Society matters.

Cllr. J. Bond – Planning Application No. PF/13/1118.

Cllr. P. Harris – Planning Application No. PF/13/1062.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. H. Cox – Prior Engagement – National Citizen Service Graduation.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

A member of the public read objections from the Cromer Preservation Society on the following Planning Applications – PF/13/0768 & PF/13/0769 – Newstead House, 7 The Gangway, Planning Application PF/13/1078 – Adj. Pantiles, The Croft, Planning Application No. PF/13/1092 – 32 Cabbell Road and Planning Application No. PF/13/1118 – Flat 15b Clevedon House.

5. NEIGHBOURHOOD PLANS

5.1 The Committee welcomed Anne Barnes , Clerk, Cringleford Parish Council to the meeting. Anne Barnes gave a report on the process and background of Cringleford's Neighbourhood Plan which the Members found very informative and helpful. This process has taken two years and has cost £19,000 for a village of 850 houses. The benefit is an extra 5% on CIL payments from developers. Once the draft Neighbourhood Plan has been submitted to the Inspector, there has to be over 50% of the people who vote in agreement for it to be considered. Grants are currently available for this process. This matter will be placed on the next agenda for further discussion.

6. BUDGET 2014/15

6.1 It was **AGREED** to accept the draft budget with an addition of £2,000 for the investigation of a Neighbourhood Plan.

7. PLANNING APPLICATIONS:- Appendix A attached.

8. PLANNING DECISIONS:- Appendix B attached.

9. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

10. PLANNING APPEALS

10.1 PF/13/0438 – Erection of Entrance Canopy – Halsey House, 31 Norwich Road, Cromer, NR27 OBA:- Noted.

11. OTHER PLANNING MATTERS

11.1 Development Committee:- Nothing to report.

11.2 Planning Application No. PF/13/0915 – 56 Compit Hills, Cromer:- It was noted that this application has been withdrawn.

12. LICENSES

None received.

13. HIGHWAY MATTERS

- 13.1 **Pedestrian Areas:-** The Clerk circulated an up-to-date plan which includes an unloading bay in West Street. It was **AGREED** that the Clerk would write to Norfolk County Council stating that Cromer Town Council have no objections to these proposals. Norfolk County Council will have a consultation period before these proposals are adopted.
- 13.2 **NCC – Delivering Local Highway Improvements:** No update at present. The Clerk will chase.
- 13.3 **Temporary Traffic Order – Garden Street:-** Noted.
- 13.4 **Street Naming – Roughton Road:-** It was **AGREED** that this item will be placed on the next agenda. The Members will give consideration for 15 street names to be discussed further. It was felt that tribute should be given to Vera Woodcock in recognition of her many years of dedication to Cromer.
- 13.5 **H-Bar – St. Mary’s Road:-** The Clerk reported that this matter is being investigated by Norfolk County Council.
- 13.6 **Double Yellow Lines – The Warren:-** The Clerk read an email received from Norfolk County Council stating that due to financial cuts and no recorded accidents in this area they will not be considering this request any further.
- 13.7 **Yellow Backing – 40 mph Speed Limit signs:-** The Clerk read an email received from Norfolk County Council stating that yellow backings are only used where the signs are difficult to see and they try to keep use of them to a minimum.
- 13.8 **Parking – Mill Road:-** The Clerk read an email received from Cllr. Cox stating that Norfolk County Council are constructing passing bays outside the hospital to try and address the issue of congestion. It was reported that the school bus now stops outside the junior school and not on Mill Road which has helped the situation. It was **AGREED** that the Clerk would ask for more details on the passing bays.

14. TRANSPORTATION MATTERS

- 14.1 **Bittern Line Working Group:-** Cllr. Harris reported that he has written to the Bittern Line concerning cycle mapping and will chase accordingly.

15. CORRESPONDENCE AND CIRCULARS

- 15.1 **Sign and Air Vent – Listed Building:-** It was **AGREED** that the Clerk would write to North Norfolk District Council and enquire whether these items need planning permission.
- 15.2 **Cromer Market:-** The Clerk reported that District Councillor Wright would like to call a meeting to discuss this matter and has requested representatives from Cromer Town Council to attend. It was **AGREED** that Cllr. Bond, Cllr. Harris and the Clerk will attend.
- 15.3 **Cromer Pier – Update:-** Noted.

15.4 Norfolk Coast Path:- Cllr. Harris reported that he is meeting with Patrick Saunders in the near future and this matter will be placed on the next agenda for an update.

15.5 Residents' Parking:- The Clerk reported that she has not received a reply to her email to North Norfolk District Council and she will chase accordingly.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 31st October, 2013.

There being no other business the Chairman closed the meeting at 8.31 pm.

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Chairman

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Date