

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 31ST OCTOBER 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman – Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett, Cllr. H. Cox,
Cllr. J. Frosdick, Cllr. Y. Nolan and Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 3RD OCTOBER, 2013

The Minutes of the meeting held on 3rd October 2013, having been **AGREED** at Full Council on 28th October 2013, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. P. Harris due to work commitments.

4. PUBLIC PARTICIPATION

Not applicable.

5. NEIGHBOURHOOD PLANS

It was **AGREED** that this matter would be placed on the January agenda for discussion following the Full Town Council Budget meeting.

6. PLANNING APPLICATIONS:- Appendix A attached.

7. PLANNING DECISIONS:- Appendix B attached.

8. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

9. PLANNING APPEALS

9.1 PF/13/1011 & LE/13/0112 – Former Police Station & Magistrates Courts:- It was **AGREED** that Cromer Town Council would support North Norfolk District Council's reasons for refusal of the planning applications.

10. OTHER PLANNING MATTERS

- 10.1 **Development Committee:-** Nothing to report.
- 10.2 **Cromer Preservation Society:-** The Clerk read two letters received concerning Planning Applications already heard by the Planning Committee. Noted.
- 10.3 **Roughton Road Development – Street Names:-** It was **AGREED** that this matter would be placed on the next agenda to give Members the opportunity to consider 15 street names. It was **AGREED** that the Clerk would contact Peter Stibbons and ask for some suggestions for local dignitaries. The Clerk reported that concerns had been raised from members of the public as buzzards were nesting in the woods behind this proposed development. The Clerk has investigated the matter and the advice is that buzzards are not protected. No further action will be taken.
- 10.4 **Listed Building – New Street:-** The Clerk reported that she has not received a reply to her letter and she will chase accordingly.

11. LICENSES

None received.

12. HIGHWAY MATTERS

- 12.1 **Cromer Bus Station:-** The Clerk is trying to ascertain the current position and will inform the Members once this is to hand.
- 12.2 **Mount Street Crossing:-** It was **AGREED** that the Clerk would circulate this information to all Members.
- 12.3 **Norfolk County Council “Delivering Local Highway Improvements”:-** The Clerk circulated a letter stating that £200,000 will be earmarked for the next financial year with Norfolk County Council meeting 50% of the cost of any scheme. Town and Parish Councils will need to meet 50% of any scheme for which they are successful in securing funding.
- 12.4 **Temporary Traffic Orders :-** Circulated. Noted.
- 12.5 **H Bar – St Mary’s Road:-** The Clerk reported that she has not received an update and she will chase accordingly.
- 12.6 **Mill Road – Parking:-** The Clerk read an email received from Norfolk County Council, Highways Department stating that a dropped kerb crossing point central to the two accesses to the hospital is to be installed. This is to facilitate the crossing of the road by wheelchair users and those pushing prams and pushchairs. To prevent parking and blocking of the crossing point a white H bar will be installed. This will act as a passing bay although this is not the intention. Noted.
- 12.7 **Residents’ Parking:-** It was reported that a meeting has been held with Rhodri Oliver from North Norfolk District Council to discuss this matter. The Minutes of the meeting will be circulated to all Members once prepared.

12.8 Overgrown Leylandii:- The Clerk read an email which had concerns about an overgrown leylandii. Cromer Town Council's street lighting contractors have cut back the leylandii in order to make the street light visible. Norfolk County Council have said that they can only take action in matters such as this if the tree is overhanging the highway. As this tree has now been trimmed back that is not the case. It was **AGREED** that this information would be passed on to the resident concerned.

13. TRANSPORTATION MATTERS

13.1 Bittern Line Working Group:- Cllr. Cox reported that a meeting will be held on Monday 4th November. This matter will be placed on the next agenda for further discussion.

14. CORRESPONDENCE AND CIRCULARS

14.1 Cromer Market:- The Clerk reported that she is still waiting for a meeting date from North Norfolk District Council and she will chase accordingly.

14.2 Norfolk Coast Path:- This matter will be placed on the next agenda for an update from Cllr. Harris.

14.3 Victory Housing – Garage Sites:- Circulated. It was **AGREED** that the Clerk would write to Victory Housing in support of this initiative.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 28th November, 2013.

There being no other business the Chairman closed the meeting at 7.44 pm.

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Chairman

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Date