

**MINUTES OF THE MEETING OF THE  
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 28<sup>TH</sup> NOVEMBER, 2013 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Vice-Chairman – Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett,  
Cllr. J. Bond, Cllr. J. Frosdick, Cllr. Y. Nolan, Cllr. G. Smith and Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

Seven members of the public also attended the meeting.

**1. MINUTES OF THE MEETING HELD ON 31<sup>ST</sup> OCTOBER 2013**

The Minutes of the meeting held on 31<sup>st</sup> October 2013, having been circulated, were taken as read, **AGREED** and signed by the Vice-Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted as follows:-

Cllr. P. Harris – Work commitments.

Cllr. J. Hamilton-Emery – School parents evening.

Cllr. C. Plewman – Ill health.

It was **AGREED** to suspend the meeting for public participation.

**4. PUBLIC PARTICIPATION**

A member of the public reported that another serious accident had taken place at the junction at Felbrigg. Photographs and information has been provided which will be kept on file.

A member of the public enquired whether any action could be taken in respect of Balcony House on Mount Street. It is deteriorating and in a dangerous condition. The buses and lorries have a problem turning the corner. It was **AGREED** that the Clerk would write to North Norfolk District Council concerning the unsafe condition of this listed building and this matter will be placed on the next agenda for further discussion.

A representative of the Cromer Preservation Society read a letter of objection submitted to North Norfolk District Council concerning planning application number PF/13/1222 former police station and court house.

A member of the public produced information concerning the overgrown leylandii discussed at the meeting on 31<sup>st</sup> October. This matter will be placed on the next agenda for further discussion.

The meeting was reconvened.

5. **PLANNING APPLICATIONS:-** Appendix A attached.

6. **PLANNING DECISIONS:-** Appendix B attached.

7. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

8. **PLANNING APPEALS**

None received.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** Nothing to report.

9.2 **Listed Building – New Street:-** It was reported that this building has been sold and the sign removed. It was **AGREED** that no further action will be taken in this matter.

9.3 **7 & 9 High Street:-** The Clerk reported that North Norfolk District Council have addressed this property wrongly. This matter refers to 9.2 above. It was **AGREED** that the Clerk would write and inform North Norfolk District Council that this matter has been resolved and ask that they correct their records accordingly

9.4 **6 Cross Street:-** The Clerk read a letter received from North Norfolk District Council stating that they are still investigating the reported breach of planning concerning the UPVC windows at this address.

9.5 **Cromer Market:-** The Clerk reported that District Councillor Wright is liaising with the market stall holders on this matter. A meeting will not be arranged until their views have been sought and the North Norfolk District Council Officers have discussed the matter in full.

10. **LICENSES**

None received.

## 11. HIGHWAY MATTERS

- 11.1 Bus Station:-** The Clerk circulated the most recent plans. It was **AGREED** that the Clerk would write and ask that the comments made at the site meeting be taken into account and request a new plan. Cllr. Bond will prepare a sketch for the Clerk to send to Norfolk County Council.
- 11.2 Norfolk County Council – Delivering Local Highway Improvements – Mount Street:-** The Clerk circulated the most recent plan. It was **AGREED** that this plan be accepted. The Clerk will enquire whether there will be any pedestrian signage in place.
- 11.3 Temporary Traffic Orders:-** Circulated. Noted.
- 11.4 Roughton Road – Street Naming:-** It was **AGREED** that the Clerk would write to Norfolk Homes with the suggestions made by Cllr. Cox. The names relate to prominent people from Cromer and have been suggested by the public.
- 11.5 H-Bar St. Mary’s Road:-** The Clerk reported that Norfolk County Council are liaising directly with the resident. It was **AGREED** that no further action will be taken in this matter.
- 11.6 A148 – Holt Road:-** The Clerk reported that she had written to County Councillor Harrison with the outstanding points following the last Pan Parish Meeting but to date has not had any further information on the outstanding points. Cllr. Cox reported that she had met with County Councillor Harrison and is due to meet with the new head of Environment, Transportation and Development at Norfolk County Council. There is also a meeting arranged with the Steps to Safety Campaigners on 6<sup>th</sup> December. It was **AGREED** that Cllr. Cox will report back to the Town Council from the various meetings before any further Pan Parish meeting is arranged.
- 11.7 Letter – Steps to Safety Campaigner:-** The Clerk read a letter received from a member of the Steps to Safety Campaign expressing disappointment that no notice was taken of his presentation at the last Full Council meeting during public participation. The Clerk explained the legislation concerning public participation to all present and will prepare an information sheet for all Members. This correspondence was circulated and noted.
- 11.8 Canada Road Footway:-** Cllr. Airs said that the information circulated by Mrs. Meggy recently was incorrect as it was the footway that was resurfaced and not the road. This work was urgent due to the footway being dangerous and has improved the safety of pedestrians.
- 11.9 Bushes – Davey Hill:-** The Clerk reported that Norfolk County Council have removed some bushes from Davey Hill for safety reasons. Noted.
- 11.10 Promenade and Bus Lane:-** Cllr. Hamilton-Emery requested this item to be placed on the agenda. It was **AGREED** that this matter will be placed on the next agenda when Cllr. Hamilton-Emery will be in attendance.
- 11.11 Parking – Sandy Lane:-** The Clerk reported that a member of the public had almost had an accident due to the parking close to the junction on Sandy Lane. It was **AGREED** that the Clerk would write to Norfolk County Council and enquire whether any action can be taken in this matter. The Clerk reported that Norfolk County Council are informing the public that Cromer Town Council are the authority dealing with any highway matters. It was

**AGREED** that the Clerk would write to Norfolk County Council requesting that they stop this practice as it is not the case. A copy of the letter will be forwarded to County Councillor Cox.

**12. TRANSPORTATION MATTERS**

- 12.1 Bittern Line Working Group:-** It was **AGREED** that this matter will be placed on the next agenda for an update from Cllr. Harris.
- 12.2 Train Station:-** County Councillor Cox reported that the new Station Adopter and his team are working very well. The shutters will no longer be installed as the train station is now much cleaner. Cllr. Cox is pushing for further improvements concerning the footpath and an access beside Carpetright.

**13. CORRESPONDENCE AND CIRCULARS**

- 13.1 Norfolk Coast Path:-** This matter will be placed on the next agenda for an update from Cllr. Harris.
- 13.2 Coasthopper Bus Service:-** Circulated. Noted. It was **AGREED** that the Clerk would write to Norfolk County Council in support of the Coasthopper Bus Service stating how important the service is for the local economy and tourist trade as well as local residents.
- 13.3 Play Equipment:-** The Clerk read an email received from a member of the public concerning play equipment for younger children. It was **AGREED** that the Clerk would write and inform the member of the public that there is a play area on Nelson Heights off Fulcher Avenue with play equipment for the younger children.
- 13.4 Cromer Library Users' Group:-** Circulated. Noted. Cllr. Cox said that she is pushing to keep the Library Service and encouraged individuals to write in support.

**14. DATE OF NEXT MEETING**

The date of the next meeting was noted as Thursday 9<sup>th</sup> January 2014.

**There being no other business the Chairman closed the meeting at 8.31 pm.**

.....  
**Chairman**

.....  
**Date**

CTC NO	Planning Application reference	Detail of application	Location
1	PF/13/1222 McCarthy & Stone	Demolition of former police station and court house and erection of 34 retirement apartments with communal facilities  <i>Clerk to write</i>	Former Police Station & Court Hse Holt Road
2	PF/13/1253 Mr Griffin	Retention of three air conditioning units  <i>No objections</i>	Regency Fish & Chip Shop New Street
3	PF/13/1292 Mr & Mrs Turner	Erection of single-storey side extension  <i>No objections</i>	18 Burnt Hills

**(a) Permission/consent for development**

PF/13/1062 Erection of first floor front extension with raised section of roof and single-storey rear extension at 4 The Warren

**(b) Refusal of permission for development**

PF/13/1092 Conversion of loft to residential flat including construction of front and rear dormer windows at 32 Cabbell Road

PF/13/1118 Installation of replacement WINDOWS AT Flat 15a, Clevedon House, Prince of Wales Road

**(c) Application withdrawn**