

# CROMER TOWN COUNCIL



26 November 2013

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **WORKS AND GENERAL PURPOSES** on **TUESDAY, 03 DECEMBER 2013** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

**Julie Chance**  
Town Clerk

## A G E N D A

1. **To sign the Minutes of the Meeting held on 24 September 2013, which were approved by Full Council on 28 October 2013** and to discuss any matters arising not included on the agenda (for information only).
2. **To receive declarations of interest in items on the agenda**
3. **To consider for approval apologies for absence**
4. **Public Participation** – To consider a motion to suspend the meeting to allow members of the public opportunity to inform the meeting. This item is limited to 10 minutes (maximum of 3 minutes per person)
5. **Cemetery (No 2 site)**
  - 5.1 Cemetery Lodge – To receive update to include business plan
  - 5.2 Royal British Legion area – To receive update re boundary
  - 5.3 Surplus roof tiles – To receive update
  - 5.4 Unauthorised items on graves – To receive update
  - 5.5 To receive any other cemetery matters (for information only)
6. **Cemetery (No 1 Site)**
  - 6.1 Old Chapel – To note crack in wall and agree action to be taken
  - 6.2 Tents – To note matters concerning camper and agree action to be taken
  - 6.3 Litter – To receive update concerning litter in old cemetery
  - 6.4 To receive any matters relating to Cemetery No 1 site (for information only)

- 7. Garden Allotment Site**
  - 7.1 To consider matters relating to allotment land
  - 7.2 To receive any other allotment matters (for information only)
- 8. Street Lighting**
  - 8.1 To receive any street lighting matters (for information only)
- 9. Bus Shelters/Benches/Grit Bins**
  - 9.1 To receive any matters (for information only)
- 10. Flagpoles**
  - 10.1 To receive update in respect of to the old flagpole
  - 10.2 To receive update in respect of flagpole in churchyard
  - 10.3 To receive any other flagpole matters (for information only)
- 11. Correspondence**
  - 11.1 To consider any correspondence (for information only)
- 12. To note the date of the next meeting – 28 January 2014**
- 13. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**
- 14. War Memorial – To receive update**
- 15. Crematorium and Allotment Land – To receive update**
- 16. New cemetery software training session – To consider closing office on 08 January 2014**

**Distribution:** Mayor & Deputy Mayor,  
Members of the Works & General Purposes Committee.  
Other members for information