

MINUTES OF THE MEETING OF THE WORKS AND GENERAL PURPOSES COMMITTEE
HELD ON TUESDAY 3RD DECEMBER, 2013 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. D. Pritchard, Vice-Chairman – Cllr. T. Bartlett,
Cllr. T. Adams, Cllr. D. Airs, Cllr. J. Frosdick, Cllr. Y. Nolan and Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 24TH SEPTEMBER 2013

The Minutes of the meeting held on 24th September 2013, having been **AGREED** at Full Council on 28th October 2013, were signed by Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. M. Saunders and Cllr. P. Harris due to work commitments.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. CEMETERY (No.2 SITE)

5.1 Cemetery Lodge:- It was reported that the potential private sale is not likely to go ahead. It was **AGREED** that the original resolution to rent the property on six monthly short lets would be reinstated. The Clerk will action accordingly.

5.2 Royal British Legion Area – Trees – Boundary:- The Clerk reported that the boundary survey has been completed and the boundary marked with red flags. The Mayor and Clerk met with David Oliver to discuss the trees which were being removed from the boundary. David Oliver is obtaining a quotation for a boundary fence in post and slat. This matter will be placed on the next agenda for discussion with the possibility of Cromer Town Council meeting half the cost of the fence. The removal of the trees will solve the problem of potential of damage to the headstones in the Royal British Legion area.

5.3 Surplus Roof Tiles:- Cllr. Pritchard reported that he is trying to gain access to the garage in order to count the tiles before placing them for sale on EBAY. This will be done in the near future.

5.4 Unauthorised Items on Graves:- The Clerk reported that following the decision made at the last meeting of the Works & General Purposes Committee concerning unauthorised items on graves, there had been some concern at some press coverage when another Town Council had carried out the same exercise. Following consideration of all the information provided it was **AGREED** to continue with the course of action agreed and manage as sympathetically as possible.

6. CEMETERY (No.1 SITE)

6.1 Old Chapel:- It was noted that there is a crack in the wall of the old chapel. It was **AGREED** that the Clerk would ask Giles Margerson to investigate the crack on behalf of Cromer Town Council and the Clerk will report back to the next meeting accordingly.

6.2 Tents:- It was reported that the tents have gone and the old cemetery is looking very neat and tidy.

6.3 Litter:- The Clerk reported that a member of the public had carried out a litter pick in the old cemetery and it was **AGREED** that the Clerk would write and thank him for his kind gesture.

7. GARDEN ALLOTMENTS SITE

Nothing to report.

8. STREET LIGHTING

Nothing to report.

9. BUS SHELTERS/BENCHES/GRIT BINS

9.1 It was reported that the bench outside the Cliftonville has disappeared and the Clerk will check with the contractor whether he has removed it for repair.

10. FLAGPOLES

10.1 Old Flagpole:- The Clerk reported that she has requested several wood carvers to design and quote for a memorial for Vera Woodcock to be placed in the garden of North Lodge. To date one has been received. It was **AGREED** that this matter will be placed on the next agenda in the hope that more will be received in the meantime. The Clerk will chase accordingly.

10.2 Churchyard Flagpole:- It was reported that the flagpole has been repaired and a dedication was held. The cost of the repair has been met by Foxs Funeral Directors. It was **AGREED** that the Clerk will obtain quotes for securing the ropes in order that they are not vandalised.

11. CORRESPONDENCE

None received.

12. DATE OF NEXT MEETING

The date of the next meeting was noted as 28th January 2014.

13. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

AGREED

14. WAR MEMORIAL

Cllr. Pritchard reported that the first meeting for the working group had taken place and several actions had been agreed. He and the Clerk have met with North Norfolk District Council to discuss the options. English Heritage will be consulted and the Clerk will obtain a further quote for the memorial to be replaced in the same stone as at present. The next working group will be held early in the New Year. Cllr. Pritchard reminded Members of the Community Carol Service to be held on Sunday 8th December which is in aid of the War Memorial.

15. CREMATORIUM AND ALLOTMENT LAND

The Clerk read a letter received from a member of the public which has been circulated to all Members for information. It was **AGREED** that the Clerk will ask the member of public to contact Westerleigh direct with any questions concerning the crematorium.

It was reported that the land that Cromer Town Council were in the process of purchasing for allotment land has been withdrawn from the market. The Clerk is actively trying to source further land for sale or lease. The official annual notice has been served on the allotment holders dated 29th September, 2013. The Clerk has had confirmation from NALC that if land is not available at the end of the notice period for relocation, the allotments can be closed until suitable land can be found.

16. NEW CEMETERY SOFTWARE TRAINING SESSION

It was **AGREED** that the office will be closed on Tuesday 7th and Wednesday 8th January 2014 for staff training.

There being no other business the Chairman closed the meeting at 8.04 pm.

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Chairman

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Date