

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 20 JANUARY 2014**

PRESENT

Mayor Cllr. D. Pritchard, Deputy Mayor Cllr. D. Airs,
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frostdick,
Cllr. J. Hamilton-Emery, Cllr. P. Harris (from item 4), Cllr. A. Nash, Cllr. Y. Nolan,
Cllr. C. Plewman, Cllr. Saunders, Cllr. G. Smith, Cllr. A. Yiasimi

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)

Mr. Barrie Meadows (Digital High Street), Ms. Lara Williamson (Health Fair)
3 representatives from Cromer Academy
Members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 02 DECEMBER
2013 & 09 DECEMBER 2013**

It was unanimously **AGREED** that the minutes of the Town Council meetings held on 02 December 2013 and 09 December 2013 be **APPROVED** subject to the amendment below. The minutes were signed by the Mayor.

Minutes 09 Dec 2013 - Cllr. Saunders ask that it be recorded that she proposed an amendment to minute item 6 North Lodge Park which fell.

Cllr. Smith queried whether there were funds available in respect of the change of staffing hours.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Bartlett – Cromer Preservation Society.

Cllr. Plewman - Skatepark

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies for absence were considered and accepted from Cllr. Harris (may be a few minutes late due to work commitments) and Cllr. Cox (at a NCC meeting in Norwich). Apologies from Cllr. Hayman due to having not received the agenda and being too busy to attend were not accepted. Members were reminded that the dates of meetings are circulated every May and are also available on the Town Council notice boards and website. If an agenda has not been received members are asked to contact the office for a further copy or download a copy from the website. Apologies were noted from District Cllr. Lee and P.C. Cresswell.

4. **POLICE MATTERS**

4.1 **Police Report**

P.C. Cresswell had forwarded a report which was circulated (refer attached). In response to a question to a member of the council from a member of the public it was noted that concerns re attacks by dogs in public places should be reported directly to the police.

Cllr. Harris arrived at 7.08pm

4.2 **Other Police Matters**

There were no other police matters.

5. **YOUTH**

5.1 **Cromer Academy Student Council**

Mr. Carey, the head boy and head girl reported on youth matters as follows: The student leadership team are looking at the community and visiting old folks' homes. They are also looking into setting up competitions with different subjects within the school. This may be themed around the TV show 'Pointless'.

The recent shoebox appeal for Serbia was again a great success with 201 boxes assembled. Students from Cromer Academy have produced the most shoe boxes of any school in Norfolk for the last 5 years running. Several Y11 science students travelled to Switzerland where they visited the Hadron Collider.

Mr. Carey was pleased to announce that the cross country team had been very successful and that a girls' cricket club has been started. The one millionth girl to sign up comes from Cromer. This will be publically launched later this week. The Mayor offered congratulations on this achievement on behalf of the Town Council.

It was noted that there is an anti-homophobic programme and a mentoring programme in place within the school.

Mr. Carey and the youth representatives left the meeting at 7.17pm

5.2 **Skatepark**

Cllr. Plewman provided an update on fundraising and will circulate further information.

5.3 **Other Youth Matters** (for information only)

It was noted that youngsters from Suffield Park Infant & Nursery School will visit North Lodge at 9.30am on Tuesday 06 May 2014. It is hoped that members of the Town Council will be able to attend.

6. **COUNTY & DISTRICT COUNCIL**

There were no questions from members to the District Councillor however it was noted that there was no further clarification from NNDC in respect of the promenade.

Cromer Road, Norwich – It was noted that in addition to the vans parked near the airport for advertising purposes, a market stall had been set up near the Holt Road roundabout. It was asked that County Cllr. Cox be asked to deal as a matter of urgency.

Potholes – It was requested that County Cllr. Cox ask that NCC Highways address the problem of potholes. It was suggested that Cllr. Yiasimi photograph those of concern on the Norwich Road and pass them to the office to report to NCC. It was noted that any member of the public can report potholes to NCC via their website.

7. It was **resolved** that the meeting be closed for public participation.

PUBLIC PARTICIPATION

Crematorium – A member of the public asked that when considering the planning application for the crematorium, the Town Council take into account the expansion of the zoo and the new housing estate both of which will increase the volume of traffic.

A148 – A member of the public asked for a copy of the Freedom of Information request which is listed under correspondence.

The meeting re-opened.

8. **GUEST SPEAKERS**

Cromer Digital High Street

Mr. Meadows gave an update in respect of the growth of the sale of internet devices and online shopping and the need to increase Cromer's online presence. He advised that there is now a forum of shop keepers working together and that Cromer is being used as an example by 'myhigh' to MPs. More shop keepers are joining every day and it is hoped to get 200 towns to join.

Members raised concern that the broadband speed and phone reception is very poor. It was suggested that a free wifi system should be considered for Cromer, not just for locals but also for visitors to the town.

Health Fair

Ms. Williamson provided an update on the Healthy Communities Project. It was noted that further events are planned to take place on 22 March at North Walsham and on Easter Saturday in Fakenham. Ms. Williamson is also working with NNDC and the CCGs and has been involved in various campaigns such as 'Stoptober'. Copies of leaflets were left with the Clerk.

9. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

9.1 **Minutes of the meeting of the Planning Transportation & Environment Committee held on 09 January 2014**

Cllr. Harris presented the minutes of the meeting held on 09 January 2014 which were **APPROVED** and **ADOPTED** subject to the amendment below.

Item 11.1 Bus Station – Concern was raised that the Clerk had been instructed to write to taxi drivers in respect of land which belongs to NCC. It was **AGREED** that the Clerk should write to NCC to ask them to progress this.

Planning Policy – Concern was raised that the Town Council had raised no objections to the installation of UPVC windows. Following discussion it was **AGREED** to call a special meeting to review the Town Council's Planning Policy.

3 members of the public left at 8.12pm.

10. **PROMOTIONS & DEVELOPMENT COMMITTEE**

10.1 **Update from the Promotions & Development Committee**

It was noted that the minutes of the Christmas Working Group and the Fireworks Accounts had been circulated.

Cllr. Harris advised that the posters, leaflets and banner for the Sport Relief Mile have been delivered to North Lodge and that he will progress the publicity for the event.

11. **STRATEGY & FINANCE COMMITTEE**

11.1 **Minutes of the meeting of the Strategy & Finance Committee held on 07 January 2013**

Cllr. Airs presented the minutes of the meeting held on 07 January 2014, which were **APPROVED** and **ADOPTED**.

11.2 **Parish Plan**

Cllr. Bartlett advised that a press release has been issued and that a display will be prepared for the Annual Town Meeting.

12. **WORKS & GENERAL PURPOSES COMMITTEE**

12.1 **Minutes of the meeting of the Works & General Purposes Committee held on 03 December 2013**

Cllr. Pritchard presented the minutes of the meeting held on 03 December 2013, which were **APPROVED** and **ADOPTED**.

Minute item 15 Allotment Land – It was noted that an article had been published in the press requesting for allotment land and that a potential piece of land was looked at today. The Clerk will arrange to visit again with the Mayor and Cllr. Bond. This will be further discussed at the next committee meeting.

12.2 **Church Bell**

Members were in receipt of an email asking permission to dedicate the Tenor Bell as The Town Bell. This is the bell used as the clock bell. It was **AGREED** to give permission for the bell to be named The Town Bell.

13. **BUDGET 2014/2015**

Members were in receipt of version 4 of the budget papers which contained 4 options.

Firstly, it was **proposed** and **AGREED** that the budget does not include a provision of £2000 for the investigation of a Neighbourhood plan. Cllr. Nolan requested that it be recorded that she voted against this motion.

The next option to consider was whether or not to accept the Council Tax Support Grant from NNDC. The Clerk asked that it be recorded that she advises against acceptance of the grant. It was **proposed** and **AGREED** that the grant is not accepted.

Thus it was **proposed** and **AGREED** that version 4a of the budget with a precept of £208,945 be adopted. Cllr. Nolan requested that it be recorded that she voted against this motion.

14. **MAYOR & DEPUTY MAYOR**

14.1 **Mayor's Report**

The Mayor advised that he continues to update his blog and thanked those members who attended the very successful Community Carol Service. The Deputy Mayor thanked the Mayor, Vicar, Clerk, Deputy Clerk, Mr. Hurt and guests for the event.

14.2 **Deputy Mayor's Report**

The Deputy Mayor read her report (refer attached).

15. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

Bittern Line – Cllr. Harris, as representative on the Bittern Line Working Group, was pleased to report that Cromer Station recently received an award.

Norfolk ALC – Cllr. Nash advised that Norfolk ALC regularly arrange training sessions for Councillors. It was **AGREED** that the possibility of holding another training session for councillors is discussed at the next meeting of the Strategy & Finance Committee.

Coastal Defences – Cllr. Saunders reported on her attendance at a recent meeting at which it was suggested that the promenade works are extended beyond the end of March. NNDC will be contacting the Town Council in respect of this. Leaflets in respect of the defence works were given to members and further copies are available from the Town Council Office.

16. **CORRESPONDENCE**

16.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed.

NNDC	Updates re Storm Surge Coast Protection Liaison Group agenda & notes
Norfolk ALC	Weekly Updates Chancellors Autumn Statement Training Sessions Members' Survey Norfolk Link
Police	PCC Consultation on precept Copy of Freedom of Information request re A148
Norfolk Coast Partnership Newsletter	
Crab & Lobster Festival	Invitation to Launch
COAST	Report on COAST 2013 and request for grant
Website link requests	Artists event Cromer Local Trader Deals

16.2 **Correspondence received since 14 January 2014**

NNDC	Rocket House Lift
North Lodge	The Clerk advised that it had been noticed that several slates were broken/missing. She is dealing as appropriate.

17. **DATE OF THE NEXT MEETING:** 7pm on 03 March 2014

18. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

The remaining members of the public left the meeting at 8.57pm

19. **NORTH LODGE – BASEMENT FLAT**

Information was circulated to members and the Clerk provided an update.

There being no further business, the Mayor closed the meeting at 9.02pm.

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Signed

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Dated