

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 6TH FEBRUARY 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. P. Harris, Vice-Chairman – Cllr. T. Adams,
Cllr. D. Airs, Cllr. T. Bartlett, Cllr. J. Bond,
Cllr. J. Frostdick, Cllr. J. Hamilton-Emery, Cllr. C. Plewman, Cllr. D. Pritchard,
Cllr. M. Saunders and Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 9TH JANUARY, 2014

The Minutes of the meeting held on 9th January 2014, having been **AGREED** by Full Council on 20th January 2014, were signed by the Chairman.

2. DECLARATIONS OF INTEREST

A corporate declaration of interest was noted in respect of Planning Application No. PF/13/1521 Erection of Crematorium with access roads, car park and ancillary works – Land North of Cromer Cemetery, Holt Road.

Cllr. J. Bond and Cllr. C. Plewman in respect of Planning Application No. PF/14/0063 Erection of replacement single-storey rear extension – 4 Chesterfield Villas and Planning Application No. LA/14/0064.

Cllr. J. Bond in respect of Planning Application No. PF/14/0093 Change of use of second floor from D1 (beauty salon) to residential flat and construction of rear deck with staircase – 31 Church Street.

Cllr. J. Frostdick in respect of Item No. 11.7 – Loading Bay – Pedestrian Area.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. H. Cox due to Norfolk County Council commitments.

It was **AGREED** to suspend the meeting for public participation.

4. **PUBLIC PARTICIPATION**

A member of the public is writing objection letters on behalf of the Cromer Preservation Society in relation to several of the planning applications discussed.

The meeting was reconvened.

5. **PLANNING APPLICATIONS:-** Appendix A attached.

6. **PLANNING DECISIONS:-** Appendix B attached.

7. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

8. **PLANNING APPEALS**

8.1 **PF/13/0438 – Halsey House:-** The Clerk circulated the Inspector's decision to grant the application. Noted.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** The Clerk circulated the site inspection details for PF/13/0979 Erection of two three storey dwellings and one two storey dwelling on land at Roughton Road, adjacent 1 Burnt Hills. This site inspection will be held on 13th February at 2.30 pm. It was **AGREED** that Cllr. Bartlett will attend.

9.2 **Former Police Station:-** Nothing to report at present.

9.3 **Balcony House:-** It was **AGREED** that the Clerk would write to North Norfolk District Council and enquire as what action they will be taking next. North Norfolk District Council have contacted the owners of Balcony House who were hoping to start work by the end of last year. No work has commenced to date.

9.4 **Planning Policy – Cromer Town Council:-** It was **AGREED** that a working group would consider the current planning policy and make recommendations to Full Council. The working group will consist of Cllrs. Adams, Bartlett, Bond, Harris, Plewman and Saunders.

10. **LICENSES**

10.1 None received.

11. HIGHWAY MATTERS

- 11.1 Bus Station - Parking:-** The Clerk circulated the order received from Norfolk County Council in order to prevent unauthorised parking on the bus station. Noted.
- Bus Station Wall Graffiti:-** The Clerk reported that complaints have been received concerning graffiti scratched into the brick wall facing into the station. Although this is not the property of Norfolk County Council they have contacted the owner of the property and offered to deal with the problem. Noted.
- Bus Station – Bus Shelter:-** The Clerk reported that she has put in a bid for the working in partnership money for a new bus shelter once the second phase of the bus station has been completed. The Clerk advised that the budget figure does not cover Cromer Town Council's 50% and the rest would need to be met from reserves. Once it is known if this bid is successful this matter will be discussed again.
- 11.2 Mount Street Crossing:-** The Clerk circulated the information received. It was reported that the work will commence from or soon after Monday 24th February 2014 for two weeks and a diversion will be in place. Noted.
- 11.3 Temporary Traffic Orders:-** Circulated. Noted.
- 11.4 A148 Holt Road – Steps to Safety Campaign:-** It was **AGREED** that this matter would be removed from the Planning, Transportation and Environment committee agenda.
- 11.5 Cycle Lane – Promenade:-** The Clerk read an email received from North Norfolk District Council. Brian Farrow has asked Duncan Ellis to inform Cromer Town Council if the request for a cycle lane to be installed whilst the current improvement works are taking place will be possible.
- 11.6 The Croft:-** It was reported that the parking issue has been resolved. It was **AGREED** that no further action would be taken in this matter.
- 11.7 Loading Bay – Pedestrian Area:-** The Clerk circulated the order for the loading bay in the pedestrian area. Noted.
- 11.8 Overgrown Hedges:-** It was **AGREED** that this matter would be placed on the next agenda for discussion.
- 11.9 Sandy Lane:-** The Clerk reported that Norfolk County Council are intending to install an H-Bar to cover car spaces in order to try and deal with the complaints from residents. It was **AGREED** that the Clerk would write to Norfolk County Council and inform them that Cromer Town Council would not support this initiative.

12. TRANSPORTATION MATTERS

- 12.1 Late Night Service – Bittern Line:-** It was **AGREED** that the Clerk would write in support of a late night service from Norwich at 11.10 pm. Cllr. Harris reported that the next Bittern Line meeting will be held on 11th March at Paston, North Walsham.

13. CORRESPONDENCE AND CIRCULARS

13.1 Norfolk Coast Path:- This matter will be placed on hold until summer 2014.

13.2 Norfolk County Council – Gritting Routes:- Noted.

13.3 Norfolk Coast AONB Management Plan Review:- Circulated. Noted.

13.4 Replacement Signs Eastern IFCA:- Noted.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 6th March, 2014.

There being no other business the Chairman closed the meeting at 8.26 pm.

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Chairman

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Date

CTC NO	Planning Application reference	Detail of application	Location
1	PF/13/1521 Crematoria Management Ltd	Erection of crematorium with access roads, car park and ancillary works <i>Support</i>	Land North of Cromer Cemetery Holt Road
2	PF/14/0050 Mr J Mezzetti	Change of use from B2 (industrial) to D2 (martial arts & fitness gym) <i>No objections</i>	2a Steeple Court Middlebrook Way
3	PF/14/0045 Mr R Smart	Construction of part replacement roof with balcony and conversion of hotel to four residential flats <i>Object – Choice of materials and design not in keeping with area. Refer LDF Core Strategy EC7 Vision and aims for Cromer</i>	27 Cabbell Road
4	PF/14/0063 Mr N Bozeat	Erection of replacement single-storey rear extension <i>No objections</i>	4 Chesterfield Villas
5	LA/14/0064 Mr N Bozeat	Demolition of rear extension and erection of replacement extension <i>No objections</i>	4 Chesterfield Villas

6	PF/14/0074 Mr G Cooper	Installation of replacement shop front <i>Object – Use of UPVC against CTC Planning Policy</i>	41a Prince of Wales Road
7	PF/14/0081 Mr Allbrook	Erection of single-storey rear extension <i>No objections</i>	North Lodge Hall Road
8	PF/14/0091 Fox's Funeral Services	Change of use of first floor from residential flat to ancillary A1 (funeral directors premises) <i>No objections</i>	10 Canada Road
10	PF/14/0093 Mr S Morris	Change of use of second floor from D1 (beauty salon) to residential flat and construction of rear deck with staircase <i>No objections</i>	31 Church Street
11	LA/14/0094 Mr S Morris	Internal alterations to second floor to facilitate conversion to residential flat and construction of external deck/staircase <i>No objections</i>	31 Church Street

Appendix B

(a) Permission/consent for development

PF/13/1078 Erection of single storey dwelling at adjacent to Pantiles, The Croft.

AI/13/1195 Display of illuminated advertisement at 23 New Street.

(b) Refusal of permission for development

PF/13/1222 Demolition of former police station and court house and erection of 34 retirement apartments with communal facilities at 5 Holt Road

(c) Application withdrawn