

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 6TH MARCH 2014 AT 7.00 PM
INT THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Vice-Chairman – Cllr. T. Adams, Cllr. D. Airs, Cllr. T. Bartlett,
Cllr. J. Bond, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery and Cllr. M. Saunders.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 6TH FEBRUARY 2014

The Minutes of the meeting held on 6th February 2014, having been **AGREED** by Full Council on 3rd March 2014, were signed by the Vice-Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Matters. A Corporate Declaration of Interest was received from all Members in respect of the Crematorium application.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. H. Cox, Cllr. P. Harris and Cllr. C. Plewman.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. PLANNING APPLICATIONS:- Appendix A attached.

6. PLANNING DECISIONS:- Appendix B attached.

7. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

8. PLANNING APPEALS

8.1 None received.

9. OTHER PLANNING MATTERS

- 9.1 Development Committee:-** The Clerk reported that the Crematorium application will be heard at the Development Committee meeting due to be held on Thursday 17th April. The site visit will take place on Thursday 13th March, 2014 at 9.20 am.
- 9.2 Balcony House:-** The Clerk reported that work has commenced on this property.
- 9.3 Planning Policy Working Group:-** Cllr. Adams reported that the working group have met and will be making recommendations to the next Planning Committee meeting for Members to consider.
- 9.4 Fletcher Hospital:-** It was **AGREED** that the Clerk would write to North Norfolk District Council to enquire what the current position is with this property.

10. LICENSES

- 10.1** None received.

11. HIGHWAY MATTERS

- 11.1 Bus Shelter – Bus Station:-** The Clerk reported that funding has been secured through the partnership working with Norfolk County Council. Cllr. Bond will design a bus shelter appropriate for the area and the Clerk will obtain costs for construction. Norfolk County Council have confirmed that they are happy to pay Cromer Town Council 50% of the total cost up to £10,000 if they are happy with the design on the bus shelter.
- 11.2 Mount Street:-** The Clerk reported that this project is in the process of being completed.
- 11.3 Working in Partnership Scheme – Norfolk County Council:-** It was **AGREED** that some thought will be given to any possible schemes to go forward in the next financial year should the money be available.
- 11.4 Temporary Traffic Orders:-** Circulated. Noted.
- 11.5 Cycle Lane – Promenade:-** The Clerk read an email received from North Norfolk District Council stating that they will be putting together a consultation plan regarding cycling on the promenade. Cromer Town Council will be consulted once this is in progress. It was **AGREED** that the Clerk would ask North Norfolk District Council to issue a press release to inform the members of public about the consultation.
- 11.6 Overgrown Hedges:-** It was **AGREED** that the Clerk would prepare a press release reminding the public that their hedges and trees should be cut back in order that they do not impede people's ability to use the footways. It should include the importance of this for wheelchair users and partially sighted people.
- 11.7 H Bar – Sandy Lane:-** The Clerk read an email from Norfolk County Council stating that they will be going ahead with the H-Bar in Sandy Lane.

11.8 Yellow Lines – Overstrand Road:- The Clerk reported that another request for yellow lines on the Overstrand Road has been received. It was **AGREED** that the Clerk would inform the person who has requested this that Norfolk County Council are not prepared to install yellow lines in this location.

12. TRANSPORTATION MATTERS

12.1 Late Night Service – Bittern Line:- The Clerk reported that she had written in support of a late night service as requested. Cllr. Bartlett reported that the AGM for the Bittern Line will be held on 11th March and he will be attending. Cllr. Bartlett will report at the next Planning Committee meeting.

12.2 Northern Distributor Road:- Circulated. Noted.

13. CORRESPONDENCE AND CIRCULARS

13.1 Town Sign:- The Clerk read an email received from Cllr. Cox stating that Felbrigg and Runton PCs have given approval for the Cromer Town Sign to be relocated to the grass frontage of the cemetery.

13.2 Tree Preservation Order:- Noted.

14. DATE OF NEXT MEETING

The date of the next meeting is noted as Thursday 3rd April, 2014.

There being no other business the Vice-Chairman closed the meeting at 7.46 pm.

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Chairman

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Date