

**MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE**  
**HELD ON TUESDAY 1<sup>ST</sup> APRIL, 2014 AT 7.00 PM**  
**IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. D. Airs, Vice-Chairman – Cllr. D. Pritchard,  
Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Hamilton-Emery,  
Cllr. P. Harris, Cllr. T. Nash, Cllr. Y. Nolan and Cllr. M. Saunders.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

**1. MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> FEBRUARY 2014**

The Minutes of the meeting held on 18<sup>th</sup> February 2014, having been **AGREED** by Full Council on 3<sup>rd</sup> March 2014, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

**3. APOLOGIES FOR ABSENCE**

No apologies for absence were received.

It was **AGREED** to suspend the meeting for public participation.

**4. PUBLIC PARTICIPATION**

None.

The meeting was reconvened.

**5. NORTH LODGE PARK**

Cllr. Harris reported that the Parish Hall has been booked for a public meeting on Monday 9<sup>th</sup> June at 7.00 pm. This will be advertised extensively and announced at the Annual Town Meeting.

**6. PARISH PLAN**

Cllr. Bartlett reported that the work has been completed for the exhibition for the Community Day and the Annual Town Meeting. Following the exhibitions the comments from the public will be incorporated into the final report. Cllr. Saunders reported that a comprehensive document will be produced which will need to be

placed on the website. The document should provide information on the Town Council's work and a long term business plan for the future will be produced with a strategic direction which has been provided by a good percentage of the parishioners of Cromer. It was **AGREED** that once the document is in place the Members need to have a meeting to discuss it in detail.

**7. FINANCE**

- 7.1 Monthly Accounts – February 2014:- AGREED.** It was **AGREED** that Cllr. Harris and the Clerk will meet to discuss an abbreviated version of the monthly accounts to be reported to the Members. This meeting will be arranged once the end of year accounts have been completed.
- 7.2 Lapel Badges:-** The Clerk reported that the lapel badges have been ordered.
- 7.3 Review of Financial Regulations:-** This matter will be placed on the next agenda. It was **AGREED** that the model financial regulations will be circulated to Members again in preparation for that meeting. It was **AGREED** that a reference with the email number will be added to future agendas to enable the Members to have the paperwork to hand and fresh in their minds.
- 7.4 Hatch & Gate:-** The Clerk reported that she is still awaiting quotations. This matter will be placed on the next agenda for discussion.
- 7.5 Councillor Email Addresses:-** The Clerk reported that Members can have an email address with @cromertown.org which will be invisibly re-directed to their home emails. It was **AGREED** that the Clerk would investigate the process for Members to set up their own emails to be sent from the cromertown.org email address. The emails will need to be forwarded to a specific folder on the Members home emails.
- 7.6 Roof – North Lodge:-** The Clerk confirmed that the repairs have been completed and the insurance company have paid the cost minus the excess of £125.

**8. CORRESPONDENCE AND OTHER MATTERS**

Nothing to report.

**9. DATE OF NEXT MEETING**

The date of the next meeting was noted as 6<sup>th</sup> May 2014.

**There being no other business the Chairman closed the meeting at 7.15 pm.**

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**Chairman**

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**Date**