

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 14 APRIL 2014**

**PRESENT**

Mayor Cllr. D. Pritchard, Deputy Mayor Cllr. T. Adams,  
Cllr. T. Bartlett, Cllr. H. Cox, Cllr. J. Frosdick,  
Cllr. J. Hamilton-Emery, Cllr. Y. Nolan,  
Cllr. M. Saunders, Cllr. G. Smith, Cllr. A. Yiasimi

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)

Dist. Cllrs. Cabbell Manners & Lee to item 8 incl., P.C.S.O. Roberts to item 5 incl.

Mrs. Oxtoby & Mr. Fitzpatrick (NNDC) to item 8 incl.

Mr. R. Cook (NNDC), Mr. M. Hankinson (NNCT) to item 10 incl.

Reporter Sabah Meddings

8 members of the public

1. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 03 MARCH 2014 &  
27 MARCH 2014**

It was unanimously **AGREED** that the minutes of the Town Council meeting held on 03 March 2014 and 27 March 2014 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Bartlett – Cromer Preservation Society & COAST

Cllr. Frosdick– Promotions & Development

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies were considered and accepted as follows: Cllr. Bond (illness), Cllr. Harris (work commitments), Cllr. Nash (illness), Cllr. Plewman (away visiting a very sick friend).

4. **RESIGNATION OF COUNCILLOR**

Members were saddened to receive the resignation of Cllr. Airs and asked that a letter is sent to thank her for all her hard work as a councillor and Deputy Mayor and to send her best regards for the future.

It was noted that the Notice of Vacancy has been posted on the noticeboards.

It was **AGREED** that Cllr. Cox is appointed as a cheque signatory.

It was **AGREED** that Cllr. Nolan is appointed cheque signatory and trustee of the Poorlands Trust.

It was **AGREED** that Cllr. Adams be appointed Deputy Mayor for the rest of the Council year. Cllr. Adams was presented with the Chain of Office.

5. **POLICE MATTERS**

5.1 **Police Report**

P.C.S.O. Roberts circulated a report (refer attached). It was noted that the police are highlighting the theft of items from gardens. It was also noted that a change in the recording of crimes is reflected in the attached figures. The police were congratulated on the speed at which a number of miscreants were recently apprehended.

*P.C.S.O. Roberts left the meeting.*

5.2 **Other Police Matters**

There were no other police matters.

6. **YOUTH**

6.1 **Cromer Academy Student Council**

Due to the Easter holidays, no representatives were available to attend the meeting.

6.2 **Other Youth Matters** (for information only)

There were no other youth matters to report.

7. **COUNTY & DISTRICT COUNCIL**

7.1 **Questions to councillors**

Reports from NNDC & NCC – A request was made for reports from the District and County Councillors to be made at each meeting. This will be considered.

Norwich Road, Northrepps – Cllr. Cox was asked to find out when the road is to be resurfaced. She was also asked to find out whether the road surfaces are rechecked a few months following the completion of utility works.

Mount Street Crossing – It was noted that the general feeling is favourable. Works to refresh the road markings are imminent.

Bus Station – Parking restrictions are to be enforced in mid-May.

Cromer Sign, Holt Road – Consent to the relocation of the sign from neighbouring parishes has been given.

Broadband – It was noted that BT have installed new roadside equipment containers.

7.2 **Update from Sheila Oxtoby and Tom Fitzpatrick**

Mrs Oxtoby and Mr Fitzpatrick were welcomed to the meeting and answered questions from members as follows:

Tourist Development – Visit North Norfolk has been set up in conjunction with Kings Lynn and a funding contribution made of £105,000 for the first three years. The website is being worked on and Facebook, Twitter and Pinterest has been set up. Other social media is being developed. Cromer TIC is the hub and is the only centre open all year.

Economic Development – It was noted that NNDC have helped the Seafood Start up Scheme, have provided Business Rate holidays and Rate Relief for small businesses. The team is available to anyone to help source funding and give advice. NNDC are looking at external funding streams and European funding. They are also looking at ways to attract new business.

Renewable Energy – NNDC has worked with Sheringham Shoal and Wells Harbour and also Dudgeon wind farm. Local schools are working very closely with the operational team. NNDC support land based renewable energy where appropriate and has had good consultation with residents in respect of solar energy.

Concern was raised that the Dudgeon wind farm may be more visible than Sheringham Shoal. It was noted that the turbines will be taller but will be further away from the shore. Mrs. Oxtoby and Mr. Fitzpatrick will obtain more information in respect of the visibility of the turbines.

Coastal Erosion – NNDC are constantly reviewing matters in respect of coastal erosion. All strategies will take into account what is affordable and what is recommended. NNDC are still bidding for funding for the schemes at Mundesley and Sheringham. Most defences have been repaired but NNDC are lobbying for a more joined up approach from central government. Members congratulated NNDC and all involved in the emergency repair works following the storm surge.

Former Police Station – It was noted that the appeal had been won by the opponent.

Broadband – Members were pleased to hear that superfast broadband is to be brought in to Cromer and asked that BT are encouraged to move this forward as soon as possible. It was also requested that 4G and mobile phone coverage needs to be improved. Broadband and mobile phone coverage are both important to businesses.

## 8. CABELL PARK

It was noted that a decision had been made by Cabinet at NNDC and an update provided by the Mayor. NNDC are confident that the title passed to NNDC. The plan is to sell the front of the ground to Cromer Group Surgery and the remainder of the park be used as a sports field as a short term measure until a new facility is set up. The monies from the sale of the park will be ring fenced for the provision of the new sports facility. Mr. Cabbell Manners advised that his family is fully supportive of the proposal. Members asked for assurances that a full account of the water table at Cabbell Park is made before the land is built on.

*Cllrs. Cabbell Manners & Lee, Mrs. Oxtoby and Mr. Fitzpatrick left the meeting.*

9. It was **resolved** that the meeting be closed for public participation.

### **PUBLIC PARTICIPATION**

**Victory Housing Garage Sites** – A member of the public raised concern in respect of the proposed disposal of the garages/parking spaces at Howards Hill. It was noted that this issue was discussed by council on 31 October and Standing Orders would have to be suspended in order to discuss it again.

**Vase on Grave** – A member of the public raised concern that permission previously given for a vase to be placed in the tablet area has now been rescinded. This will be considered under item 14.

*The meeting re-opened.*

*The members of the public left the meeting.*

### 10. **GUEST SPEAKERS**

#### **10.1 Civil Contingencies**

Mr Richard Cook made a presentation in respect of community resilience and included information in respect of the Norfolk Prepared Website, emergency plans, personal resilience plans and reiterated the overdependence on mobile phones. In an emergency the mobile phone systems often go down or are taken down.

#### **10.2 North Norfolk Community Transport**

Mr. Markus Hankinson made a presentation in respect of North Norfolk Community Transport. It was noted that more volunteer drivers are required and it is hoped to expand the scheme. It was agreed to add a link to the NNCT website on the Town Council website.

*Mr. Cook and Mr. Hankinson left the meeting.*

### 11. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

#### 11.1 **Minutes of the meetings of the Planning Transportation & Environment Committee held on 06 March 2014 & 03 April 2014**

Cllr. Adams presented the minutes of the meetings held on 06 March 2014 and 03 April 2014, which were **APPROVED** and **ADOPTED**.

Planning applications – Concern was raised that some of the planning applications are not very easy to understand and it was asked whether the planning committee are actually able to make valid decisions in these instances. It was felt that there is a need to look into this further.

#### 11.2 **Chalk Reef**

It was noted that there is a campaign to safeguard the 'British Barrier Reef'. It was suggested that more information needs to be sourced and a wider view

given before considering whether to support the campaign. It was **AGREED** to progress this via the committee.

11.3 **Bus Station**

It was noted that the total cost of the installation of the new shelter and works at the bus station is £10,000, 50% of which will be paid by CTC. It was **AGREED** that £2,000 of this could be taken from reserves. Cllr. Bond is progressing the design.

12. **PROMOTIONS & DEVELOPMENT COMMITTEE**

12.1 **Minutes of the meeting of the Promotions & Development Committee held on 07 April 2014**

Cllr. Hamilton-Emery presented the minutes of the meeting held on 07 April 2014 which were **APPROVED** and **ADOPTED** subject to the amendment below.

Minute item 4.2 Fireworks Grants – It was noted that grants are usually give to the Church, to pay for the heating, the V.E.O. and the Fire Brigade Axe club. It was therefore **AGREED** to pass this back to the committee to reconsider.

12.2 **Old Flagpole**

It was noted that the carving has been delivered. Suggestions for wording for the plaque should be forwarded to the office.

12.3 **Mayor's Commendation Award**

It was **AGREED** that the Pier Theatre Team should be given a Mayor's Commendation award for all their hard work in getting the theatre up and running after the storm surge and for continuing to work in difficult circumstances.

13. **STRATEGY & FINANCE COMMITTEE**

13.1 **Minutes of the meeting of the Strategy & Finance Committee held on 01 April 2014**

Cllr. Pritchard presented the minutes of the meeting held on 01 April 2014, which were **APPROVED** and **ADOPTED**.

Training : It was **AGREED** that the office would be closed on 02 May 2014 to enable the officers to attend a training event.

14. **WORKS & GENERAL PURPOSES COMMITTEE**

14.1 **Minutes of the meeting of the Works & General Purposes Committee held on 18 March 2014**

Cllr. Pritchard presented the minutes of the meeting held on 18 March 2014, which were **APPROVED** and **ADOPTED**.

15. **MAYOR & DEPUTY MAYOR**

15.1 **Mayor's Report** - The Mayor advised that he continues to update his blog.

16. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

Chamber of Trade – Cllr. Smith advised that she had attended the AGM.

17. **CORRESPONDENCE**

17.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed.

Cromer Twinning Assoc	Request for support
Norfolk ALC	Norfolk Link Weekly updates
Police	Crime Summary Chief Constable Letter to Residents
NNDC	Coastal Forum
NCC	Dementia Friends Session Invitation to Chairman's Charity Dinner
Victory Housing	Garage Sites Consultation – <i>Refer back to Planning Transportation &amp; Environment Committee</i>

17.2 **Correspondence received since 08 April 2014**

There was no further correspondence to report.

18. **DATE OF THE NEXT MEETING:** 7pm on 19 May 2014

There being no further business, the Mayor closed the meeting at 9:15pm.

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Signed

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Dated