MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 1ST MAY 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-
Chairman – Cllr. P. Harris, Vice-Chairman – Cllr. T. Adams,
Cllr. J. Bond, Cllr. H. Cox, Cllr. J. Hamilton-Emery and Cllr. J. Frosdick.

Julie Chance – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 3RD APRIL 2014

The Minutes of the meeting held on 3rd April 2014, having been **AGREED** by Full Council on 14th April 2014, were signed by the Chairman.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr. T. Bartlett – urgent family matter, Cllr. C. Plewman – unwell and Cllr. A. Yiasimi – work commitments.

It was **AGREED** that the meeting be suspended for public participation.

4. PUBLIC PARTICIPATION

A member of the public reported that he is waiting for a reply from the Victory Housing Group with their proposals. He pointed out that during the Victory Housing consultation only a small proportion of the residents on Howards Hill were affected by the proposals and those unaffected did not comment.

He does not have any objection to the building of bungalows but there are several rights of way which need to be considered. It would also mean that seventeen vehicles which are parking on the site at present would be moved to the surrounding streets which are narrow. It was **AGREED** that Cllr. Cox will make some enquiries concerning the rights of way and ensure that Norfolk County Council are aware of the position.

It was **AGREED** that the Clerk would invite Victory Housing to attend a Planning Committee meeting with a pre-submission planning presentation.

The meeting was reconvened.

5. PLANNING APPLICATIONS:- Appendix A attached.

6. PLANNING DECISIONS:- Appendix B attached.

7. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

8. PLANNING APPEALS

8.1 Former Police Station:- The Clerk circulated the decision by the Planning Inspectorate to allow the appeal on the 4th April 2014.

9. OTHER PLANNING MATTERS

9.1 Development Committee:- The Clerk reported that the Development Committee has deferred the application for the Crematorium. The Members have requested more planting and that consideration be given to highway issues in connection with objections from members of the public. The Clerk will keep the Members informed of any progress.

9.2 Balcony House:- The Clerk reported that Norfolk County Council and North Norfolk District Council cannot put any timeframe on when the scaffolding will be removed. It was commented that since the work commenced on this building, there are a substantial number of pigeons in Cromer. It was **AGREED** that no further action will be taken on this matter at present.

9.3 Planning Policy:- The Clerk circulated the draft Planning Policy which was **AGREED.** It was **AGREED** that a copy of the Planning Policy will be forwarded to North Norfolk District Council. It was **AGREED** that the Planning Policy will be reviewed annually.

9.4 Fletcher Hospital:- Cllr. Cox reported that a site visit has been carried out by North Norfolk District Council and it has been agreed that the top windows will be replaced in wood and not plastic.

10. LICENSES

10.1 None received.

11. HIGHWAY MATTERS

11.1 Bus Shelter – Bus Station:- The Clerk circulated a design prepared by Cllr. Bond. The cost of the design is being obtained and will be placed on the next agenda for discussion. It was **AGREED** that the Clerk would write to Norfolk County Council and request that the temporary barriers be removed as they look unsightly. The Clerk will enquire whether a more suitable form of barrier can be put in place.

11.2 **Mount Street:-** The Clerk read an email received from Norfolk County Council confirming that the white lines will be replaced shortly. It was confirmed that these are now in place. Norfolk County Council confirmed that they have monitored the new crossing over a period of several days at different times of the day and their observations showed that the crossing was working as expected. Pedestrians were taking care, looking in all directions and waiting for vehicles to stop before crossing. It needs a little time for drivers and pedestrians to get used to the new crossing.

11.3 **Temporary Traffic Orders:-** Circulated. Noted.

11.4 **Cycle Lane – Promenade:-** The Clerk circulated a copy of the byelaw. It was **AGREED** that the Clerk would write to North Norfolk District Council stating that the Members feel the byelaw needs re-writing as it does not take into account access for unloading, tractors or disabled drivers. Preference for young children should also be taken into consideration. It was **AGREED** that the Clerk would contact the Police and try and ascertain the law concerning young children cycling on pavements.

11.5 **Overgrown Hedges:-** The Clerk confirmed that a press release had been issued requesting members of the public to cut back their hedges in order not to obstruct the footways. The Clerk read a letter received concerning an overgrown hedge which she will report to Norfolk County Council. Cllr. Cox reported that some trees have been cut back on the Norwich Road but some very large branches have been left on the verges. It was **AGREED** that the Clerk will report this to Norfolk County Council.

11.6 **Parking:-** The Clerk read an email received from Norfolk County Council concerning the request for double yellow lines on Colne Road stating that they will start the process for consideration of additional yellow lining. However, this may take some time due to the vastly reduced budgets. It was **AGREED** that the Clerk would write to the resident concerned and give an update on the matter.

11.7 **Highway Rangers:-** The Clerk reported that the next visit of the Highway Rangers will be week commencing 2nd June. It was **AGREED** that the Clerk would write and ask that the footpath from Bernard Road to Central Road be shingled as it is still flooding considerably.

12. TRANSPORTATION MATTERS

12.1 Nothing to report.

13. CORRESPONDENCE AND CIRCULARS

13.1 **Chalk Reef:-** Cllr. Cox reported that she has been in liaison with DEFRA who are forwarding a report to her which she will then forward on. DEFRA will be contacting the office to arrange a meeting in order to report the details of the Chalk Reef to the Members.

13.2 **Cromer Town Sign – Holt Road:-** It was **AGREED** that the Clerk would inform Norfolk County Council that Cromer Town Council are happy for the sign to be moved to the grass frontage of Cromer Cemetery.

13.3 **Victory Housing Garage Sites:-** This matter has been dealt with under public participation.

13.4 **Newhaven Close:-** The Clerk read a letter received concerning parking on a grass verge and causing an obstruction. It was **AGREED** that the Clerk would take this matter up with the Police at the next SNAP meeting.

13.5 **Street Lighting – New Development – Roughton Road:-** It was **AGREED** that the Clerk would write to Norfolk County Council and ask for more detail of the proposals for street lighting and whether they will be added to their scheme to be turned off at night.

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 29th May, 2014.

There being no other business the Chairman closed the meeting at 7.55 pm.

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Chairman **Date**