

MINUTES OF THE MEETING OF THE PROMOTION & DEVELOPMENT COMMITTEE
HELD ON TUESDAY 20TH MAY 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. J. Hamilton-Emery, Cllr. J. Bond, Cllr. H. Cox,
Cllr. J. Frostdick, Cllr. T. Nash, Cllr. G. Smith, Jackie Richards and Peter Stibbons,

In Attendance:-

Cllr. T. Adams and Cllr. D. Pritchard.

Julie Chance – Town Clerk.

1. ELECTION OF VICE-CHAIRMAN

It was **AGREED** that Cllr. J. Frostdick be elected Vice-Chairman of the Promotion & Development Committee.

2. MINUTES OF THE MEETING HELD ON 4TH FEBRUARY 2014

The Minutes of the meeting held on 4th February 2014, having been **AGREED** at Full Council on 14th April 2014 were signed by the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

None received.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. C. Plewman – Unwell.
Apologies for absence were received from Cllr. A. Yiasimi – Work commitments.

5. PUBLIC PARTICIPATION

No members of the public present at the meeting.

6. TOURIST INFORMATION CENTRE

No report received.

7. MARRIAGES

7.1 Ceremony Bookings:- Attached.

7.2 Ceremony Feedback Form:- A draft ceremony feedback form was circulated to all Members. **AGREED.**

8. FIREWORK EVENT

8.1 **Minutes:-** Attached.

8.2 **Firework Grants:-** The Clerk reported that the decision taken at the meeting on 7th April for the distribution of the grant funding in the sum of £414.61 needed to be reconsidered. The Clerk explained that St Peter and St Pauls Church should be paid a grant of £200 to cover the heating costs and Cromer VEO have been given a grant of £200 in previous years for their assistance with the firework event. It was **AGREED** that St Peter and St Pauls Church and Cromer VEO will be awarded £200 each and the remainder of £14.61 will be carried forward to next year. It was reported that the only applicant for grant funding this year was The Norfolk and Norwich Association for the Blind who had written to withdraw their application once the amount of funding was announced. It was **AGREED** that the Clerk will write to the Norfolk and Norwich Association for the Blind and thank them for their application and withdrawal and invite them to reapply next year.

9. TWINNING ASSOCIATION

9.1 Report attached.

9.2 Cllr. Nash circulated a letter to all Members explaining the difficult financial situation the Cromer Twinning Association are in at present (attached). It was **AGREED** that this matter will be placed on the next Full Council agenda for further discussion.

10. BLOOM COMMITTEE

10.1 Minutes attached. Cllr. Bond reported that the weeding and planting is underway and the Bloom Competition will be held again this year.

10.2 **Damaged Flower Beds:-** The Clerk reported that the Bloom Committee had planted the Links Avenue garden area with new shrubs and plants. BT arrived shortly after to install a new connection and placed their equipment on top of the new shrubs and plants. It was **AGREED** that the Clerk would write to BT and ask for a refund of the cost in the sum of £21 or a donation towards repairing the damage.

11. COMMUNITY OPEN DAY

11.1 It was reported that the event had been very successful. The Clerk read a thank you letter received from Jamie Edghill on behalf of East Anglian Air Ambulance.

12. OTHER EVENTS

- 12.1 Christmas Celebrations:-** Minutes have been circulated to all Members. It was reported that arrangements are progressing well for 2014. It was **AGREED** that the boards made for the Nativity Festival would be donated to the Methodist Church as they cannot be transferred to St Peter and St Pauls Church.
- 12.2 Sport Relief Mile:-** Minutes attached.
- 12.3 Town Crier:-** It was reported that Jason Bell has served 30 years as Cromer Town Council's Town Crier this year. It was **AGREED** that the Clerk would obtain the cost for a celebratory medal to be presented to Jason Bell at full council meeting. It was **AGREED** that the Clerk would invite Jason to a meeting to make a presentation on his duty as Town Crier.
- 12.4 Official Photograph:-** It was **AGREED** that the Clerk would obtain the cost of an official photograph. Cllr Nash said that he is prepared to pay the cost of the official photograph.

13. OTHER PUBLICITY MATTERS

- 13.1 Chamber of Trade:-** Cllr. Smith reported that she had not attended a meeting recently but will be attending the next one and will report back to the Committee. Peter Stibbons reported that there is still a healthy membership of 65.
- 13.2 Cromer Pier:-** The Clerk circulated an email received from North Norfolk District Council. Noted.
- 13.3 Blue Plaque Working Group:-** The Clerk reported that she is in the process of obtaining the cost of blue plaques to be discussed at the next working group meeting.
- 13.4 QJ&J Fishing Boat:-** The Clerk reported that fundraising is progressing and the volunteer group are working very hard to launch the refurbished part of the QJ&J in May 2015.
- 13.5 Cromer Museum:-** Peter Stibbons reported that the staff at the Cromer Museum were informed that the Museum will be closed for five months of the year due to budget cuts. It was felt that this matter had been handled very badly and no consultation has taken place. It was **AGREED** that the Clerk would write to Norfolk County Council expressing the Town Council's concern that no consultation had been carried out and asking that the decision be reconsidered as Cromer Museum is a very popular attraction. Peter Stibbons reported that the Friends of Cromer Museum are applying for funding which if successful may benefit Cromer Museum.

14. CORRESPONDENCE & CIRCULARS

None received.

15. DATE OF NEXT MEETING

The date of the next meeting was noted as 9th September 2014 (Budget).

16. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

AGREED

17. QUOTATIONS

17.1 Refurbishment of Information Boards:- It was **AGREED** to accept the quotation in the sum of £750 for refurbishment of the three information boards installed as part of regeneration. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask whether they would be prepared to contribute towards the cost as these boards are the responsibility of all three authorities.

17.2 Wall Mount – Large Screen Monitor:- It was **AGREED** to accept the quotation in the sum of £350 for the mounting of the large screen monitor.

There being no other business the Chairman closed the meeting at 8.10 pm.

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Chairman

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Date