

**MINUTES OF THE MEETING OF  
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 29 MAY 2014 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chair – Cllr. T. Adams,  
Cllr. H. Cox, Cllr. J. Frosdick and Cllr. Plewman

In attendance: Cllr. Nolan  
Janet Warner – Deputy Town Clerk.  
One member of the public also attended the meeting.

**1. ELECTION OF COMMITTEE VICE CHAIR**

Due to the low attendance at the meeting it was **AGREED** to carry this item forward to the next meeting.

**2. MINUTES OF THE MEETING HELD ON 01 MAY 2014**

The Minutes of the meeting held on 01 May 2014, having been **AGREED** by Full Council on 19 May 2014, were signed by the Chair.

**3. DECLARATIONS OF INTEREST**

The following declarations of interest were noted:

Cllr. Cox – Planning application PF/14/0552

Cllr. Frosdick – Item 12.8 Letter from N. Lamb MP

Cllr. Nolan – Item 12.5 The Warren

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Cllr. T. Bartlett – urgent family matter, Cllr. Bond – family holiday, Cllr. Hamilton Emery – Illness, Cllr. Harris – work commitments, Cllr. A. Yiasimi – work commitments.

It was **AGREED** that the meeting be suspended for public participation.

**5. PUBLIC PARTICIPATION**

Mr Boyce made representation on behalf of Cromer Preservation Society as follows:

PF/14/0574 – Faldonside – This is one of a pair of very distinctive buildings and the best of late Victorian architecture. The proposal for an extension is out of character and will detract from the building. The storage for waste is already inadequate. CPS are therefore opposing the application.

PF/14/0543 – 9 & 11 Church Street – CPS feel that the plans are incomplete and cannot get a clear idea of what is being proposed. A proper set of plans is required before a decision can be made.

The meeting was reconvened.

6. **PLANNING APPLICATIONS:-** Appendix A attached.

7. **PLANNING DECISIONS:-** Appendix B attached.

8. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

9. **PLANNING APPEALS**

None received.

10. **OTHER PLANNING MATTERS**

**10.1 Development Committee:-** It was noted that the planning application for the crematorium is likely to be heard at the NNDC Development Committee meeting on 12 June 2014.

**10.2 Crematorium:-** It was noted that pupils from Cromer Academy have forwarded letters in respect of the crematorium planning application. It was suggested that the Clerk writes to the school to ask whether they would like a response to their letters and if possible arrange a visit from a representative from Westerleigh.

**10.3 Environmental Policy:-** Members were in receipt of the Environmental Policy. It was **AGREED** to make no changes to the policy and to continue to review it on an annual basis.

**10.4 Other planning matters:-**

Planning Applications:- It was noted that a letter has been received from NNDC in response to the request for planning training and better quality planning submissions. Members asked that the Clerk writes to NNDC to ask what is required for a planning application to be 'technically valid'.

Steps to Safety:- Members asked that the Clerk respond to the questions asked by Mrs Meggy and that the sheet of questions is circulated to all members for information.

11. **LICENSES**

**11.1** None received.

## 12. HIGHWAY MATTERS

- 12.1 Bus Shelter – Bus Station:-** The item in respect of the redevelopment of the site and the new shelter was carried forward to the next meeting. It was noted that taxis and other vehicles are still parking on the site. Cllr. Cox advised that the procedure to approve and install the necessary signage takes a while but as soon as the signage is in place the no parking rules will be enforced.
- 12.2 Cycle Lane – Promenade:-** A response from the police was read out and it was noted that NNDC had asked for clarification in respect of the Town Council's request that 'preference for young children' be taken into consideration. It was **AGREED** to instruct the Clerk to ask that that this be changed to 'young children accompanied by a responsible adult'.
- Clifftop Paths:-** Concern was raised in respect of people cycling on the clifftop paths. It was **AGREED** to instruct the Clerk to raise this at the next SNAP meeting.
- 12.3 Highway Rangers:-** It was noted that several issues had been raised which have been forwarded to the Highway Rangers for attention on their next visit.
- 12.4 Damage to Clifftop Path:-** It was reported that the vehicles being used to carry out works at The Old Lookout have broken down the sides of the path and following the recent rain the path is now a mud bath. It was noted that there is a NNDC notice in place advising that they are monitoring the situation. It was **AGREED** to instruct the Clerk to forward any correspondence to NNDC and to ask NNDC to visit the site.
- 12.5 Trip Hazards at The Warren:-** It was noted that the Highways Engineer is looking into complaints that there are several trip hazards on The Warren where the slabs have sunk.
- 12.6 Planting at Fearn's Park:-** - It was noted that the Highways Engineer is to forward a licence in respect of the proposed planting scheme for the triangle of land at Fearn's Park.
- 12.7 Welcome to Cromer Sign A148 Holt Road:-** It was noted that the Highways Engineer has recommended that a new sign is purchased as the existing one is not in the best condition. It was further noted that the council will also have to meet the expense of the installation of the new sign or relocation of the existing sign. Quotations are awaited before any decision is made.
- 12.8 Letter from Norman Lamb MP:-** A letter in respect of North Lodge Park, parking and signage was read out. Members felt that the Clerk's letter of response was adequate and **AGREED** that the matter of signage is in abeyance until further progress is made in respect of North Lodge Park.

**13. TRANSPORTATION MATTERS**

**13.1 Northern Distributor Road:-** It was noted that Cllr. Harris has registered the Town Council as an interested party. It was **AGREED** that Cllr. Harris should represent the Town Council at any meetings in respect of the NDR.

**13.2 Bittern Line:-** It was noted that Cllr. Cox will represent the Town Council at the next Bittern Line meeting. Members were pleased to note that progress is being made in respect of a later train service from Norwich but felt that an extra 20 minutes is not enough.

**14. CORRESPONDENCE AND CIRCULARS**

**14.1 Chalk Reef:-** Cllr. Cox advised that a date for the Defra meeting is yet to be confirmed.

**14.2 Victory Housing Garage Sites:-** It was noted that Victory Housing are exploring the options for selling the garage sites and that currently there is no intention to undertake any work to any of the garage sites in Cromer that would require formal planning approval.

**14.3 Street Lighting at Roughton Road Development:-** It was noted that any lighting for this site would be to a roadway standard, probably white light LED lanterns and would be considered for part night lighting by NCC. It was **AGREED** that there should be street lighting on the development but that the Town Council do not want to take responsibility for the lighting and that the County Council be asked to accept responsibility.

**14.4 New Development – Jubilee Lane:-** Members were pleased to note that the works on this site are being monitored by NNDC and that because of noise issues the agreed working hours have been restricted.

**14.5 Pier House – New Street:-** It was noted that the Town Council have been copied in on a complaint to NNDC in respect of waste and environmental issues. It was **AGREED** to instruct the Clerk to acknowledge the letter and ask that the complainant updates the Town Council with any progress. It was further **AGREED** to instruct the Clerk to contact NNDC to ask that this matter is dealt with as a matter of urgency.

**14. DATE OF NEXT MEETING:-** Thursday 19 June 2014 at 7pm.

**There being no other business the Chair closed the meeting at 8.35 pm.**

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Chair

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Date

CTC NO	Planning Application reference	Detail of application	Location
1	PF/14/0552 Mrs V McCampling	Installation of flue  <i>No objections</i>	Cromer Methodist Church Hall Road
2 3	PF/14/0542 LA/14/0575 RNLi	Installation of replacement wall cladding  <i>No objections</i>	RNLi End of Pier
4	PF/14/0573 Mr R Moore	Erection of two storey side extension  <i>No objections</i>	18 Grove Road
5	PF/14/0574 Mr A Soobrayen	Erection of single storey side extension  <i>The members of CTC agree with the Cromer Preservation Society's view. These are two stunning buildings on the main road into town. There is already an issue with storage of rubbish on the site and it is not in keeping with the rest of the building. It is also within the conservation area.</i>	Faldonside Lodge 25 Cliff Avenue
6	PF/14/0543 Mr & Mrs Greenwood	Conversion of A1 (retail shops) to six residential flats  <i>The plans are incomplete and unclear. There is not enough detail. As a result it is not possible to make a decision until better plans are provided.</i>	9 & 11 Church St

**(a) Permission/consent for development**

PF/14/0335 Erection of side orangery at 4 Bittern Rise

PF/12/0685 erection of first floor rear extension and replacement single storey extension with roof terrace at The Watch House, The Gangway

LA/12/0686 Demolition of rear extension and erection of replacement extension, with roof terrace, erection of first floor side extension and internal and external alterations at The Watch House, The Gangway

PF/14/0074 Installation of replacement shop front at 41A Prince of Wales Road

PF/14/0330 Erection of single storey side extension and first and second floor rear extension at 6 Alfred Road

PO/14/0102 Erection of dwelling at 2 Jubilee Terrace

**(b) Refusal of permission for development**

PF/14/0153 Installation of dormer windows and rooflights and conversion of loft to residential flat at 32 Cabbell Road

**(c) Application withdrawn**