

MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE
HELD ON TUESDAY 15TH JULY, 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. P. Harris,
Cllr. T. Bartlett, Cllr. J. Frostdick, Cllr. J. Hamilton-Emery,
Cllr. Y. Nolan, Cllr. G. Smith and Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 17TH JUNE 2014

The Minutes of the meeting held on 17th June 2014, having been **AGREED** at Full Council on 30th June 2014 were signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D. Pritchard due to work commitments. **ACCEPTED.**

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. PARISH PLAN

5.1 Cllr. Bartlett reported that a working document is in the process of being produced and once ready will be circulated to the Clerk with a view to holding a Special Town Council meeting to discuss its contents. Cllr. Saunders will be taking the lead on this project going forward. Once this has been discussed by Full Council, each Committee will need to consider the document.

6. FINANCE

6.1 Accounts for May 2014:- Circulated. **AGREED.** Cllr. Nolan asked that the Clerk and Deputy Clerks' expenses be shown separately in the accounts. The Clerk will action this.

6.2 Equal Opportunities Policy:- Circulated. It was **AGREED** that this be recommended to Full Council for adoption.

- 6.3 QJ&J:-** The Clerk reported that this matter is progressing well and the fundraising is on track.
- 6.4 Budget 2015/16:-** It was **AGREED** that the Clerk would arrange a meeting to begin the Budget 2015/16 preparation. It was **AGREED** that Cllrs. Harris, Nash, Pritchard and Saunders together with the Clerk will carry out this exercise. It was **AGREED** that the first meeting will be held at the beginning of September. It was **AGREED** that the annual budget meetings of the Committees will be moved to October and November accordingly.
- 6.5 Precept:-** It was **AGREED** that as part of the budget preparation, an information sheet will be produced to be circulated to every household in Cromer explaining Cromer Town Council's budget and any increase in the Precept. The Clerk will enquire whether this could be circulated with the Council Tax bills. If not they will be circulated in the Cromer Times.

7. CORRESPONDENCE AND OTHER MATTERS

- 7.1 North Lodge – Front Door:-** It was **AGREED** that the Clerk will investigate and obtain advice on the best way to deal with the front doors at North Lodge. The current door is in very poor condition and a solution needs to be found to the cracking which might include a closing mechanism to stop the door banging.
- 7.2 North Lodge and Church Floodlights:-** It was **AGREED** that the Church and North Lodge floodlights would be switched off between 10 pm and 11 pm on Monday 4th August.
- 7.3 Meeting Dates 2015:-** **AGREED** subject to the budget dates being moved to October and November respectively.

8. DATE OF NEXT MEETING

The date of the next meeting was noted as 26th August, 2014.

9. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

AGREED.

10. NORTH LODGE & NORTH LODGE PARK

- 10.1 North Lodge:-** The Clerk advised that the issues with the basement flat are ongoing.
- 10.2 North Lodge Park:-** Cllr. Harris reported that he will be giving a power point presentation on Monday 21st July at the North Lodge Committee meeting. It was **AGREED** that Cllr. Harris will circulate the presentation to all Members before the meeting. Cllr. Bartlett withdrew his name from the membership of the North lodge Committee as he felt that there were too many Town Council Members. Cllr. Harris reported that he and the Clerk had met with

the Playgroup in order to update them on the freehold transfer before the meeting.

There being no other business the Chairman closed the meeting at 8.06 pm.

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Chairman

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Date