

MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE
HELD ON TUESDAY 18TH NOVEMBER, 2014 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. P. Harris,
Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frosdick,
Cllr. J. Hamilton-Emery and Cllr. D. Pritchard.

In Attendance:-

Cllr. Y. Nolan and Cllr. G. Smith

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 7TH OCTOBER 2014

The Minutes of the meeting held on 7th October 2014, having been **AGREED** by Full Council on 20th October 2014 were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. T. Nash who is unwell.

It was **AGREED** to suspend the meeting for public participation.

4. PUBLIC PARTICIPATION

Cllr. Nolan requested to speak as matters arose on the agenda. **AGREED**

The meeting was reconvened.

5. FINANCE AND STATUTORY MATTERS

5.1 Monthly Accounts – September 2014:- AGREED.

5.2 QJ&J:- Cllr. Bond reported that Duncan Abel, the Clerk and himself attended a presentation on Saturday night to pick up a cheque in the sum of £500 from The Castaways. Fund raising is going well and the boat has been cut ready for refurbishment. Planning permission will be sought to site the QJ&J in the garden at the back of North Lodge and it is hoped that the opening ceremony will be at the same time as the launch of the Crab and Lobster Festival in May 2015.

- 5.3 Small Lotteries Licence:-** It was **AGREED** that the small lotteries licence will be renewed in the sum of £20.
- 5.4 Request for Dog Bin:-** The Clerk reported that North Norfolk District Council had forwarded a request for a dog bin from a member of the public. The request was for Runton Road car park land and this request has been passed back to North Norfolk District Council to deal with as this is their land.
- 5.5 Security Staff – Public Meetings:-** The Members felt that Cromer Town Council did not need the support of security staff at public meetings. It was **AGREED** that the Clerk would write to the member of public who offered this service and thank him for his concern but decline.
- 5.6 Budget 2015/16:-** It was **AGREED** to remove the North Lodge Door expenditure from the 2015/16 budget as this expenditure will be made in the current financial year. It was **AGREED** that the Clerk will investigate the cost of a contested election and increase the item in the budget for 2015/16 accordingly. It was **AGREED** to recommend the Works and General Purposes Budget, Publicity Budget and North Lodge Budget to Full Council. It was **AGREED** to recommend to Planning, Transportation and Environment Committee that they remove the contribution for the Felbrigg roundabout as it is felt that this work will not be completed in the financial year 2015/16. A commitment would be made by Cromer Town Council to contribute £2,000 to be transferred from reserves or other income which may come on stream at the appropriate time, when the bulk of the funding is in place for the Felbrigg roundabout scheme. It was **AGREED** to recommend to Planning, Transportation and Environment Committee that the £5,000 contribution for future highway projects be removed from the budget. It was **AGREED** to recommend to Full Council that a £5,000 contribution be added to the Grant Funding for Youth and Sport Provision. It was **AGREED** that the grant scheme needs more publicity and this matter will be referred to the Promotions and Development Committee for further discussion.

6. PERSONNEL SUB-COMMITTEE

- 6.1** Minutes attached.

7. CORRESPONDENCE AND OTHER MATTERS

- 7.1** The Clerk read an email received from Norfolk Citizens Advice Bureau thanking Cromer Town Council for their grant funding. It was **AGREED** that the Clerk will write to the Norfolk Citizens Advice Bureau and invite them to a future meeting to give the Members an update on their services.

8. DATE OF NEXT MEETING

The date of the next meeting was noted as 6th January, 2015.

9. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

The Town Clerk left the meeting.

10. **COMPLAINT**

It was **AGREED** that The Mayor would be requested to write a letter to the member of public stating that Cromer Town Council do not uphold the complaint against the Clerk and feel that the Clerk did everything within Cromer Town Council's remit regarding the problem. However, Members are concerned about the incident as described.

The Town Clerk re-joined the meeting.

11. **QUOTATION**

11.1 Brickwork – North Lodge:- The Clerk reported that the brickwork in one of the wells has eroded and needs replacement urgently. It was **AGREED** that the Clerk would instruct Scott Massingham Building Contractors Limited to carry out this work in the sum of £84 plus VAT.

12. **NORTH LODGE BASEMENT FLAT**

The Clerk reported that an update concerning the Appeal Hearing is still awaited.

There being no other business the Chairman closed the meeting at 9.10 pm.

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Chairman

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Date