

MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE
HELD ON TUESDAY 10TH FEBRUARY, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frostdick,
Cllr. J. Hamilton-Emery and Cllr. D. Pritchard.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 6TH JANUARY 2015

The Minutes of the meeting held on 6th January 2015, having been **AGREED** at Full Council on 12th January 2015, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. P. Harris – Working in London and Cllr. T. Nash – Unwell.

4. PUBLIC PARTICIPATION

No public were present at the meeting.

5. FINANCE AND STATUTORY MATTERS

5.1 Monthly Accounts – December 2014:- AGREED

5.2 Training – Officers and Members:- It was **AGREED** that the Clerk, Deputy Clerk and Cllr. Nash will attend the Spring Seminar on Friday 13th March 2015 at a cost of £30 per head. It was **AGREED** that the Clerk and Deputy Clerk will attend the Regional Roadshow on Wednesday 15th April at a cost of £69 per head and the office will be closed on both dates.

5.3 Computershare:- The Clerk reported that HM Treasury has announced that War Stock will be redeemed in March 2015. Cromer Town Council hold 3 ½ % War Stock. No further action is needed in this matter.

- 5.4 Town Guide:-** It was **AGREED** that the Clerk would contact ARTeast Magazine and state that Cromer Town Council support this initiative and are happy to supply the information needed as long as ARTeast work closely with the Cromer Chamber of Trade for the advertising fees.
- 5.5 Church Clock:-** The Clerk gave an update to the Members on the reason the Church Clock is not working. The rod that goes from the upper bevel crown set high above the clock across the tower to the dial has been damaged when scaffold was erected during the works to the tower. It was **AGREED** that the Clerk would write to St Peter and St Paul's Church and ask them to deal with this matter. The repair of the damage and call out fee is not the responsibility of Cromer Town Council. The clock belongs to the Church with a long standing informal agreement that Cromer Town Council contribute towards the maintenance contract.
- 5.6 CCTV – North Lodge Park:-** It was **AGREED** that the Clerk would make enquiries into the condition of the CCTV camera which was left in place by North Norfolk District Council when they decommissioned the system.
- 5.7 FOI Publication and Risk Assessment:-** This matter will be placed on the next agenda for discussion. The Clerk will arrange for the documents to be re-circulated to all Members.
- 5.8 Wifi – Council Chamber:-** It was **AGREED** to accept the quotation in the sum of £75 to supply and fit a secure wireless access point in the Council Chamber using the Ethernet port already in place.
- 5.9 NS&I – Account:-** The Clerk reported that she has been in discussion with NS&I concerning an account they believe is in the name of Cromer Town Council. This is an historic account and it is unlikely that the cheque signatories are still relevant. NS&I have agreed to send new cheque signatory forms for completion.

6. PARISH PLAN

- 6.1** Cllr. Bartlett reported that the final document will be ready shortly and emailed to the office for inclusion on the Website.

7. CORRESPONDENCE

- 7.1 CAB – Survey:-** It was **AGREED** that the Clerk would complete the survey on behalf of Cromer Town Council.

8. DATE OF NEXT MEETING

The date of the next meeting was noted as 24th March 2015.

9. TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC

AGREED.

10. NORTH LODGE BASEMENT FLAT

The Clerk circulated an update to all Members concerning the Appeal Hearing which was noted.

There being no other business the Chairman closed the meeting at 7.40 pm.

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Chairman

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Date