

**MINUTES OF THE MEETING OF CROMER TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 23 FEBRUARY 2015**

PRESENT

Mayor Cllr. A. Nash, Deputy Mayor Cllr. T. Adams,
Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery,
Cllr. P. Harris, Cllr. Y. Nolan, Cllr. C. Plewman, Cllr. D. Pritchard,
Cllr. M. Saunders, Cllr. G. Smith, Cllr. B. Stibbons, Cllr. A. Yiasimi

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)

Cromer Academy Representative Ms. Burrows
N N News reporter Sophie Wyllie
1 Member of the public

1. **MINUTES OF THE TOWN COUNCIL MEETINGS HELD ON 12 JANUARY 2015**

It was unanimously **AGREED** that the minutes of the Town Council meetings held on 12 January 2015 be **APPROVED**. The minutes were signed by the Mayor.

2. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Adams – Personal interest re basement flat

Cllr. Bartlett – Cromer Preservation Society

Cllr. Yiasimi – Prejudicial interest re basement flat

It was noted that declaration forms would be completed by all members declaring an interest.

3. **APOLOGIES FOR ABSENCE**

Apologies were considered and accepted from Cllr. Cox due to attendance at twinning meeting. Apologies were not accepted from Cllr. Lidgley.

It was noted that the P.C.S.O. would be arriving at the meeting later and agreed to move the Police item further down the agenda.

4. **YOUTH**

4.1 **Cromer Academy Student Council**

Ms. Burrows provided an update in respect of Rag Week and community events. It was noted that students are preparing to present High School Musical.

4.2 **Other Youth Matters**

There were no other youth matters.

5. **COUNTY & DISTRICT COUNCIL**

5.1 Questions & updates were received as follows:

The Warren – It was noted that NNDC will be contacting Cllr. Nolan.

Potholes – It was noted that reports of potholes are being forwarded to NCC Highways. Officers will contact NCC Highways again re the pothole near the traffic lights.

A report from Cllr. Cox was circulated to members prior to the meeting including press releases from NCC and the proposed design for the bus station.

6. It was **resolved** that the meeting be closed for public participation.

PUBLIC PARTICIPATION

The member of the public did not wish to address Council.

The meeting was reconvened.

7. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

7.1 **Minutes of the meetings of the Planning Transportation & Environment Committee held on 15 January 2015, 22 January 2015 & 12 February 2015**
Cllr. Adams presented the minutes of the meetings held on 15 January 2015, 22 January 2015 & 12 February 2015.

12 Feb 2015 Minute item 7. – It was noted that Cllr. Adams had declared an interest in the planning applications for Exton House.

Cllr. Harris proposed that the minutes are not accepted and the reinstatement of the parking spaces on Garden Street be referred back to committee for further discussion. This motion fell and it was **AGREED** that the minutes be adopted as presented.

8. **PROMOTIONS & DEVELOPMENT COMMITTEE**

8.1 **Update from the Promotions & Development Committee**
The Committee will meet on 03 March 2015.

8.2 **Blue Plaque Working Group**
The plaques are yet to be delivered.

8.3 **Christmas Working Group**
The Christmas Committee will meet on 02 March 2015.

9. **STRATEGY & FINANCE COMMITTEE**

9.1 **Minutes of the meeting of the Strategy & Finance Committee held on 10 February 2015**

Cllr. Adams presented the minutes of the meeting held on 10 February 2015, which were **APPROVED** and **ADOPTED**.

Minute item 5.2 – It was questioned whether it was necessary for both Officers to attend training events and concern raised that the office is occasionally closed to the public. The Clerk explained the necessity of training for Officers and Councillors and reminded members that the Town Council has a training policy and a training budget. It is essential that the Officers keep up to date. It was suggested that to save a wasted journey, members of the public always telephone or email the office to make an appointment.

9.2 **Community Defibrillator**

It was **AGREED** to invite the Overstrand & Cromer First Responder to the Town Council meeting on 22 June 2015 to discuss the need for a Community Defibrillator in Cromer Town Centre. Cllr. Harris advised that the Co-op have a scheme which provides funding for defibrillators and suggests that they are contacted.

9.3 **Schedule of meetings**

It was **AGREED** to hold an extra Town Council meeting on 05 May 2015 in order that minutes of meetings can be considered for adoption before the expiry of the term of office of the current council.

9.4 **N.S & I. Account**

It was noted that information in respect of an old savings account had come to light. It was **AGREED** that Cllr. Nash and Adams be appointed signatories for this account in order that further information can be released to the Town Council.

10. **WORKS & GENERAL PURPOSES COMMITTEE**

10.1 **Minutes of the meeting of the Works & General Purposes Committee held on 20 January 2015**

Cllr. Pritchard presented the minutes of the meeting held on 20 January 2015 which were **APPROVED** and **ADOPTED**.

Minute item 8.1 – It was noted that the remaining lights in this phase of works have been risk assessed and will be included for switching off after midnight.

10.2 **Restoration of War Memorial**

It was noted that there are still tickets available for the Cheese and Wine event. Donations of Chocolate and empty wine bottles are still required for the fundraising stalls at the Community Open Day.

Cllr. Pritchard and the Clerk will be attending a meeting in respect of WW1 at NNDC.

10.3 **Flagpole**

A report circulated to members will be discussed in full by the committee. It was noted that the Commonwealth Flag will be flown on 09 March 2015.

11. **NORTH LODGE PARK COMMITTEE**

11.1 **Update from the North Lodge Park Committee**

It was noted that a meeting has been held with NNDC and most of the legal issues resolved. The boundary is to be pegged out and a plan drawn up. The paperwork will be circulated to members for consideration.

12. **MAYOR & DEPUTY MAYOR**

12.1 **Mayor's Report** - The Mayor presented his report (*refer attached*).

12.2 **Deputy Mayor's Report** – The Deputy Mayor advised that he had nothing to add to the Mayor's report.

P.C.S.O. Holmes arrived at the meeting.

13. **POLICE**

13.1 **Report from P.C.S.O.**

The police report was circulated to members and P.C.S.O. Holmes answered questions.

P.C.S.O. Holmes left the meeting.

13.2 **P.C.S.O. 50/50 Partnership Scheme**

It was noted that a representative from the police will be attending the Town Council meeting on 13 April 2015 to provide further information about the scheme.

14. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

NNDC Wider Engagement Scheme – It was noted that the Deputy Clerk had attended this event which was chaired by Cllr. Cox. A report and handouts have been circulated to members.

15. **CORRESPONDENCE**

15.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed.

NNDC	Centenary of WWI – Invitation to Meeting Cromer Coast Protection Scheme – Agenda & Minutes Full Council Agenda – 6pm, 25/02/15 Polling Places Review
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Norfolk ALC	Weekly updates
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CAB	Representative to attend CTC meeting on 22/06/15
Walkers are Welcome	Marketing Seminar
Bittern Line	Minutes of meeting
Norfolk Wildlife Svcs	Newsletter

15.2 **Correspondence received since 16 February 2015**

Cromer Preservation Society Newsletter and request to use North Lodge address for membership enquiries – This was **AGREED**.

Voluntary Norfolk Social Isolation

16. **DATE OF THE NEXT MEETING:** 7pm, 13 April 2015

17. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

The press and public left the meeting

18. **NORTH LODGE BASEMENT FLAT**

The Clerk provided an update and reminded members of the legal advice not to comment on the article in the press.

There being no further business, the Mayor closed the meeting at 8.10pm.

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Signed

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Dated