

MINUTES OF THE MEETING OF THE STRATEGY AND FINANCE COMMITTEE
HELD ON TUESDAY 24TH MARCH, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. P. Harris,
Cllr. T. Bartlett, Cllr. J. Bond, Cllr. J. Frosdick,
Cllr. J. Hamilton-Emery and Cllr. D. Pritchard.

In Attendance:-

Cllr. A. Yiasimi.

Julie Chance – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 10TH FEBRUARY 2015

The Minutes of the meeting held on 10th February 2015, having been **AGREED** at Full Council on 23rd February 2015, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in connection with any Cromer Preservation Society matters.

3. APOLOGIES FOR ABSENCE

None received.

4. PUBLIC PARTICIPATION

No members of the public were present at the meeting.

5. FINANCE AND STATUTORY MATTERS

5.1 Monthly Accounts – January and February 2015:- AGREED.

5.2 Church Clock:- It was **AGREED** that the Clerk would obtain an update on the position with the repairs of the Church Clock to be reported to Full Council on 13th April, 2015.

5.3 CCTV:- The Clerk reported that she is meeting with a company on 14th April to ascertain the condition of the CCTV camera in North Lodge Park. This matter will be placed on the next agenda for an update.

5.4 FOI Publication Scheme and Risk Assessment:- The documents were circulated to all Members for review. It was **AGREED** to accept these documents with no amendments. It was **AGREED** that a date of last review and next review will be placed at the bottom of the documents.

5.5 **Cheque Signatories:-** It was **AGREED** that following the election, all Members will be cheque signatories on the Cromer Town Council account with the exception of Cllr. Pritchard who is precluded from being a cheque signatory due to his employment.

5.6 **Office Computers:-** The Clerk reported that quotations for upgrades of hardware have been requested. It was **AGREED** that the Clerk would arrange a meeting with Cllr. Harris and Stuart Hutcheson to discuss our requirement for upgrading the software.

6. **PARISH PLAN**

6.1 Cllr. Bartlett reported that this matter has been completed. It was **AGREED** that the Parish Plan will be revisited at the October meeting.

7. **CORRESPONDENCE AND OTHER MATTERS**

7.1 **SLCC AGM:-** It was **AGREED** that the Clerk and Deputy Clerk will attend the SLCC AGM to be held on Friday 24th April at a cost of £10 per head.

7.2 **Cigarette Ends:-** The Clerk reported that the tenants are smoking directly outside the front of the building and leaving their cigarette ends on the garden. It was **AGREED** that the Clerk would write to the tenants and ask that this practice stop and that anyone smoking goes to the side of the building out of view and dispose of their cigarette ends properly.

8. **DATE OF NEXT MEETING**

The date of the next meeting was noted as 28th April 2015.

9. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC**

AGREED.

10. **NORTH LODGE BASMENT FLAT**

10.1 The Clerk has circulated all correspondence received from the Solicitor to the Members.

There being no other business the Chairman closed the meeting at 7.35 pm.

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Chairman

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Date