

**MINUTES OF THE ANNUAL MEETING OF CROMER TOWN COUNCIL  
HELD IN THE COUNCIL CHAMBER, NORTH LODGE PARK ON 18 MAY 2015**

**PRESENT**

Mayor Cllr. T. Adams, Deputy Mayor Cllr. T. Bartlett,  
Cllr. J. Bond, Cllr. D. Conisbee, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery,  
Cllr. R. Leeds, Cllr. Y. Nolan, Cllr. C. Plewman, Cllr. D. Pritchard, Cllr. D. Russell,  
Cllr. G. Smith, Cllr. B. Stibbons, Cllr. A. Yiasimi

Retiring Mayor A. Nash & Mrs. Nash

Mrs. J. Chance (Town Clerk), Mrs. J. Warner (Deputy Town Clerk)  
P.C.S.O. Slade, Dr. G. Baker (Cromer Academy)  
N N News reporter Sophie Biddle  
7 members of the public

Retiring Mayor Tony Nash welcomed everyone to the meeting and thanked everybody for their support over the past 16 years. Cllr. Pritchard, as Immediate Past Mayor, gave a vote of thanks to Mr. Nash.

1. **ELECTION OF MAYOR**

It was unanimously **AGREED** that Cllr. Adams be elected Mayor. Cllr. Adams signed the Declaration of Acceptance of Office and was presented with the Chain of Office by the retiring Mayor.  
Mayor Cllr. Adams thanked Mr. Nash and presented him with the Immediate Past Mayor Medal and a Cromer Honours Award.  
Retiring Mayoress Mrs. Nash presented Mayoress Ms. Kayleigh Chew with the Chain of Office.

2. **ELECTION OF DEPUTY MAYOR**

It was **AGREED** that Cllr. Bartlett be elected Deputy Mayor. Cllr. Bartlett signed the Declaration of Acceptance of Office and was presented with the Deputy Mayor Chain of Office.

*It was **AGREED** to add urgent items of business under item 6.1 and also under exclusion at the end of the meeting.*

*It was **AGREED** to move Police Matters forward on the agenda to be taken as item 7.*

3. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 05 MAY 2015**

It was unanimously **AGREED** that the minutes of the Special Town Council meeting held on 05 May 2015 be **APPROVED**. The minutes were signed by the Mayor.

4. **DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS**

Members declared interests as follows:

Cllr. Bartlett – Cromer Preservation Society

Cllr. Yiasimi – Prejudicial interest re basement flat

It was noted that declaration forms would be completed by all members declaring an interest.

5. **APOLOGIES FOR ABSENCE**

Apologies were considered and accepted from Cllr. Harris due to an urgent school governors' meeting. Apologies were noted from County Cllr. Cox due to illness.

6. **STANDING ORDERS & TERMS OF REFERENCE**

It was **AGREED** to amend Standing Orders to add the following:

**“With the agreement of the Full Council, each Committee or Sub-Committee may appoint Co-Opted members. The number of co-opted members in any Committee or Sub-Committee shall not exceed the number of elected members to that committee.**

**Unless agreed otherwise by Full Council, co-opted members to any Committee or Sub-Committee shall have full voting rights except in votes which directly result in expenditure from the budget or reserves of Cromer Town Council.”**

Cllr. Nolan asked that it be recorded that she had voted against this motion and raised concern that if elected members were absent from a committee meeting then co-opted members could have a majority.

It was **AGREED** to amend the Terms of Reference of the Promotions & Development Committee and the North Lodge Park Committee to include the following wording:

**“Co-opted members to this committee shall have full voting rights except in votes which directly result in the expenditure from the budget or reserves of Cromer Town Council.”**

7. **POLICE**

7.1 **Report from PCSO**

The police report was circulated (refer attached). P.C.S.O. Slade answered questions and also provided an update in respect of the current priorities.

*P.C.S.O. Slade left the meeting.*

8. **CHEQUE SIGNATORIES**

It was **AGREED** that 13 out of 16 members will be cheque signatories.

9. **COMMITTEES & REPRESENTATIVES**

The Committee Structure and Community Representatives were **AGREED** and the Chairs of the Committees **APPOINTED** (refer attached).

10. **GENERAL POWER OF COMPETENCE**

It was noted that the required conditions had been met and thus **AGREED** to adopt the General Power of Competence.

11. **VACANCY**

It was **AGREED** to advertise the vacancy for co-option and invite applicants for interview.

12. **YOUTH**

12.1 **Cromer Academy**

The new head teacher of Cromer Academy Dr. Geoff Baker was welcomed to the meeting. Dr. Baker advised that a School Council is to be appointed and explained his aspirations for the Academy. Members were encouraged to visit the Academy.

Members asked that thanks be forwarded to the students for the excellent food demonstration at the Crab and Lobster Festival. Thanks were also voiced for the extra support being given by the staff outside of school hours as the students prepare to undertake their exams.

*Dr. Baker and Mr. & Mrs. Nash left the meeting.*

12.2 **Other Youth Matters**

Cllr. Plewman provided an update in respect of the Skatepark.

13. **COUNTY & DISTRICT COUNCIL**

13.1 Questions & updates were received as follows:

**Covenant on Cabbell Park** – Cllr. Cox has an update for the next meeting.

**District Councillors** – It was requested that all District Councillors are asked for their aspirations for the forthcoming term of office.

Cllr. Yiasimi advised that he wants to do the best he can for Cromer and hopes that he can continue to be a good councillor for the town. It was noted that since the election the West Promenade has been discussed and it is felt that tourism needs to be highlighted more.

**Mill Road** – Concern was raised in respect of the traffic problems on Mill Road and it was suggested that Station Road and Mill Road are made one-way. It was noted that this would be difficult due to the bus routes but the Town Council are continuing to work with Highways to try and improve things.

**Promenade** – Concern was raised in respect of how the promenade was left when the contractors stopped working. Cllr. Yiasimi will pursue this with NNDC.

**Reports from County & District Councillors** – It was asked that an item is included on the next agenda to consider formally asking the County and District Councillors to provide a report for each meeting. It was **AGREED** that a letter would be sent to all District and County Councillors explaining that members wish that they attend all meetings of Cromer Town Council and keep members informed.

14. It was **resolved** that the meeting be closed for public participation.

**PUBLIC PARTICIPATION**  
No members of the public wished to address the meeting.

*The meeting was reconvened.*

15. **PLANNING TRANSPORTATION & ENVIRONMENT COMMITTEE**

15.1 **Update from the Planning Transportation & Environment Committee**

It was noted that the next meeting is scheduled to take place on 21 May 2015.

16. **PROMOTIONS & DEVELOPMENT COMMITTEE**

16.1 **Update from the Promotions & Development Committee**

It was noted that the unveiling of the Blue Plaques will take place at 10am on Saturday 13 June 2015.

It was noted that the gazebo has been purchased and was used for the first time at the Crab and Lobster Festival.

17. **POLICY & RESOURCES COMMITTEE**

17.1 **Update from the Policy & Resources Committee**

There was no update.

18. **WORKS & GENERAL PURPOSES COMMITTEE**

18.1 **Update from the Works & General Purposes Committee**

It was noted that Cllr. Pritchard and the Clerk recently attended a meeting at NNDC in respect of the WW1 Commemorations.

Cllr. Pritchard thanked Cllr. Adams, Cllr. Frosdick and the Deputy Clerk for their help at the Crab and Lobster Festival.

Thanks were given to Cllr. Pritchard for manning the stand on both days of the festival even though he was in pain.

*One member of the public left the meeting.*

19. **NORTH LODGE PARK COMMITTEE**

19.1 **Minutes of the meeting of the North Lodge Park Committee held on 30 April 2015**

Due to the receipt of correspondence from the Friends of North Lodge Park, it was **AGREED** to defer the approval of the minutes of the meeting held on 30 April 2015. The minutes will be further considered at the next meeting.

North Lodge Park – Members stressed that various issues need to be ironed out before the park is transferred and until the Town Council have the freehold no one is in a position to dictate how NNDC look after the park or how much money is spent.

Cllr. Bartlett provided a brief update in respect of the Friends of North Lodge Park meeting at which the results of the survey were presented and a brainstorming session held.

20. **OTHER ITEMS FOR CONSIDERATION**

Guests at future Town Council meetings were noted as follows:

22 June 2015 – Citizens Advice Bureau

06 July 2015 – Chief Executive, NNDC

It was **AGREED** to invite North Norfolk Community Transport to a future meeting.

21. **MAYOR & DEPUTY MAYOR**

21.1 **Mayor's Report**

The Mayor advised that whilst still Deputy Mayor, he had attended various events including St. George's Day Concert, North Walsham Civic Dinner, County Council Civic Service and the Crab and Lobster Festival.

22. **REPORTS FROM MEMBERS ON OTHER COMMITTEES**

There were no reports.

23. **CORRESPONDENCE**

23.1 **Correspondence as detailed below**

The correspondence listed was noted or action agreed as detailed.

Norfolk ALC	Weekly updates – <i>It was <b>AGREED</b> that the Clerk and Deputy Clerk will attend the Summer Conference on 07 July 2015.</i>
Post Office	Modernisation of Cromer branch
Bittern Line	Annual Report

24. **DATE OF THE NEXT MEETING:** 7pm, 22 June 2015 (Accounts)

25. **RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS**

*The press and public and Cllr. Yiasimi left the meeting*

26. **NORTH LODGE BASEMENT FLAT**

It was noted that the solicitor will be providing a full update for members at an informal meeting to be held on 20 May 2015.

27. **NORTH LODGE PARK**

It was noted that an informal meeting is to be held to provide an update for all members of the Town Council. The Clerk gave a brief update in respect of why the transfer is taking so long. Concern was raised in respect of some of the comments being made on social media which are giving an incorrect vibe to the general public.

28 **PERSONNEL SUB-COMMITTEE**

Members were in receipt of the minutes of the meetings held on 05 and 06 May 2015 which were **APPROVED** and **ADOPTED**. Also refer item 6 above.

There being no further business, the Mayor closed the meeting at 9.00pm.

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Signed

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Dated