

MINUTES OF THE MEETING OF THE POLICY AND RESOURCES COMMITTEE
HELD ON TUESDAY 16TH JUNE, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE PARK, CROMER

Present:-

Chairman – Cllr. T. Bartlett, Cllr. T. Adams, Cllr. J. Frostdick, Cllr. C. Plewman,
Cllr. D. Pritchard and Cllr. D. Russell.

In Attendance:-

Cllr. R. Leeds.

Julie Chance MILCM – Town Clerk

1. ELECTION OF VICE-CHAIRMAN

It was **AGREED** that Cllr. T. Adams be elected Vice-Chairman of the Policy and Resources Committee.

2. MINUTES OF THE MEETING HELD ON 28TH APRIL 2015

The Minutes of the meeting held on 28th April 2015, having been **AGREED** by Full Council on 5th May 2015, were signed by the Chairman.

3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

Declarations of interest were received from Cllr. D. Russell in respect of the grant applications for Crazee Kids Club and Overstrand and Cromer 1st Responders.

4. APOLOGIES FOR ABSENCE

Apoloiges for absence were received and accepted from Cllr. P. Harris due to work commitments.

It was **AGREED** to suspend the meeting for public participation.

5. PUBLIC PARTICIPATION

None received.

The meeting was reconvened.

6. FINANCE AND STATUTORY MATTERS

6.1 Church Clock:- The Clerk reported that the Church Clock is due to be repaired at 11 am on Friday 19th June, 2015.

- 6.2 CCTV Camera – North Lodge Park:-** The Clerk read a quotation from one company. It was **AGREED** to obtain two further quotations. This matter will be discussed again once the further quotations are to hand.
- Police Emails:-** The Clerk read emails received from PCSO Holmes enquiring whether Cromer Town Council would consider installing CCTV cameras in Cromer. It was **AGREED** that the Clerk would reply to PCSO Holmes and inform her that Cromer Town Council had many difficult months of discussions concerning the CCTV cameras in Cromer at the time of the decommissioning by North Norfolk District Council. Cromer Town Council decided not to go forward with the project for many reasons one of which was funding. If the Police are willing to contribute towards funding installation and running of CCTV cameras in Cromer, the Members may be willing to discuss the matter again. The Members feel that no evidence has come forward showing an increase in crime figures since the decommissioning of the CCTV cameras and therefore do not see the need to revisit the matter at this time. If the need arises in the future, this matter will be placed back on an agenda for discussion.
- 6.3 Office Computers:-** The Clerk reported that Stuart Hutcheson is working on the best lease agreement at present. The Clerk will request an update and remind Stuart concerning the email address which need to be set-up for Members as cromertowncouncil.gov.uk.
- 6.4 Norfolk Rural Community Council:-** The Clerk read an email received from Cllr. Harris suggesting that we increase our membership from bronze to gold at a cost of £150. It was **AGREED** that no further action be taken in this matter.
- 6.5 County and District Councillors Reporting:-** The Clerk circulated a motion from Cllr. Bartlett. It was **AGREED** to amend the wording. The motion was **AGREED** as follows:-
“This Council formally requests District and County Members to report issues or events relating to Cromer at each Full Council meeting”.
- It was **AGREED** that the Clerk would write to the Group Leaders to inform them that the resolution has been passed at a Policy and Resources meeting.
- 6.6 Past Mayor Medals:-** It was **AGREED** to purchase eight Past Mayor Medals.
- 6.7 Personnel Sub-Committee:-** It was **AGREED** that Cllr. T. Adams, Cllr. T. Bartlett and Cllr. D. Pritchard would be appointed to the Personnel Sub-Committee.
- 6.8 Key Holder – North Lodge:-** It was **AGREED** that Cllr. Bartlett be appointed as the third key holder for North Lodge. The Clerk will make the necessary arrangements.
- Alarm Call Outs:-** The Clerk read an email received from the Deputy Clerk concerning the number of false alarms recently. It was **AGREED** that the Clerk would arrange a meeting with the Alarm Company, Cllr. Pritchard and herself to discuss the problem with the alarm system. It was **AGREED** that the Clerk would obtain three quotes for a key holding and alarm response service from professional companies. This matter will be placed on the next agenda for further discussion. It was **AGREED** that Cllr. Pritchard remain as the key safe and passwords Member for the office.

6.9 Meeting Dates – 2016:- It was **AGREED** that this matter would be referred to Full Council for agreement. The Clerk will meet with Cllr. Hamilton-Emery and Cllr. Frosdick following the request from Promotions and Development Committee to increase the number of meetings.

6.10 Annual Report 2014/15:- It was **AGREED** that any reference to North Lodge Park Committee be removed from the past Mayor’s report before publication.

6.11 Grant Applications:-

The following S137 grants were awarded:-

	£
Cromer in Bloom	1,800
COAST Festival	1,350
Mid Norfolk Mencap	450
Cromer VEO – Maintenance of Equipment	300
Cromer VEO – Art Week	300
Cromer VEO – Children’s Activities	500
Cromer and North Norfolk Festival of Music and Dance	250
Sheringham and Cromer Choral Society	500
Overstrand and Cromer 1 st Responders	400
War Memorial Working Group	1,000
Cromer Christmas Lighting Team	1,800
Cromer Christmas Working Group	500
Cromer and Sheringham QJ&J Preservation Society	250
Norfolk Community Law Service	600

Total	£10,000
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The following grants were awarded from the Youth and Sports Provision Budget:-

1 st Cromer Sea Scouts	65
Craze Kids Club	250
Cromer Skate Park	1,000

Total	£1,315
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7. CORRESPONDENCE AND OTHER MATTERS

None received.

8. DATE OF NEXT MEETING

The date of the next meeting was noted as 28th July, 2015.

There being no other business the Chairman closed the meeting at 8.55 pm.

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Chairman

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Date