

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 18TH JUNE, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond, Cllr. T. Bartlett,
Cllr. Y. Nolan and Cllr. C. Plewman.

District Councillor H. Cox.
District Councillor N. Pearce.

Julie Chance MILCM – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 21ST MAY 2015

The Minutes of the meeting held on 21st May 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

2. DECLARATIONS OF INTEREST

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters and Planning Application No. PF/15/0678 21 Harbord Road.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J. Hamilton-Emery and Cllr. P. Harris due to work commitments. Accepted.

Apologies for absence were received from Cllr. R. Leeds due to prior commitments. Accepted.

Apologies for absence were received from Cllr. B. Stibbons due to holiday. Accepted.

4. PUBLIC PARTICIPATION

None.

5. PRE-SUBMISSION PLANNING DOCUMENTS

None.

6. PLANNING APPLICATIONS:- - Appendix A attached.

The Chairman reported that District Councillor J. Lee has requested that Planning Application No. PO/14/0572 – Land to rear of Barclays Mews, Overstrand Road, Cromer be referred to Development Committee for a decision.

7. **PLANNING DECISIONS:-** - Appendix B attached.

8. **PLANNING APPEALS**

8.1 **Erection of Crematorium:-** The Clerk reported that an Appeal Inspector had visited the Cemetery in connection with the Crematorium application on 9th June at 11.30 am. The appeal decision is awaited.

8.2 **Woodland Burial Ground:-** The Clerk reported that an Appeal Inspector had visited the Woodland Burial Ground site on 9th June at 1.30 pm. The appeal decision is awaited.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** Nothing to report.

9.2 **Community Sports Pitch:-** Cllr. T. Bartlett reported that he had attended the Cabinet Meeting at North Norfolk District Council when they agreed to pursue the owner of the site on the Overstrand Road to purchase the land. The Members present expressed concern that the breaking of the Covenant was a short deadline and there has been very little information for the public on the consultation. Cromer Town Council need to express a view and it was **AGREED** that this matter would be added to the agenda for Monday 22nd June as an emergency item due to North Norfolk District Council's short deadline. It was **AGREED** that the Clerk would write to North Norfolk District Council and ask for an update on time scales and details of the information which has been made available to the public on this matter.

10. **LICENSES**

None.

11. **TRAFFIC ORDERS**

None.

12. **BYELAWS**

12.1 **Cromer Promenade:-** The Clerk reported that she has written to the portfolio holder for Planning and Planning Policy at North Norfolk District Council requesting a meeting to discuss the Byelaws on the Cromer Promenade.

13. **HIGHWAY MATTERS**

13.1 **Cromer Bus Station:-** The Clerk reported that Cllr. J. Bond is preparing the paperwork in order to go to tender on the bus shelter. This will be installed at the same time as the work for the second phase of the bus station.

- 13.2 Disabled Access – Gangway and Footway Scheme:-** The Clerk reported that the footway scheme is due to commence on 9th November for 5 days. A note of thanks was given to Norfolk County Council for their assistance in changing the date on several occasions on this scheme.
- 13.3 Norfolk County Council Parking Proposals:-** The Clerk reported that the next meeting of the Action Group is due to be held on Thursday 30th June when the questionnaire and zone areas will be allocated to the volunteers. Once the information has been received from the questionnaires a meeting will be arranged with North Norfolk District Council, Norfolk County Council and the Action Group. District Councillor H. Cox will let the Clerk know who the most appropriate people would be to write to requesting a meeting.
- 13.4 Runton Road Alley:-** The Clerk read emails concerning the footpath which leads from Westcliffe Avenue to Marrams Avenue being overgrown and covered in dog faeces. Norfolk County Council have suggested that this piece of footpath be dedicated as a public right of way. Norfolk County Council would then have the responsibility to clear the footpath. It was **AGREED** that the Clerk would contact the Chairman of Walkers are Welcome to enquire whether they would be willing to take this on as a project.
- 13.5 Yellow Lines – Cliff Drive:-** The Clerk reported that a request has been received for yellow lines on Cliff Drive. It was **AGREED** that the Chairman and Clerk would meet with Norfolk County Council to look at this matter.
- 13.6 Hans Place:-** The Clerk reported that a complaint had been received concerning cars parking in the alleyway behind Hans Place which is private land. The caller did not want to leave his name or contact details. It was **AGREED** that no further action would be taken in this matter as this is private land.
- 13.7 Chapel Street:-** The Clerk reported that the surface in place following the recent Anglian Water works is temporary and Norfolk County Council will monitor the situation. Anglian Water have six months to make the surface permanent and replace the tiles.
- 13.8 Red Lion – Cars Turning:-** The Clerk reported that complaints have been received from members of the public concerning cars having to turn in front of the Red Lion. This was reported to Norfolk County Council who state that the layout of Tucker Street cannot be changed to a one way system due to the drays having to have access to the Red Lion. It was **AGREED** that no further action would be taken in this matter.
- 13.9 Surrey Street:-** It was **AGREED** that the Chairman and Clerk will meet with Norfolk County Council to discuss the odour problem and the fact that the road is sinking.
- 13.10 Faded Road Markings:-** The Clerk reported that complaints had been received concerning the faded road markings on the Overstrand Road at the junction of Station Road and Northrepps Road. It was **AGREED** that the Chairman and the Clerk would meet with Norfolk County Council and look at this matter.

- 13.11 Sandy Lane:-** The Clerk reported that further complaints have been received concerning the visibility from Sandy Lane. This is historic and Norfolk County Council suggested an H Bar outside one of the properties some time ago. This was objected to by Cromer Town Council as it would move the problem further up the road. It was **AGREED** that the Chairman and Clerk would meet with Norfolk County Council to discuss this matter again.
- 13.12 Prince of Wales Road:-** The Clerk circulated an email and plan from Norfolk County Council stating that the necessary road works will commence on 5th October and tie in with the work to the Bus Station. They have asked the best time to close the section of road leading into the town. It was **AGREED** that the Clerk would write back to Norfolk County Council and ask that it be closed during the weekday, not weekends and not during half term week.
- 13.14 Cromer Sign – A148:-** The Clerk reported that Runton Parish Council had received a lot of complaints concerning visibility exiting Davey Hill due to the Cromer Town Sign. This matter was referred to Norfolk County Council who had recommended the site for the sign. It was **AGREED** that no further action would be taken in this matter.
- 13.15 Grass Cutting – Verges:-** It was **AGREED** that the Clerk would circulate the information received from Norfolk County Council and The Wildlife Works to all Members. This matter will be placed on the next agenda for further discussion.
- 13.16 Norfolk County Council – Partnership Funding:-** The Clerk reported that the partnership funding is available again this year on a 50/50 basis. Norfolk County Council have allocated £300,000 for this purpose. This matter will be placed on the next agenda for further discussion.

14. FOOTPATHS AND PUBLIC RIGHTS OF WAY

- 14.1** Nothing to report.

15. TRANSPORTATION MATTERS

- 15.1 Bittern and Wherry Lines:-** It was **AGREED** that the Clerk would write and compliment the Community Rail Partnerships for a well present document. It was **AGREED** that no further action would be taken in this matter.

16. CORRESPONDENCE AND CIRCULARS

- 16.1** The Clerk circulated an email received from North Norfolk District Council concerning the clearance of the Melbourne Slope. Noted.

17. **DATE OF NEXT MEETING**

The date of the next meeting is noted as Thursday 16th July, 2015.

There being no other business the Chairman closed the meeting at 8.25 pm.

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Chairman

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Date

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Planning Application reference	Detail of application	Location
1	PF/15/0594 Mr B Cabbell Manners	Conversion of barn to residential dwelling <i>No objections subject to meeting criteria of NNDC's HO9 policy</i>	Hall Farm Hall Road
2	PF/15/0639 Mr M Wood	Change of use to mobility centre and electric bike showroom with workshop / office / storage <i>No objections</i>	4 Old Station Yard Norwich Road
3	PF/15/0676 Mr & Mrs Tabecki	Erection of single-storey rear extension and alterations <i>No objections</i>	93 Station Road
4	PF/15/0678 Mr & Mrs Pegg	Demolition of detached garage and erection of two-storey side extension and single-storey rear extension <i>No objections</i>	21 Harbord Road
5	PF/15/0683 Mr A Crossley	Demolition of rear conservatory and erection of two-storey rear extension and detached garage/studio to front <i>No objections</i>	56 Norwich Road
6	AI/15/0701 Mountain Warehouse	Installation of 2 x fascia signs (1 illuminated) and 1 x hanging sign <i>No objections</i>	49 Church Street

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

7	PF/15/0708 Mr & Mrs Hales	Alteration and extension of existing garage to from annexe and erection of detached garage and creation of vehicular access <i>No objections</i>	Westwinds 14 Arbor Road
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Appendix B

(a) Permission/consent for development

PF/15/0359 Conversion of basement to residential apartment at Anglia Court, 5 Runton Road

PF/15/0243 Relaxation of condition 8 of planning permission ref 14/1115 to delete code level 3 requirement at Adjacent 8 Station Road

(b) Refusal of permission for development

(c) Application withdrawn