

**MINUTES OF THE MEETING OF THE  
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 23<sup>RD</sup> JULY, 2015 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

**Present:-**

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,  
Cllr. T. Bartlett, Cllr. J. Hamilton-Emery, Cllr. J. Harris, Cllr. R. Leeds,  
Cllr. Y. Nolan, Cllr. C. Plewman, Cllr. J. Rattle and Cllr. B. Stibbons.

District Councillor Nigel Pearce.

Julie Chance MILCM – Town Clerk.

**1. MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> JUNE 2015**

The Minutes of the meeting held on 18<sup>th</sup> June 2015, having been **AGREED** by Full Council on 6<sup>th</sup> July 2015, were signed by the Chairman.

**2. DECLARATIONS OF INTEREST**

Declarations of interest were received from Cllr. Bartlett in connection with any Cromer Preservation Society matters.

Declarations of interest were received from Cllr. Nolan in respect of Planning Application No. PF/15/0927.

**3. APOLOGIES FOR ABSENCE**

None received.

It was **AGREED** to suspend the meeting for public participation.

**4. PUBLIC PARTICIPATION**

A member of the public urged the Members to find a way forward with the grass maintenance in Cromer. He expressed concern that the verges and play areas are so overgrown. It is a danger to children playing in the play areas and a very poor reflection on Cromer for visitors who bring a lot of income to the area.

The meeting was reconvened.

The Chairman proposed a vote of thanks for the member of public who had cut the verges voluntarily recently. The Chairman thanked the member of public for bringing attention to the problem and this matter will be dealt with further on the agenda.

5. **PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

6. **PLANNING APPLICATIONS:-** - Appendix A attached.

7. **PLANNING DECISIONS:-** - Appendix B attached.

8. **PLANNING APPEALS**

None received.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** The Chairman reported that he had attended the Development Committee meeting earlier today when the proposed Barclays Mews application was discussed. This matter has been dealt with in Item 6 above.

10. **LICENSES**

10.1 The Chairman reported that he has received concerns from the public about the street trading in Cromer at present. The current street traders have been issued with street licences and are legal. It was **AGREED** that the Clerk would write to North Norfolk District Council to ask whether Cromer Town Council can be informed when a street licence is granted.

11. **TRAFFIC ORDERS**

None received.

12. **BYELAWS**

12.1 The Clerk read an email received from North Norfolk District Council following her letter to District Councillor Arnold inviting her to attend a meeting to discuss this matter. North Norfolk District Council state that they feel the signage is clear in preventing cycling and the parking position is actively managed. It was **AGREED** that the Clerk would write again to District Councillor Arnold and invite her to a future meeting as the Members feel North Norfolk District Council have not understood the reason for the request.

13. **HIGHWAY MATTERS**

13.1 **Bus Station:-** The Clerk confirmed that the tender advert has been submitted and the tender documents will be submitted to interested parties once the deadline has lapsed.

- 13.2 Disabled Access – The Gangway:-** The Clerk circulated a ‘photoshoped’ image of the proposed crossing to all Members. The Clerk reported that Norfolk County Council are working with North Norfolk District Council to deliver this project. It was **AGREED** that the Clerk would request Norfolk County Council to retain the cobbles which will need to be removed in order to lay the kerbs. It is hoped that these cobbles can be used for repair in other parts of The Gangway.
- 13.3 NCC Parking Proposals – Action Group:-** The Chairman reported that a press release has been issued asking for volunteers to help deliver the questionnaire. To date no responses have been received. The Clerk reported that District Councillor John Rest will be attending the Planning Committee Meeting to be held on 10<sup>th</sup> September to discuss this matter further.
- 13.4 Alley- Runton Road:-** The Clerk reported that Walkers are Welcome have agreed to look at registering this footpath as a public right of way. Cllr. Bartlett will obtain the updated position and this will be reported to the next meeting.
- 13.5 Yellow Lines – Cliff Drive:-** The Chairman reported that he and the Clerk had met with the Highway Engineer who felt that the yellow lines were not required. It was **AGREED** that no further action would be taken in this matter.
- 13.6 Surrey Street:-** The Clerk circulated emails to Members. Anglian Water are making enquiries into the problems with the road surface sinking and the odour. Anglian Water have checked the sewers and there is no movement or danger of collapse.
- 13.7 Station Road – Markings:-** The Chairman reported that this matter is being dealt with by Norfolk County Council. It was **AGREED** that no further action would be taken in this matter.
- 13.8 Sandy Lane – H-Bar:-** The Chairman reported that he and the Clerk had met with the Highway Engineer who felt that there was no problem with visibility exiting this property. It was **AGREED** that no further action would be taken in this matter.
- 13.9 Prince of Wales Road – Street Works:-** The Clerk circulated an email with the details of the road closures during this work. Noted.
- 13.10 Grass Cutting:-** The Clerk circulated the report from The Wildlife Works concerning the management of verges. The Clerk circulated the information from Norfolk County Council giving information about the verges which are cut and the payment they would make to the Town Council should they decide to take this service over. Following the report in public participation time concerning the condition of the grass maintenance, it was **AGREED** that the Clerk would arrange a meeting with Norfolk County Council, the Mayor, Cllr. Bond and herself to discuss the verges in more detail. It was **AGREED** that the Clerk would arrange a meeting with The Environment Department at North Norfolk District Council, the Mayor, Deputy Mayor, Cllr. Bond and herself to discuss the play areas and other grass maintenance throughout the town. District Councillor Nigel Pearce will also be invited to the meetings.
- 13.11 Partnership Funding:-** The Clerk reported that the partnership funding from Norfolk County Council is available again this year on a 50/50 basis. There is

£300,000 in the budget. It was **AGREED** that the Clerk would arrange to meet with the Highway Engineer to discuss the possibility of some projects.

**13.12 Crossing – Cromer Academy:-** It was **AGREED** that the Clerk would arrange a meeting with Dr. Geoff Baker, the Mayor, Highway Engineer and herself to discuss this matter. It may be possible to add this matter as a partnership funding bid.

**13.13 Yellow Lines – Overstrand Road – The Warren:-** It was **AGREED** that the Clerk would liaise with Norfolk County Council and enquire whether H-bars can be placed on the corners of The Warren. H-bars have been placed on the corner of the Overstrand Road near the doctors surgery and this has solved the problem.

**14. FOOTPATHS & PUBLIC RIGHTS OF WAY**

**14.1 Bernard Road – Central Road:-** It was **AGREED** that the Clerk would obtain an update from Norfolk County Council and report back to the next meeting.

**15. TRANSPORTATION MATTERS**

None to report.

**16. CORRESPONDENCE & CIRCULARS**

**16.1 Community Dog Wardens:-** No update to report.

**16.2 Marine Aggregate Dredging:-** Circulated. Noted.

**16.3 Coasthopper Winter Service:-** The Clerk circulated information concerning the cut in services for the Winter Coasthopper. It was **AGREED** that the Clerk would write to express concern about this proposed cut, pointing out the benefit to tourism and the local economy this service provides. Cllr. Bartlett will request that the Labour Party also support the move to stop the proposed cuts.

**17. DATE OF NEXT MEETING**

The date of the next meeting was noted as Thursday 13<sup>th</sup> August, 2015.

**There being no other business the Chairman closed the meeting at 8.50 pm.**

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Chairman

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Date

**CROMER TOWN COUNCIL  
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Application reference	Detail of application	Location
1	PF/15/0776 Mr S Sadler	Erection of single storey flat roof extension and raise existing garage roof to mono pitch  <i>No objections</i>	2 Mill Road
2	AI/15/0819 Enterprise Inns	Display of illuminated and non-illuminated signage  <i>No objections</i>	White Horse Inn 24 West Street
3	LA/15/0820 Enterprise Inns	Display of illuminated and non-illuminated signage  <i>No objections</i>	White Horse Inn 24 West Street
4	PF/15/0836 Mr R Dale	Erection of single-storey side extension following demolition of existing garage and erection of detached garage  <i>Objections – Effect on listed building and conservation area. Feel design of garage could be better.</i>	2 Cliff Avenue
5	PF/15/0842 Mr T Dell	Variation of condition 2 of planning permission ref PF/12/1221 to provide for the replacement of lantern glazing with roof lights and revised door design, reduction in roof light and width of extension (retrospective)  <i>Objections – This proposal fails to preserve or enhance the conservation area. Also refer letter from Mr Boyce to NNDC dated 09 July 2015</i>	1 Mount Street

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6	PF/15/0859 Mr S Gunaratnam	Single-storey side extension  <i>No objections</i>	Suffield Park Spar 24 Cliff Road
7	PF/15/0856 Mr R Graveling	Single-storey extension to rear of swimming pool building  <i>No objections</i>	The Grove 95 Overstrand Road
8	PO/15/0572 Sutherland Homes	Erection of 68 sheltered housing retirement apartments and one bungalow, including communal facilities, car parking and management proposals for adjoining woodland - Amended application  <i>Objections – More planting is needed on the southern boundary. A belt of mature trees is required.</i>	Land to rear of Barclay Mews Overstrand Road
9	PF/15/0927 Mr & Mrs Steward	Erection of extensions to side and rear dwelling  <i>No objections</i>	Tanglewood The Warren
10	PF/15/0691 Mr Soobrayen	Erection of single storey side extension to south elevation  <i>Objections – This proposal fails to preserve or enhance the conservation area.</i>	Faldonside Lodge 25 Cliff Avenue
11	PF/15/0914 Mr D Harvey	Change of use of vacant first floor to antiques centre  <i>No objections but query DDA access</i>	8 Louden Road

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12	PF/15/0956 Screwfix Direct Ltd	Change of use of former car showroom (Sui generis) to storage/distribution (B8)  <i>Support</i>	Cromer Car Centre Middlebrook Way
13	PF/15/0973 McCarthy & Stone	Variation of conditions 2 & 11 of PF/13/0111 (granted on appeal APP/Y2620/A/13/2202724) to allow for minor changes to design and location of substation, levels & landscaping  <i>No objections</i>	The Court House Holt Road

## **Appendix B**

### **(a) Permission/consent for development**

PF/15/0502 Erection of detached two-storey dwelling at land adjacent to 27 Shipden Avenue

LD/15/0544 Demolition of rear boundary brick/flint wall at 2 Chesterfield Villas

NMA1/14/0543 Non material amendment request to permit the retention of four roof lights and one ground floor window to rear elevation at 9 & 11 Church Street

PF/15/0676 Erection of single-storey rear extension and alterations at 99 Station Road

### **(b) Refusal of permission for development**

PF/15/0533 Installation of front elevation first and second floor PVCU bay windows to replace existing timber bays

### **(c) Application withdrawn**