

**MINUTES OF THE MEETING OF
THE PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 13TH AUGUST, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,
Cllr. T. Bartlett, Cllr. J. Hamilton-Emery, Cllr. P. Harris,
Cllr. Y. Nolan and Cllr. C. Plewman.

In Attendance:-

Cllr. J. Rattle.

County and District Councillor H. Cox.
District Councillor N. Pearce.

Julie Chance MILCM – Town Clerk.

1. MINUTES OF THE MEETING HELD ON 23RD JULY 2015

The Minutes of the meeting held on 23rd July 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. R. Bartlett in respect of any Cromer Preservation Society and North Lodge Park matters.

3. APOLOGIES

Apologies for absence were received from Cllr. D. Russell and Cllr. B. Stibbons.

It was **AGREED** to suspend the meeting for Public Participation.

4. PUBLIC PARTICIPATION

A member of the public asked whether the Planning Committee could ask Norfolk County Council to refresh the white lines at the junction of Overstrand Road and Church Street and the junction of Church Street and Mount Street.

A member of the public reported that the Mount Street crossing is falling apart.

The meeting was reconvened.

5. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

6. **PLANNING APPLICATIONS:-** Appendix A attached.

7. **PLANNING DECISIONS:-** Appendix B attached.

8. **PLANNING APPEALS**

Nothing to report.

9. **OTHER PLANNING MATTERS**

9.1 **Development Committee:-** Nothing to report.

9.2 **Planning Training:-** The Clerk reported that the planning training was very informative and the following matters were raised:-

Neighbourhood Plan:- It was reported that North Norfolk District Council hold £20,000 per Town and Parish Council in order to produce a Neighbourhood Plan. It was **AGREED** that the Clerk would write to North Norfolk District Council and request confirmation about the funding. It was **AGREED** that the Clerk would write and invite a Town or Parish Council who have completed a Neighbourhood Plan to attend a meeting to discuss the matter further.

Compulsory Purchase of Land:- It was reported that a Town or Parish Council can request North Norfolk District Council to compulsorily purchase land on their behalf as long as the due process has been adhered to. This matter will be placed on a future agenda for discussion.

S106 Development Money:- It was reported that North Norfolk District Council are holding S106 development money on behalf of Towns and Parishes. It was **AGREED** that the Clerk would write to North Norfolk District Council to ask for information concerning this matter.

North Norfolk District Council Enforcement Policy:- It was **AGREED** that the Clerk would write to North Norfolk District Council and ask for a copy of their Enforcement Policy.

10. **LICENSES**

10.1 **Street Licensing:-** The Clerk read an email received from North Norfolk District Council stating that they dealing with the complaints concerning companies requesting direct debit details from members of the public. Unfortunately this practice falls outside the remit of Street Trading as they are requesting standing orders and direct debits rather than handling cash. North Norfolk District Council also suggest that this problem is reported to the Police.

11. TRAFFIC ORDERS

- 11.1 None received. Cllr. Adams reported that new gas works and various other traffic order works will be received shortly. It was **AGREED** that the Clerk would prepare a press release to inform the members of public about the work taking place and stress that this work is important and positive for Cromer.

12. BYELAWS

- 12.1 The Clerk reported that she has not heard from North Norfolk District Council on this matter and she will chase accordingly.

13. HIGHWAY MATTERS

- 13.1 **Bus Station:-** The Clerk reported that the tender documentation has been sent to the interested parties. The Clerk read an email from Norfolk County Council stating that they have stalled the work by BT and are waiting for confirmation of the new date.
- 13.2 **Access – The Gangway:-** It was **AGREED** that this work would be dealt with by way of a partnership funding bid. It was **AGREED** to pay for the work from the Planning budget until the result of the funding bid is known early next year.
- 13.3 **NCC Parking Proposals and Action Group:-** Nothing to report at present. The Chairman called for volunteers to help deliver the questionnaires.
- 13.4 **Runton Road:-** Cllr. Bartlett will report at the next meeting.
- 13.5 **Surrey Street:-** The Clerk circulated correspondence concerning the odour on Surrey Street. Anglian Water is dealing with this matter and an update will be given at the next meeting.
- 13.6 **Grass Cutting – Verges:-** It was **AGREED** that a working group would be formed to deal with this matter. The working group will consist of Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Bond and the Clerk. It was **AGREED** that the Clerk would arrange a meeting shortly. Norfolk County Council have agreed to provide a copy of their specification for verge cutting.
- 13.7 **Parish Partnership Funding:-** This matter will be discussed again once Cllr. Bond has carried out the survey on the dropped kerbs in town.
- 13.8 **Crossing – Cromer Academy:-** It was reported that the Highway Engineer will look at possible solutions outside Cromer Academy for a crossing. This matter will be placed on the next agenda for an update. It was **AGREED** that the Clerk would ask the Highway Engineer to look at the Prince of Wales Road crossing and the possibility of putting a refuge in the middle of the road.
- 13.9 **Yellow Lines – The Warren/Overstrand Road:-** The Clerk read an email received from Norfolk County Council stating that they have notified the traffic wardens to try and enforce this matter. Norfolk County Council are not prepared to place yellow lines or white H-Bars on the corner of The Warren. It was **AGREED** that this matter will be referred to the Police by the Clerk at the next SNAP meeting.

13.10 Parking – Cliff Avenue:- The Clerk circulated pictures of a car parked on the pavement in Cliff Avenue. This matter will be referred to the Police at the next SNAP meeting.

13.11 Sandy Lane Traffic:- The Clerk read a letter received from a resident of Sandy Lane complaining about the parking at the entrance. This matter has been discussed on many occasions and it was felt that putting an H-Bar in would only move the problem further up the road. It was **AGREED** that the Clerk would write to the resident and state that no further action will be taken in this matter.

14. FOOTPATHS & PUBLIC RIGHTS OF WAY

14.1 It was **AGREED** that the Clerk would obtain an update from Norfolk County Council concerning the Bernard Road/Central Road footpath.

15. TRANSPORTATION MATTERS

15.1 Cllr. Harris reported that the ticket machine on Cromer Station was not working once again over the weekend. It was **AGREED** that the Clerk would write to Abelio to express our concern and disappointment that the ticket machine is constantly out of order.

16. CORRESPONDENCE & CIRCULARS

16.1 Community Dog Wardens:- The Clerk reported that she has not received a reply from North Norfolk District Council and she will chase accordingly.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 10th September 2015.

There being no other business the Chairman closed the meeting at 8.05 pm.

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Chairman

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Date

APPENDIX A

CTC NO	Planning Application reference	Detail of application	Location
1	PF/15/1060 Mr D Harvey	Creation of one 1 bedroom flat to second floor of building <i>No objections but concern re fire escape from top floor</i>	8 Louden Road
2	PF/15/1070 Mrs E Baron	Erection of shed to front of dwelling <i>No objections</i>	27a Norwich Road
3			

(a) Permission/consent for development

AI/15/0701 Retention of 2 no. fascia signs (1 x illuminated) and 1 no. hanging sign at 49 Church Street for Mountain Warehouse

(b) Refusal of permission for development

(c) Application withdrawn