

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 8TH OCTOBER, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,
Cllr. T. Bartlett, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery,
Cllr. R. Leeds and Cllr. Y. Nolan.

Julie Chance MILCM – Town Clerk.

Three members of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 10TH SEPTEMBER 2015

The Minutes of the meeting held on 10th September 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation matters and from Cllr. Y. Nolan in respect of Planning Application No. PF/15/1374.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. B. Stibbons – Holiday.
Apologies for absence were received from Cllr. C. Plewman - Family Issues.

4. PUBLIC PARTICIPATION

A member of the public said that several residents have put in objections to Planning Application No. PF/15/1272 – Erection of cart shed, Upton House, 2 St. Margaret's Road. The building proposed is a two storey one. The site is on a higher level than the surrounding properties and would cut out all the light. The residents have met with Hoyl who have agreed that the application is not correct. The residents asked why the proposed building could not be put on another part of their land but Hoyl have said that the footings are already in place.

The Chairman reported that the consultation for this planning application was flawed. Cromer Town Council received the application and considered it at their meeting on 10th September but the public notice was not posted until 23rd September. There is a strong case for the objections and it was **AGREED** that the Clerk would write to North Norfolk District Council with our objections based on Policies EN2, EN4 and EN8. It was **AGREED** that the Clerk would request District Councillor Cox to refer this application to the Development Committee.

5. **PLANNING APPLICATIONS:-** Appendix A attached.

5.1 **APP/Y2620/D/15/3131851 – Planning Application No. PF/15/0533 – 28 High Street:-** The Clerk read a letter received from North Norfolk District Council stating that an appeal has been made to the Secretary of State for this application. It was **AGREED** that Cromer Town Council do not wish to change their objections.

5.2 **Planning Application PF/15/1272 – Erection of cart shed – Upton House, 2 St. Margarets Road:-** This matter has been dealt with in public participation above.

6. **PLANNING DECISIONS:-** Appendix B attached

7. **PLANNING APPEALS**

The Clerk reported that there has been a High Court Appeal against the Crematorium. The Clerk will keep Members informed of progress.

8. **OTHER PLANNING MATTERS**

8.1 **Development Committee:-** Nothing to report.

8.2 **Neighbourhood Plan:-** The Clerk reported that the Clerk of Holt Town Council will be attending the Planning Committee meeting on 10th December to inform the Members of the process for a Neighbourhood Plan.

Compulsory Purchase of Land:- It was **AGREED** that this matter would be removed from the agenda until the need for compulsory purchase becomes necessary.

S106 Development Money:- It was **AGREED** that this matter will be removed from the agenda until more information is known about the Local Plan and a Neighbourhood Plan.

NNDC Planning Enforcement Policy:- The Clerk reported that she has written and requested a copy of North Norfolk District Council's Enforcement Policy but to date has not received a reply. She will chase accordingly.

8.3 **Local Plan:-** It was **AGREED** that Members would forward bullet points on Cromer Town Council's priorities to be discussed with North Norfolk District Council for inclusion in the Local Plan. It was **AGREED** that the Clerk will formulate a list of priorities based on the bullet points.

9. **LICENSES**

9.1 **NNDC Gambling and Licensing Policy:-** Circulated. It was **AGREED** that the Clerk would send a copy to Tracey Khalil for information. Noted.

- 9.2 Street Licensing:-** The Clerk read an email received from North Norfolk District Council stating that they have spoken to Vanquis Bank who have now stopped their collections in Cromer. Iceland have given permission for sales representatives to be on their land in front of the shop. It was **AGREED** that the Clerk would write to Iceland and ask if they are prepared to withdraw their permission.

10. TRAFFIC ORDERS

- 10.1 Colne Place Footway Resurfacing:-** Circulated. Noted.
- 10.2 Colne Road Waiting Restrictions:-** Circulated. It was **AGREED** that the Clerk would write to Norfolk County Council and ask whether there has been any consultation on this matter with the residents and traders. The Clerk will also enquire as to the background of this decision. It was **AGREED** that the Clerk would ask for an extension of the deadline for this consultation and this matter will be discussed again at the next meeting.
- 10.3 Loading Bay – Garden Street:-** This matter has been dealt with in previous minutes.

11. BYELAWS AND PARKING

- 11.1 Byelaws on Promenade:-** The Chairman reported that a meeting had been held with North Norfolk District Council. Notes attached.
- 11.2 Parking – Cromer:-** The Chairman reported that a meeting had been held with North Norfolk District Council. Notes attached. The Chairman reported that the deadline for the questionnaires was extended and there are some very helpful comments. There is strong feeling against parking meters. There are high deficits in the way parking enforcement is being managed and this needs to change. This is a concern for the future of parking enforcement.

12. HIGHWAY MATTERS

- 12.1 Bus Station:-** The Chairman reported that he is in contact with Norfolk County Council concerning the removal of a dropped kerb on the refuge and has requested that this be reinstated. The Clerk confirmed that the tender advert for the bus shelter has been issued and the deadline for expressions of interest is 23rd October. It was reported that the steels are in place. The Clerk reported that she has submitted the formal request and plan for the taxi rank at the Bus Station. The Chairman is in discussion with Norfolk County Council concerning issues raised by the Taxi Association that the taxi rank is the wrong way around. This matter will be placed on the next agenda for an update.
- 12.2 Disabled Access – The Gangway:-** The Clerk reported that the partnership funding bid has been submitted.
- Footway Works:-** The Clerk reported that North Norfolk District Council have requested that Norfolk County Council delay their work until the work on the promenade has been completed. The access to the promenade at the

Melbourne Slope will be blocked and The Gangway is the only vehicle access during this time. Norfolk County Council are concerned that the funding may not be in place in the next financial year for the work to commence. It was **AGREED** that the Clerk would write to North Norfolk District Council and express the concerns of Cromer Town Council over this matter.

- 12.3 Alley – Runton Road:-** Cllr. Bartlett said there was nothing further to report at this time.
- 12.4 Grass Maintenance:-** The Clerk reported that a meeting is being held with the working group and Norfolk County Council and this matter will be placed on the next agenda for an update.
- 12.5 Parish Partnership Scheme:-** The Clerk reported that the Parish Partnership Scheme will change to include the repair of potholes on minor roads.
- 12.6 Crossing – Cromer Academy:-** The Clerk circulated a plan received from Norfolk County Council. This matter will be discussed with the Highway Engineer at the proposed meeting and will be placed on the next agenda for an update.
- 12.7 H-Bar – West Street:-** This matter will be discussed with the Highway Engineer at the proposed meeting and will be placed on the next agenda for an update.
- 12.8 Highway Repair – Chapel Street:-** The office is chasing this matter and this will be placed on the next agenda for an update.
- 12.9 Norwich Road Roundabout:-** Cllr. Rattle requested that this matter be discussed as he feels that priority is being given to a minor road. This matter will be discussed with the Highway Engineer at the proposed meeting and placed on the next agenda for an update.
- 12.10 Highway Rangers:-** The Clerk reported that the Highway Rangers will be visiting Cromer week commencing 30th November 2015.
- 12.11 Disabled Bay – Merchant’s Place:-** It was reported that although there is a blue badge sign there are no markings in the road to indicate this is a disabled parking bay. This matter will be discussed with the Highway Engineer at the proposed meeting.
- 12.12 The Warren:-** Cllr. Nolan reported that the recent repairs are failing and this matter will be discussed with the Highway Engineer at the proposed meeting. The Chairman will meet with Cllr. Nolan to discuss the issues.

13. FOOTPATHS & PUBLIC RIGHTS OF WAY

- 13.1 Central Road and Bernard Road:-** The Clerk read an email received from Norfolk County Council stating that they would be concerned about laying shingle or hard core as disabled buggies and prams would not be able to use the footpath. This matter will be discussed with the Highway Engineer at the proposed meeting and placed on the next agenda for an update.
- 13.2 Norwich Road & Roughton Road:-** The Clerk reported that the office is liaising with North Norfolk District Council to try and solve the issue of garden waste being dumped. This matter will be placed on the next agenda for an update.

13.3 New Circular Walks:- Cllr. Bartlett reported that a meeting had been held with Norfolk Trails concerning three new circular walks in Cromer. Noted.

14. TRANSPORTATION MATTERS

14.1 Bittern Line:- The Clerk reported that she has written to Abellio Greater Anglia but to date has not received a reply. She will chase accordingly.

14.2 Konect Bus Service:- It was felt that there has not been sufficient consultation on this matter and is against the Bus Charter. Noted.

14.3 Coasthopper Service:- The Chairman is liaising with Norfolk County Council on this matter and this will be placed on the next agenda for an update.

15. CORRESPONDENCE AND OTHER MATTERS

15.1 Tri-Council Working Group:- It was **AGREED** that more thought was needed on this matter and this will be removed from the agenda for the immediate future.

15.2 Correspondence – Chairman:-

Gulley Cleaning – St. Mary’s Road:- Scheduled.

Cliff Lane Footpath:- Scheduled.

Footway Damage Garden Street:- Scheduled.

Pothole Roughton Road:- Scheduled.

Damaged Sign – Hamilton Road. Scheduled.

Bench Norwich Road:- This matter will be discussed with the Highway Engineer at the proposed meeting with the view to Cromer Town Council adopting it. This matter will be placed on the next agenda for an update.

16. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 12th November 2015 (Budget).

There being no other business the Chairman closed the meeting at 9.00 pm.

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Chairman

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Date

Appendix A

| CTC NO | Planning Application reference | Detail of application | Location |
|-------------------|---|--|--------------------------|
| 1 | PF/15/1168 Mrs Billington | Erection of conservatory to front of bungalow <i>No objections</i> | 26 Holt Road |
| 2 | PF/15/1332 Mrs Paul | Extend width of dormer window on front side of roof <i>No objections</i> | 12 Arbor Road |
| 3 | PF/15/1374 Mr & Mrs Steward | Erection of extensions to side and rear of dwelling (revised scheme PF/15/0927 refers) <i>No objections</i> | Tanglewood The Warren |
| 4 | PF/15/1362 Mr M Hoste | Erection of single storey extension to rear of dwelling <i>Support</i> | 21 Alfred Road |

(a) Permission/consent for development

PF/15/1070 Erection of shed to front of building at 27a Norwich Road

NMA1/14/0802 Non material amendment request to permit alterations to roof, insertion of larger roof lights, omission of bay window and raise height of bay window at 27 Cabbell Road

PF/15/0914 Change of use of vacant first floor to antiques centre at 8 Louden Road

PF/15/1060 Creation of 1 bedroom flat to second floor of building at 8 Louden Road

(b) Refusal of permission for development

(c) Application withdrawn

PF/15/1193 Demolition of summer house and erection of single storey side extension at 8 Overstrand Road, Cromer