

CROMER TOWN COUNCIL



07 October 2015

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **TUESDAY 13 OCTOBER 2015** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Mrs J Chance
Town Clerk

A G E N D A

- 1. To sign the minutes of the meeting held on 01 September 2015 which were approved by full council on 07 September and to consider the minutes of the meeting of the Personnel Sub Committee held on 22 September 2015**
- 2. To receive declarations of interest in items on the agenda and to consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To consider a motion to allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
- 5. Finance & Statutory Matters**
 - 5.1 To receive update re Church Clock from Alison Orsborne
 - 5.2 To receive update in respect of office computers
 - 5.3 To receive update in respect of alarm callouts to North Lodge
 - 5.4 To receive finance sheets for August 2015
 - 5.5 To receive update in respect of review of regulatory documents
 - 5.6 To review Child Protection Policy and Bench and Tree Policy
 - 5.7 To receive update in respect of bollards and parking at North Lodge
 - 5.8 To receive update in respect of North Lodge Park budget
 - 5.9 To discuss the current tendering and contracts procedures currently employed by the Town Council and to consider the preparation of a procurement policy for all committees to be formally adopted by full council
 - 5.10 To receive update in respect of gov.uk email address
 - 5.11 To consider review of public participation in meetings
 - 5.12 To receive update in respect of litter bin emptying
 - 5.13 To consider requests for grants
 - 5.14 To receive report for Community Centre Association
 - 5.15 To consider the necessity for debating the basement flat verdict
 - 5.16 To receive any other financial matters (for information only)
- 6. Correspondence and other matters**
 - 6.1 To receive email from NALC
 - 6.2 To receive any other correspondence for information only
- 7. Date of next meeting:** 01 December 2015

Distribution: Mayor, Deputy Mayor, Cllrs. Frosdick, Hamilton-Emery, Harris, Plewman, Pritchard & Russell and to all other members for info.

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