

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 12TH NOVEMBER, 2015 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER**

Present:-

Chairman – Cllr. T. Adams, Vice-Chairman – Cllr. J. Bond,
Cllr. T. Bartlett, Cllr. J. Frosdick, Cllr. J. Hamilton-Emery, Cllr. P. Harris,
Cllr. R. Leeds, Cllr. Y. Nolan and Cllr. B. Stibbons.

District Councillor H. Cox.

Julie Chance MILCM – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 8TH OCTOBER 2015

The Minutes of the meeting held on 8th October 2015, having been **AGREED** by Full Council on 19th October 2015, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett in respect of any Cromer Preservation Society matters.

Declarations of interest were received from Cllr. J. Bond in respect of Planning Application Nos. PF/15/1426 and PF/15/1464.

3. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. C. Plewman – Unwell.

4. PUBLIC PARTICIPATION

None.

5. PRE-SUBMISSION PLANNING DOCUMENTS

5.1 None received.

6. PLANNING APPLICATIONS:- Appendix A attached.

6.1 PF/15/1272 – Upton House:- District Councillor Cox reported that she will be asking for this application to be heard by the Development Committee.

7. PLANNING DECISIONS:- Appendix B attached.

8. PLANNING APPEALS

8.1 **Crematorium:-** No update given.

9. OTHER PLANNING MATTERS

9.1 **Development Committee:-** The Chairman reported that Planning Application No. PF/15/1186 - Cromer Furniture Limited was heard today and has been given delegated powers with further planning conditions.

9.2 **Neighbourhood Plan:-** The Clerk reported that the Town Clerk from Holt Town Council will be attending the December Planning Committee meeting to inform Members of their work towards a Neighbourhood Plan. Cllr. Harris reported on the presentation at the NALC Autumn Conference. It was **AGREED** that the Clerk will write to the Consultant who gave the presentation at the NALC Conference and invite him to a meeting in the New Year. It was **AGREED** that this would be a special meeting to deal with the Neighbourhood Plan.

9.3 **NNDC – Enforcement Policy:-** Circulated. Noted. It was **AGREED** that no further action would be taken in this matter.

9.4 **Local Plan:-** Nothing to report.

10. LICENSES

10.1 **Street Licensing:-** The Clerk reported that she had written to Iceland Foods Limited requesting that they consider withdrawing their permission for sales representatives outside their building in Cromer, but to date she has not received a reply. She will chase accordingly.

11. TRAFFIC ORDERS

11.1 **Colne Road Waiting Restrictions:-** The Clerk reported that she had not received a reply to her email to Norfolk County Council requesting the consultation period to be extended and enquiring whether members of the public have been informed of their plans. It was **AGREED** that the Clerk will chase this matter and copy the original email to County Councillor Cox.

11.2 **Loading Bay – Garden Street:-** This matter will be dealt with at the same time as the Colne Road project.

11.3 **Roughton Road:-** Circulated. Noted.

11.4 **Chapel Street:-** Circulated. Noted.

11.5 **Louden Road/Prince of Wales Road/New Street/Garden Street:-** Circulated. Noted.

12. BYELAWS AND PARKING

12.1 The Clerk circulated the notes from the meeting held with North Norfolk District Council. It was **AGREED** that the Clerk will obtain an update on the situation.

12.2 Parking:- The Chairman reported that once he has analysed the questionnaires received he will give an update to the Members.

13. HIGHWAY MATTERS

13.1 Bus Station – Taxi Rank:- The Chairman reported that he has been liaising with Norfolk County Council concerning the small defects that need correcting. This is in hand. Cllr. Harris reported problems with the timetables for the Bus Station and will email the Clerk details. It was **AGREED** to pass the matter of an official opening ceremony to Promotions and Development Committee for discussion.

13.2 Footway Works – The Gangway:- The Clerk read a copy email received from Norfolk County Council. Norfolk County Council have written to North Norfolk District Council asking whether they would be able to fund the £9.2k of works if the funding is lost due to delays in the programming. It was **AGREED** that the Clerk would write to Norfolk County Council and ask for an update on the matter.

Disabled Access – The Gangway:- The Clerk confirmed that the Partnership Funding Bid has been submitted to Norfolk County Council.

13.3 Alleyway Behind Runton Road:- Nothing to report. This matter will be placed on the next agenda for an update from Cllr. Bartlett.

13.4 Grass Maintenance:- This matter was dealt with in the notes of the meeting with North Norfolk District Council.

13.5 Crossing – Cromer Academy:- It was **AGREED** that the Clerk would inform Dr. Baker at the Cromer Academy of the proposed work programmed by Norfolk County Council.

13.6 H-Bar West Street:- County Councillor Cox reported that this matter is in hand and the work will be programmed when other line work is taking place in Cromer.

13.7 Chapel Street – Repair:- It was reported that the surface has still not been repaired by Anglian Water following their work. It was **AGREED** that the Clerk would try and obtain an update.

13.8 Roundabout – Norwich Road:- It was **AGREED** that no further action would be taken in this matter.

13.9 Richmond Court – Road Markings:- The Chairman reported that he is liaising with the member of public who raised concerns over this work.

13.10 Yellow Box – Roughton Road:- The Clerk read an email from Norfolk County Council confirming that a KEEP CLEAR at the junction of Roughton Road has been programmed.

13.11 Disabled Bay – Merchants’ Place:- The Clerk read an email from Norfolk County Council stating that the painting of “DISABLED” has been programmed for the disabled bay outside Merchants’ Place.

13.12 Highway Rangers:- The Clerk reported that the Highway Rangers will be visiting Cromer week commencing 30th November.

13.13 The Clerk read an email from Norfolk County Council stating that the call centre script is as follows:- “The County Council would encourage any individual to request this via their Parish or Town Council, so that it is

representative of the local community". The Clerk reported that Norfolk County Council used to consult the Town Council on any work that they had been approached about by the public. Now the office is receiving a lot of telephone calls asking for Highway improvements that they cannot deal with and have to refer to a Planning Committee meeting for discussion. County Councillor Cox said that this is the way it should be dealt with as the Town and Parish Councils should be consulted on any highway improvements.

14. FOOTPATHS & PUBLIC RIGHTS OF WAY

- 14.1 Central Road and Bernard Road:-** The Clerk reported that Norfolk County Council are looking into the best materials to use to improve this footpath without causing flooding to the surrounding properties.
- 14.2 Norwich Road and Runton Road:-** The Clerk read an email from Norfolk County Council stating that they have asked North Norfolk District Council to identify who is dumping garden waste on this footpath. Noted. It was **AGREED** that no further action would be taken in this matter.
- 14.3 The Warren – Footway:-** The Clerk reported that the Highway Engineer have programmed this for a footway scheme in the next financial year.

15. TRANSPORTATION MATTERS

- 15.1 Konect Bus Service:-** The Clerk confirmed that she has written protesting about the cuts in services. It was **AGREED** that no further action would be taken in this matter.
- 15.2 Coasthopper Service:-** County Councillor Cox reported that it is planned to extend this service to Sea Palling in the future. It was **AGREED** that no further action would be taken in this matter.

16. BUDGET 2016/17

It was **AGREED** to keep £5,000 in the budget for future highway projects and to add £1,000 for investigation into a Neighbourhood Plan. It was **AGREED** to remove the £1,000 allowed for Public Rights of Way.

17. CORRESPONDENCE & OTHER MATTERS

- 17.1 Pest Control – Clifftop:-** The Clerk read an email received from North Norfolk District Council stating that they are dealing with the problem of rats on the clifftop.
- 17.2 Air Quality – Cromer:-** Circulated. Noted.
- 17.3 P. Warner:-** The Clerk read an email received concerning the extension of the licensing hours at Morrisons. The Chairman will liaise with Mr. Warner on this matter.

It was **AGREED** to suspend Standing Orders.

18. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 10th December 2015.

There being no other business the Chairman closed the meeting at 9.03 pm.

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Chairman

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Date

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Planning Application reference	Detail of application	Location
1	PF/15/1420 Mr S Morris	Variation of condition 2 of planning permission ref LA/14/0094 to permit change of window details/specifications <i>No objections but concern that there were no documents on the planning portal</i>	31 Church Street
2	PF/15/1433 Mr & Mrs Heels	Erection of 1 dwelling <i>Objections – Overdevelopment, design, loss of amenities, loss of hedge, forward of building line</i>	Land adjacent to 2 Newhaven Close
3	PF/15/1422 Mr A Wright	Use of Annexe as a separate residential dwelling <i>No objections</i>	Annexe at 4a Arbor Road
4	PF/15/1396 Ms Strickland	Single storey front and rear extensions and conversion of garage to habitable accommodation <i>No objections</i>	21 Roughton Road
5	PF/15/1426 Mr R West	Erection of detached single-storey dwelling <i>No objections</i>	Land Adjacent 8 Links Avenue

**CROMER TOWN COUNCIL
PLANNING APPLICATIONS - APPENDIX A**

6	PF/15/1464 Mrs R Graveling	Continued use of land for the siting of 5 tents, associated decking and provision of a parking a turning area for holiday accommodation purposes <i>Support</i>	95 Overstrand Rd
7	PF/15/1518 Mr B Hewitt	Change of use from A3 to mixed use of A1 and tattoo studio <i>Support</i>	26 Church Street
8	PF/15/1362 Mr Hoste	Erection of single storey extension to rear of dwelling <i>AMENDED PROPOSAL No objections</i>	21 Alfred Road
9	PF/15/1427 Mr Gunaratnam	Retention of single-storey side extension <i>No objections</i>	Suffield Spar Rosebery Road
10	PF/15/1539 Mr P Williamson	Subdivision of shop of flat to shop and 3 flats <i>No objections but concern re parking and also that the application states 4 but only 3 flats</i>	Kent House 28 West Street
11	PF/15/1610 Mr & Mrs McRae	Erection of single storey extension to side of dwelling <i>No objections</i>	8 Overstrand Road

Appendix B

(a) Permission/consent for development

LA/15/1212 External alterations to facilitate insertion of French door at Peele House, Tucker Street

PF/15/1277 Erection of extension to form annexe at Garden House, The Warren

Pf/15/1374 Erection of extensions to side and rear of dwelling (revised scheme PF/15.0927 refers) at Tanglewood, The Warren

PF/15/1168 Erection of conservatory to front of bungalow at 26 Holt Road

PF/15/1332 Extend width of dormer window on front of roof at 12 Arbor Road

(b) Refusal of permission for development

(c) Application withdrawn