

CROMER TOWN COUNCIL



25 November 2015

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **TUESDAY 01 DECEMBER 2015** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Mrs J Chance
Town Clerk

A G E N D A

- 1. To sign the minutes of the meeting held on 13 October 2015 which were approved by the Special Full Council meeting held on 27 October 2015**
- 2. To receive declarations of interest in items on the agenda and to consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
- 5. Finance & Statutory Matters**
 - 5.1 To receive update in respect of office computers
 - 5.2 To receive update in respect of gov.uk email addresses
 - 5.3 To consider business plan in respect of purchase of tablets
 - 5.4 To receive finance sheets for September and October 2015
 - 5.5 To discuss the current tendering and contracts procedures currently employed by the Town Council and to consider the preparation of a procurement policy for all committees to be formally adopted by full council
 - 5.6 To receive update in respect of litter bin emptying
 - 5.7 To consider requests for grants
 - 5.8 To receive report from Community Centre Association
 - 5.9 To consider email from NNDC re Information and Advice Service in North Norfolk
 - 5.10 To consider email from NALC re Sector Led Body for Audit Procurement
 - 5.11 To consider email from Friends of North Lodge Park
 - 5.12 To consider email in respect of bollards
 - 5.13 To receive any other financial matters (for information only)
- 6. Budget 2016/17**
 - 6.1 To consider budget for 2016/17
- 7. Correspondence and other matters**
 - 7.1 To note letter from Cromer Academy
 - 7.2 To receive any other correspondence for information only
- 8. Date of next meeting: 05 January 2016**

9. **TO CONSIDER A RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBER OF THE PUBLIC**
10. **To consider Capital Budget**
11. **To consider rooms in basement and storage**
12. **To consider quotation in respect of CCTV**
13. **To consider quotation in respect of installation of bollards**

Distribution: Mayor, Deputy Mayor, Cllrs. Frosdick, Harris, Plewman, Pritchard & Russell and to all other members for info.

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