

**MINUTES OF THE MEETING OF THE  
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE  
HELD ON THURSDAY 7<sup>TH</sup> JANUARY 2016 AT 7.00 PM  
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER.**

**Present:-**

Chairman – Cllr. T. Adams,  
Cllr. T. Bartlett, Cllr. R. Leeds and Cllr. B. Stibbons.

Julie Chance MILCM – Town Clerk.

Two members of the public also attended the meeting.

**1. MINUTES OF THE MEETING HELD ON 10<sup>TH</sup> DECEMBER, 2015**

The Minutes of the meeting held on 10<sup>th</sup> December 2015, having been circulated, were taken as read, **AGREED** and signed by the Chairman.

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS**

Declarations of interest were received from Cllr. T. Bartlett in relation to any Cromer Community Centre matters.

Declarations of interest were received from Cllr. T. Bartlett in relation to the tree at Colne Place.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. J. Hamilton-Emery – family issues, Cllr. Y. Nolan – holiday and Cllr. C. Plewman – unwell.

**4. PUBLIC PARTICIPATION**

A member of the public reported that the road sweeper has won an award and enquired whether Cromer Town Council will be doing anything to recognise his work. The Clerk reported that it may be possible to nominate him for a Cromer Honours Award.

**5. PRE-SUBMISSION PLANNING DOCUMENTS**

None received.

**6. PLANNING APPLICATIONS:- - Appendix A attached.**

**6.1 PF/15/1272 – Upton House:-** The Chairman reported that he has visited North Norfolk District Council to look at the 3D design. He felt that there will be some very severe overshadowing between October and March. This matter has been referred to the Development Committee which is due to be

held in February. The Chairman will attend the Development Committee meeting to speak on behalf of Cromer Town Council.

- 6.2 PF/15/1553 – Land at Old Zoo Site:-** It was reported that Cromer Town Council's objections have been submitted to North Norfolk District Council.

- 7. PLANNING DECISIONS:-** - Appendix B attached.

**8. PLANNING APPEALS**

None received.

**9. OTHER PLANNING MATTERS**

- 9.1 Development Committee:-** Nothing to report.

- 9.2 Lawful Development Certificate – 15 Bernard Road, Cromer:-** Noted.

- 9.3 TPO Request – The Loke:-** It was **AGREED** that a letter would be written to North Norfolk District Council requesting that this tree have a Tree Preservation Order placed on it. It is a mature chestnut tree.

- 9.4 Cromer Cemetery/Crematorium:-** The Clerk reported that correspondence has been received from members of the public who live on Davy Hill objecting to the entrance onto Davy Hill being moved. It was **AGREED** that the Clerk would write to the members of public and inform them that Cromer Town Council have not given permission for the entrance to be moved and therefore no planning application has been submitted for this alteration.

**10. LICENCES**

None received.

**11. TRAFFIC ORDERS**

- 11.1 FP7 – Junction of Arbor Road – Removal of Overhanging Trees:-** Noted.

- 11.2 The Gangway Footway Resurfacing:-** Noted.

- 11.3 Norwich Road – Pedestrian Refuge:-** Noted.

- 11.4 West Street – Between Roundabout/ Prince of Wales Road – BT Works:-** Noted.

- 11.5 Overstrand Road/Cromwell Road/Mill Road Roundabout – BT Works:-** Noted.

- 11.6 Norwich Road – Resurfacing:-** Noted.

It should be noted that four of the above traffic orders have not been received by Cromer Town Council from Norfolk County Council. The Clerk will contact the Highway Engineer and enquire why these details are not being received.

- 11.7 Colne Road Parking Restrictions:-** The Clerk read an email received from Norfolk County Council stating that they will ensure that Cromer Town Council get a copy of the schedule once received back from their legal team.

Notices will be displayed on site and letters will be delivered to adjacent properties and businesses.

## **12. BYELAWS AND PARKING**

- 12.1 Byelaws on Promenade:-** The Clerk read an email received from North Norfolk District Council stating that the work being carried out on the promenade may be taken into consideration by the Members when reviewing the byelaws.

## **13. HIGHWAY MATTERS**

- 13.1 The Gangway Access:-** This matter has been covered in the Temporary Traffic Order which was circulated to all Members.
- 13.2 Alley – Runton Road:-** This matter is being dealt with by Walkers are Welcome and will be placed on the next agenda for an update.
- 13.3 Cromer Academy – Flashing Lights:-** The Clerk reported that the bid for partnership funding has been submitted to Norfolk County Council. Cromer Academy have agreed to pay the 50% funding required.
- 13.4 Chapel Street – Repair:-** The Clerk read an email received from Norfolk County Council stating that the repair will be carried out shortly by them and Anglian Water will be invoiced for the cost of the work.
- 13.5 Trees – Norwich Road:-** It was **AGREED** that this matter will be placed on the next agenda and Members have been asked to visit the site in the interim.
- 13.6 Hall Road – Flooding:-** It was reported that the gullies need cleaning out. It was also reported that cars are parking on the new pathway and there has not been a proper verge constructed. The Chairman will look at this area and this item will be placed on the next agenda for further discussion.
- 13.7 St Margarets Road:-** The Clerk read an email received from a member of the public stating that the yellow lines outside No.7 St Margarets Road have not been reinstated. It was **AGREED** that the Clerk will liaise with the Highway Engineer on this matter.

## **14. FOOTPATHS AND PUBLIC RIGHTS OF WAY**

- 14.1 Footpath – Central Road and Bernard Road:-** No update at present.
- 14.2 Overhanging Tree FP7:-** It was reported that this matter has been dealt with and no further action is required.
- 14.3 Overgrown and Uneven Footpaths:-** The Clerk read an email received from Norfolk County Council stating that all outstanding matters have been programmed for the near future. No further action is required.
- 14.4 Footpath Warden:-** It was **AGREED** that an informal meeting will be held with Don Davenport to discuss this matter. The Chairman, Cllr. Bartlett and the Clerk will attend the meeting.
- 14.5 Fouling on Footpaths – Horses:-** The Chairman reported that he has received a complaint about horses fouling footpaths. It was reported that, unlike dog

fouling there is no legal position concerning horses. The Chairman will pass this information to the member of public accordingly.

**15. TRANSPORTATION MATTERS**

Nothing to report.

**16. CORRESPONDENCE AND OTHER MATTERS**

**16.1 Partnership Working with NNDC – Ground Maintenance:-** The Clerk read an email received from North Norfolk District Council stating that they are seeking to address a £1m deficit in their budget over the next two financial years. One of the options they will be considering as part of the grounds maintenance review is working in partnership with other organisations to help deliver efficiencies. North Norfolk District Council are seeking to have further discussions with Cromer Town Council. It was **AGREED** that the Clerk would write to North Norfolk District Council and state that Cromer Town Council would be willing to work in partnership with them, but a budget would need to be provided by North Norfolk District Council for any grounds maintenance work Cromer Town Council agrees to take on. The budget should also be increased with inflation each year.

**17. DATE OF NEXT MEETING**

It was noted that the date of the next meeting will be held on Thursday 4<sup>th</sup> February, 2016.

**There being no other business the Chairman closed the meeting at 8.45 pm.**

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Chairman

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Date

**CROMER TOWN COUNCIL  
PLANNING APPLICATIONS - APPENDIX A**

CTC NO	Planning Application reference	Detail of application	Location
1	LA/15/1664 Mr S Farrell	Internal and external alterations to facilitate conversion of games room to bedroom accommodation  <i>No objection</i>	Hotel de Paris High Street
2	PF/15/1691 Ms Z Wright	Change of use from retail (A1) to launderette  <i>Application withdrawn</i>	9-11 Overstrand Road
3	PF/15/1724 Mr & Mrs Blomey	Change of use of building to create dwelling  <i>Objection – EN4 Design</i>	Building to rear of 22-24 Church St fronting Surrey St
4	PF/15/1736 Mrs E Sarfo	Internal alterations to create three 2/3 bedroom flats and retention of 1 flat  <i>Clerk to write – Parking concerns, EN4, CT5, CT6</i>	9 Beach Road
5	PF/15/1753 Lidl	Erection of extension to food store to elevation facing Holt Road  <i>Objection - Clerk to write</i>	Lidl Holt Road
6	PF/15/1756 Card Factory	Installation of shop front  <i>Objection - Clerk to write</i>	28 High Street

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7	AI/15/1757 Card Factory	Installation of illuminated fascia sign  <i>Objection – Clerk to write</i>	28 High Street
8	PF/15/1365 LA/15/1366 NNDC	Refurbishment of various elements of the Cromer West Promenade, including the Art Deco Café, the Anglian Water pumping station and the adjacent Edwardian Chalets  <i>Support but concern re the materials in the Art Deco Café. Would like to keep the Art Deco style.</i>	West Promenade
9	PF/15/1631 S Thompson	Erection of two single storey dwellings following demolition of existing dwelling  <i>Amended Application No objection</i>	5 Colne Place
10	PF/15/1792 Cromer Community Association	Erection of entrance porch to building  <i>Support</i>	Cromer Community Centre Garden Street
11	PO/15/1796 Mr R Larner	Site for the erection of four residential units following demolition of garage block  <i>Objection – Clerk to write</i>	44 Lynewood Road

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12	PO/15/1798 Mr R Larner	Site for the erection of 3 affordable homes following demolition of garages  <i>Objection – Clerk to write</i>	8 Howards Hill Close
13	PF/15/1840 CTIL & Telefonica	Upgrade of existing telecommunications installation to facilitate incoming operator, comprising replacement of 2 rooftop antennas, replacement of 2 ground based equipment cabinets with a single unit and ancillary development  <i>Support</i>	Albany Court 33-38 Beach Road
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## **Appendix B**

### **(a) Permission/consent for development**

PF/15/1426 Erection of detached single-storey dwelling at land adjacent 8 Links Avenue

PF/15/1464 Continued use of the land for the siting of 5 tents, associated decking and provision of a parking and turning area for holiday accommodation purposes at 95 Overstrand Road

PF/15/1610 Erection of a single-storey extension to side of dwelling at 8 Overstrand Road

PF/15/1427 Retention of single storey side extension at Suffield Spar, Rosebery Road

PF/15/1518 Change of use from A3 to mixed use A1 and tattoo studio at 236 Church Street

PF/15/1554 & LA/15/1555 Demolition of existing conservatory and erection of replacement at 95 Overstrand Road

PF/15/1539 Subdivision of shop and flat to shop and 3 flats at Kent House, 28 West Street

PF/15/1605 Change of use from shops (A1) to café (A3) at 10 High Street

PF/15/1621 Erection of extension to activities building at Cromer Tennis and Squash Club, Norwich Road

### **(b) Refusal of permission for development**

### **(c) Application withdrawn**