

CROMER TOWN COUNCIL



23 February 2016

Dear Sir/Madam,

You are hereby summoned to attend the **MEETING** of **CROMER TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, NORTH LODGE PARK** on **MONDAY 29 FEBRUARY 2016** at **7.00 pm** for the purposes of transacting the following business.

Yours faithfully,

Julie Chance.
Town Clerk.

AGENDA

1. **TO CONSIDER FOR APPROVAL THE MINUTES OF CROMER TOWN COUNCIL MEETINGS HELD 18 JANUARY 2016 & 01 FEBRUARY 2016** and to consider any matters arising (for information only) not included on the Agenda.
2. **TO RECEIVE DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA AND TO CONSIDER REQUESTS FOR DISPENSATIONS**
3. **APOLOGIES FOR ABSENCE**
 - 3.1 To consider for acceptance apologies for absence
4. **DISTRICT & COUNTY COUNCIL**
 - 4.1 To receive report from District and County Councillors
 - 4.2 Questions to District and County Councillors to include responses to questions raised at previous meetings.
 - 4.3 To consider email from NNDC and set date for CEO Sheila Oxtoby and a Cabinet member to attend a future meeting of the Town Council
5. **POLICE MATTERS**
 - 5.1 To receive the report of the Parish Liaison Officer if attending.
 - 5.2 Any other Police correspondence (for information only).
6. **YOUTH**
 - 6.1 To receive any update from Student Council
 - 6.2 To consider any other youth matters (for information only).
7. **GUEST SPEAKER**
 - 7.1 To receive a presentation from representative of North Norfolk Community Transport
8. **PUBLIC PARTICIPATION** - To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person).

9. **PLANNING, TRANSPORTATION & ENVIRONMENT COMMITTEE**
 - 9.1 To consider the minutes of the meetings of the Planning Transportation & Environment Committee held on 04 February 2016
 - 9.2 To consider matters relating to Community Assets
10. **PROMOTIONS & DEVELOPMENT COMMITTEE**
 - 10.1 To receive update from the Promotions & Development Committee
11. **POLICY & RESOURCES COMMITTEE**
 - 11.1 To consider the minutes of the meeting of the Policy & Resources Committee held on 16 February 2016
 - 11.2 To appoint new councillor to committee(s) and working group(s)
 - 11.3 To consider Dignity at Work Policy and Persistent Complaints
12. **WORKS & GENERAL PURPOSES COMMITTEE**
 - 12.1 To consider the minutes of the meeting of the Works & General Purposes Committee held on 19 January 2016 and 23 February 2016
 - 12.2 To consider verge tenders
13. **REPORTS FROM THE MAYOR AND DEPUTY MAYOR**
14. **TO RECEIVE REPORTS OF MEMBERS ON OTHER COMMITTEES**
 - 14.1 NNCCG – Cllr. D. Russell
 - 14.2 Any other reports
15. **CORRESPONDENCE AND ITEMS FOR INFORMATION AND ACTION**
 - 15.1 To receive and comment upon correspondence (refer appendix)
 - 15.2 To note correspondence received since 23 February 2016
16. **DATE OF THE NEXT MEETING** – 7pm on 11 April 2016

Distribution:- All members of the Town Council, County & District Councillors, Youth Council, P.C. Cresswell, EDP, Cromer Library.

APPENDIX A - ITEMS FOR INFORMATION

Norfolk ALC	Weekly newsletters Smaller authorities audit appointments
NCC	Warm & Well newsletter A148 Felbrigg junction – funding options Community Biodiversity Awards
NNDC	Information & Advice Services Cromer Coast Protection Scheme – Agenda
Overstrand PC	Partnership forum
NNCCG	Answers to questions raised by Cllr. Russell
Carers Agency P.	Publicity materials
Bittern Line	Meeting 10:30, Tues 05 April, Paston College
Mundesley PC	Councillor training
EEAS	Clipping from newsletter
Scope	Date of house collections
Office Equip News Newsletter	
Crest	Newsletter

Information sheets and brochures