

**MINUTES OF THE MEETING OF THE
PLANNING, TRANSPORTATION AND ENVIRONMENT COMMITTEE
HELD ON THURSDAY 3RD MARCH 2016 AT 7.00 PM
IN THE COUNCIL CHAMBER, NORTH LODGE, CROMER.**

Present:-

Chairman – Cllr. T. Adams, Cllr. T. Bartlett, Cllr. J. Hamilton-Emery,
Cllr. R. Leeds, Cllr. Y. Nolan, Cllr. C. Robb and Cllr. B. Stibbons.

Julie Chance MILCM – Town Clerk.

One member of the public also attended the meeting.

1. MINUTES OF THE MEETING HELD ON 4TH FEBRUARY 2016

The Minutes of the meeting held on 4th February 2016, having been **AGREED** at Full Council on 29th February 2016, were signed by the Chairman.

2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

Declarations of interest were received from Cllr. T. Bartlett on item 9.3 trees at The Loke.

Declarations of interest were received from Cllr. J. Hamilton-Emery on item 13.4 drainage St. Margaret's Lane.

3. APOLOGIES FOR ABSENCE

Apoloiges for absence were received from Cllr. P. Harris – work commitments.

4. PUBLIC PARTICIPATION

None received.

5. PRE-SUBMISSION PLANNING DOCUMENTS

None received.

6. PLANNING APPLICATIONS

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Appendix A attached.

6.1 PF/15/1272 – Upton House:- The Chairman reported that North Norfolk District Council are carrying out a site visit to look at the close proximity issue but not the overshadowing problem. This matter has not been called into the Development Committee despite the indication from the District Councillor that it would be. It was **AGREED** that the Clerk would write to District Councillor Hilary Cox and express the Members' disappointment that this matter will not be heard by the Development Committee.

6.2 PF/15/1553 – Land at Zoo Site:- The Chairman reported that a new application will be submitted in the near future. It was **AGREED** that this matter will remain on the agenda until such time as a new application is received.

7. PLANNING DECISIONS - Appendix B attached.

8. PLANNING APPEALS

8.1 PF/15/0533 – 28 High Street:- The Clerk circulated the Planning Inspectorate decision. It was **AGREED** that no further action would be taken in this matter.

9. OTHER PLANNING MATTERS

9.1 Development Committee:- The Chairman reported that PF/15/1365 – Refurbishment of various elements of the Cromer West Promenade, including the Art Deco Café, the Anglian Water pumping station and the adjacent Edwardian Chalets will be heard at the Development Committee to be held on Thursday 10th March. It was **AGREED** that the Chairman will attend the Development Committee meeting.

9.2 QD – Side Door and Parking:- It was reported that the parking outside the new QD store is causing concern. The pavement is not robust enough to take the vehicle movements and the utilities under the pavement are at risk of being damaged. It was **AGREED** that the Clerk would write to the enforcement team asking them to look at this area as a matter of urgency. There was no update from the enforcement team at North Norfolk District Council concerning the door. This matter will be placed on the next agenda for an update.

9.3 Trees – The Loke:- The Clerk read a letter received from North Norfolk District Council thanking the Town Council for their support of the Tree Preservation Order for the group of trees at 4 The Loke, Cromer. North Norfolk District Council will inform the Town Council once the Tree Preservation Order has been confirmed. This matter will be placed on the next agenda for an update.

9.4 Local Plan:- The Clerk read an email received from North Norfolk District Council stating that the Local Plan is looking at the growth requirements for the District up to 2036 and they do not anticipate any sites being made available for development before 2020. The existing allocated sites in Cromer/Northrepps all have planning permission, the site at the Railway Triangle is complete, the Jubilee Lane site is close to completion and the Roughton Road allocation is expected to take between four to five years to complete. It was **AGREED** to monitor the situation.

9.5 Former Bouncers Bar:- It was reported that there is a petition on line for a Gym. Noted. It was **AGREED** that no further action would be taken in this matter.

9.6 Lawful Development Certificate – 15 Westcliffe Avenue, Cromer:- Noted.

- 9.7 Overgrown Trees – Hall Road:-** It was **AGREED** that the Clerk would speak to Norfolk County Council concerning the overgrown trees on Hall Road and enquire whether they can write to the owner and ask him to maintain them.
- 9.8 Railway Station:-** The Chairman reported that a sign has been damaged at the railway station and he has reported this to Abellio. The Chairman will keep Members informed. The litter on the track has also been reported.

10. LICENSES

- 10.1** None received.

11. TRAFFIC ORDERS

- 11.1 Colne Road Waiting Restrictions:-** The Clerk read an email received from Norfolk County Council stating that a reduced scheme is looking likely and they will keep us informed.
- 11.2 Chapel Street:-** Circulated. Noted.
- 11.3 West Street:-** Circulated. Noted

12. BYELAWS & PARKING

- 12.1 Byelaws – Promenade:-** No update received. The Clerk will chase accordingly.
- 12.2 Parking in Cromer:-** The Chairman reported that a public meeting has been called on Wednesday 9th March at 7.00 pm in the Parish Hall to discuss the Norfolk County Council proposals. The Clerk and the Chairman attended a meeting at Sheringham this afternoon. North Norfolk District Council and Norfolk County Council are going to liaise to negotiate a better position for all parties concerned.

13. HIGHWAYS

- 13.1 Alley Behind Runton Road:-** No update to report.
- 13.2 Flashing Signs – Cromer Academy:-** No update to report.
- 13.3 Chapel Street:-** It was reported that this has been repaired. It was **AGREED** that no further action would be taken in this matter.
- 13.4 Drainage St. Margaret's Lane:-** The Clerk reported that she and the Chairman have met with the Highway Engineer who is investigating the matter.
- 13.5 Taxi Rank on Tucker Street:-** The Clerk reported that the Highway Engineer will liaise with enforcement to ask them if they can give this area some attention to stop cars parking in the taxi ranks and at the entrance of the Parish Church.
- 13.6 Footway Repairs:-** The Clerk reported that the Highway Engineer will be putting forward the following footways for consideration:-
West Street.
Mill Road – Outside the Hospital.
Cadogan Road – from Cabbell Road towards Beach Road.

Clare Road off Mill Road.

The following footways have already been programmed.

Hartington Road – This should be completed before the end of March 2016.

Holt Road – from Summerhouse Close to the new flats programmed for road works 2016/2017 and the footway will be improved once this work has been completed.

The following footways will be considered for a forward programme.

Cadogan Road – from Cabbell Road to Prince of Wales Road – This is major work as the kerbs need to be repaired.

The Warren – As above.

- 13.7 20 mph – New Street and Tucker Street:-** The Clerk reported that she and the Chairman had met with the Highway Engineer who confirmed that this will not be considered as there is no funding for any new schemes for the foreseeable future.
- 13.8 Davey Hill – Flooding:-** It was **AGREED** that the Clerk would write to Norfolk County Council and support the residents call for maintenance to resolve the issue of flooding.
- 13.9 Uneven Paving Slabs – Church Street:-** The Chairman has reported this matter to Norfolk County Council for action.

14. FOOTPATHS AND PUBLIC RIGHTS OF WAY

- 14.1 Central Road – Bernard Road:-** The Clerk read an email received from Norfolk County Council stating that some drainage will be installed and the path will be resurfaced by the end of March 2016.
- 14.2 Footpath Warden:-** The Clerk reported that she and the Chairman had met with the Highway Engineer who confirms that Public Rights of Way and Footpaths are classed as Highways. Volunteers can make small improvements by clipping back foliage but they cannot be given permission to carry out any major works as the proper insurances need to be in place for highways work. Norfolk County Council are looking into the possibility of Cromer Town Council maintaining the Public Rights of Way in the future. There would need to be a budget devolved with this service if the Town Council are to take the work on.
- 14.3 Norwich Road – Henry Blogg Road:-** It was reported that this footway is in poor condition and the Highway Engineer will investigate the matter.

15. TRANSPORTATION MATTERS

- 15.1 Electronic Bus Stop Flags:-** The Clerk read an email from Norfolk County Council stating that there may be issues with the Flag on Cadogan Road due to the existing number of groundworks on the pavement adjacent to the proposed location. They will keep us informed.

16. CORRESPONDENCE AND OTHER MATTERS

16.1 Shaun Vincent – Neighbourhood Plan:- The Clerk reminded Members present that Shaun Vincent will be attending the meeting on 31st March to give a presentation on neighbourhood plans.

16.2 North Norfolk District Council – Cromer Coast Protection Scheme:-
Circulated. Noted.

16.3 Norfolk County Council – Validation of Planning Applications Consultation:-
Circulated. Noted.

17. DATE OF NEXT MEETING

The date of the next meeting was noted as Thursday 31st March, 2016.

There being no other business the Chairman closed the meeting at 8.30 pm.

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Chairman

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Date

APPENDIX A

CTC NO	Planning Application reference	Detail of application	Location
1	PF/16/0050 Mr Eggleston	Installation of 4 roof lights to front and rear of building following removal of smoke vent <i>No objections</i>	Flat 3 32 Cabbell Road
2	PF/16/0086 Mrs K Randell	Change of use from architectural practice (A2) to chiropodists (D1) and alterations to shop front <i>Support</i>	28 Loudon Road
3	LA/16/0106 NCC	Installation of granite kerbs to create crossing point <i>Corporate interest noted</i> <i>No comment</i>	The Gangway
4	PF/16/0129 L Aberly-Neale	Alterations and single-storey extensions to side and rear of dwelling <i>No objections</i>	15 St Martins Close

5	PF/16/0136 Mr P Borrie	<p>Installation of replacement sash windows to rear elevation</p> <p><i>Objection – Against CTC policy, EN2, EN4 & EN8. CTC not want PVC, would prefer timber.</i></p> <p><i>Also refer Planning Inspectorate decision re PF/15/0553</i></p>	Cliff Brow New Street
6	PF/16/0192 Mrs F Eckett	<p>Erection of single storey extension to rear of dwelling</p> <p><i>No objections</i></p>	Stoke Cottage Cliff Road
7	LA/16/0203 Mr I Cunnington	<p>Application of lime render to front elevation</p> <p><i>No objections</i></p>	7 Jetty Street
8	PF/16/0218 Morrisons Supermarkets	<p>Variation of condition 8 of planning permission ref PF/03/0855 to allow for deliveries to be taken 7 days a week between the hours of 5.00am and 23.00pm</p> <p><i>Objections. Refer policy EN13.</i></p> <p><i>CTC feel there is no reason to remove the condition.</i></p> <p><i>CTC to ask District Cllrs. Cox and Yiasimi to call this application in.</i></p>	Morrisons supermarkets PLC Holt Road

(a) Permission/consent for development

PF/15/1792 Erection of entrance porch to building at Cromer Community Centre

AI/15/1669 Display of internally illuminated fascia and ATM signs, one non-illuminated projecting sign and additional four signs at 61 A Church Street

PF/15/1631 Erection of two single storey dwellings following demolition of existing dwelling at 5 Colne Place

AN/15/1876 Retention of fascia sign at Cromer Furniture Ltd, Cadogan Road

PF/15/1840 Upgrade of existing telecommunications installation to facilitate incoming operator, comprising replacement of 2 rooftop antennas, replacement of 2 ground based equipment cabinets with a single unit and ancillary development

PF/15/1889 Single storey link extension to rear of building and internal alterations to first and second floors to create 4 flats at 12 Hamilton Road

PF/15/1724 Change of use of building to create dwelling at building to rear of 22-24 Church Street, fronting Surrey Street

(b) Refusal of permission for development

(c) Application withdrawn