

CROMER TOWN COUNCIL



26 July 2016

Dear Sir/Madam

You are hereby summoned to attend a meeting of the **POLICY & RESOURCES COMMITTEE** on **02 AUGUST 2016** at **7.00pm** in the **COUNCIL CHAMBER, NORTH LODGE PARK.**

Yours faithfully

Mrs J Chance MILCM
Town Clerk

A G E N D A

- 1. To sign the minutes of the meeting held on 28 June 2016 which were approved by the Full Council at the meeting held on 18 July 2016**
- 2. To receive declarations of interest in items on the agenda and to consider requests for dispensations**
- 3. To consider apologies for absence**
- 4. Public Participation** – To allow members of the public opportunity to inform the meeting. This item is limited to 15 minutes (maximum of 3 minutes per person)
- 5. Finance & Statutory Matters**
 - 5.1 To receive update re Lone Worker Policy
 - 5.2 To consider Records Management Policy
 - 5.3 To review Committee Terms of Reference
 - 5.4 To consider conduct and protocol paper
 - 5.5 To consider new Standing Order in respect of eligibility of voting on budget and precept
 - 5.6 To consider grant application from 'Sing your heart out'
 - 5.7 To review grant application form
 - 5.8 To receive update in respect of staff and councillor security
 - 5.9 To consider May finance sheets
 - 5.10 To consider attendance at NPFA conference
 - 5.10 To consider quotation for new chain for Deputy Mayor medal
 - 5.11 To consider options for photocopier rental
 - 5.12 To receive any other financial matters (for information only)
- 6. Correspondence and other matters**
 - 6.1 To consider email in respect of NN Incubation Centre Feasibility Study
 - 6.2 To consider devolution consultation
 - 6.3 To receive any other correspondence for information only
- 7. Date of next meeting: 20 September 2016**

Distribution: Mayor, Deputy Mayor, Cllrs. Bartlett, Harris, Plewman, Pritchard & Robb and to all other members for info.

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